

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday, February 22, 2024, at 6:00 p.m. in person 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Gordon, Jarvis	-	President
Dean Hulsey	-	Vice President
Florence Thomas	-	Treasurer
Mike Barton	-	Secretary
<i>vacant</i>	-	Assistant Secretary

Director Gordon Jarvis called the meeting to order at 6:00 p.m. A quorum was established. Also attending the meeting were the District's consultants: Inframark Account Manager - Charlie McGinnis, Administrative Assistant III - Veronica Saucedo. District Attorney - Alan Petrov. TRE & Associates Inc. - Linda Troncoso, Frank Ortiz, Ricardo Felix. Horizon Golf & Conference Center - Luis Delgadillo. El Paso Disposal - Lorena Quezada. McCall Gibson Swedlund Barfoot LLC - Brian Tolard (auditor-via phone). Horizon View Estates - Arturo Padilla. The Pledge of Allegiance was said with audience participation.

4. RECEIVE CITIZEN COMMUNICATIONS.

None.

5. **CONSENT AGENDA.**

- A: Consider and Take Action to approve the Payment of Bills and Invoices for Operations and Construction; and to approve the Transfer of Funds.
- B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction for Spray Field; and to approve the Transfer of Funds for Spray Field #1.
- C: Consider and Take Action to approve Financial Statement for January 31, 2024.
- D: Consider and Take Action to approve Special Board Meeting minutes held on October 4, 2023 and Regular Board Meeting Minutes of October 26, 2023.
- E: Consider and Take Action on Pay Estimate No. 3 for Paseo del Este Unit 9 Phase II.
- F: Consider and Take Action on Pay Estimate No. 7 for Horizon Blvd 16" Waterline replacement.
- G: Consider and Take Action on Pay Estimate No. 2 for GST-1 Rehabilitation.
- H: Consider and Take Action on Pay Estimate No. 2 for GST-3 Rehabilitation.
- I: Consider and Take Action on Pay Estimate No. 2 for Summer Sky North Unit 2 Phase I drainage, water and wastewater improvements.
- J: Consider and Take Action on Pay Estimate No. 2 for Summer Sky North Unit 2 Phase II drainage, water and wastewater improvements.
- K: Consider and Take Action on Pay Estimate No. 1 for Rancho Desierto Bello Unit 14 water and wastewater improvements.

Motion was made by Director Hulsey and seconded by Director Barton to approve the Consent Agenda.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

6. **DISCUSSION ON HORIZON VIEW ESTATES SEWER.**

Ms. Troncoso updated the Board reporting they are still obtaining the surveys to get all the information on the 750 properties. They have contacted Dig Tess to have all the services and utilities marked and are hoping to have the survey in the next couple weeks.

No action necessary.

7. **CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.**

Mr. McGinnis presented the Management and Operations report and set new calendar.

See attached report.

Director Hulsey made a motion to approve the Management Report to include write offs and collections and was seconded by Director Barton.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

8. **CONSIDER AND TAKE ACTION ON THE ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.**

Ms. Linda Troncoso discussed and presented the current service commitment applications and construction activity, then presented a summary of the Engineer's Report.

See attached report.

Director Thomas made a motion to approve the Engineering Report relating to construction and engineering activities and was seconded by Director Hulsey.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

9. **CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD No. 1.**

Mr. Luis Delgadillo presented the Management report for Spray Field No. 1 to the Board. Mr. Delgadillo reported on the revenue side, it was pretty much in line with what had been budgeted. The expense side was not too bad and overall for the year the golf course was \$5,500 ahead of budget and the golf course is in very good shape.

Director Hulsey made a motion to approve the report relating to management and operational activities of Spray Field No. 1 and was seconded by Director Barton.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

10. **CONSIDER AND TAKE ACTION ON EMERGENCY REPAIR OF I-10 WELL 2.**

Mr. McGinnis requested item be tabled.

Item tabled.

11. CONSIDER AND TAKE ACTION ON SPARE PUMP FOR KENAZO L.S. #1.

Mr. McGinnis presented the Board with a quote from JCH for a spare pump for Kenazo Lift Station #1 in the amount of \$63,167.00 and is requesting approval to have a spare.

Director Thomas made a motion to approve the purchase of a spare pump for Kenazo Lift Station #1 and was seconded by Director Hulseley.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

12. CONSIDER AND TAKE ACTION ON SPARE PUMP FOR SECTION 32 L.S.

Mr. McGinnis presented the Board with a quote from JCH for a spare pump for Section 32 Lift Station in the amount of \$48,988.00 and is requesting approval to have a spare.

Director Barton made a motion to approve the purchase of a spare pump for Section 32 Lift Station #1 and was seconded by Director Thomas.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

13. **CONSIDER AND TAKE ACTION ON RENTAL OF BYPASS PUMPING FOR REPAIRS FOR INFLUENT LIFT STATION AT WASTEWATER PLANT.**

Mr. McGinnis explained this was for when Smithco begins work at the wastewater plant. Inframark will have to bypass the influent lift station so they can repair the 90 that falling. The cost to get this done is going to be \$15,149.51 for two pumps.

Director Barton made a motion to approve the rental of bypass pumps from Rain for Rent for influent lift station at wastewater plant and was seconded by Director Hulsey.

All in favor: 4 ayes
Opposed: 0 none

Motion passed to approve.

14. **CONSIDER AND TAKE ACTION ON CHANGE ORDER No. 1 FOR PASEO DEL ESTE UNIT 9 PHASE II.**

Ms. Troncoso explained this is a change order for a future defined area project being paid for by Hunt to add additional water and wastewater stub outs for a building that is going to be located in this project.

Director Thomas made a motion to approve Change Order No. 1 for Paseo del Este Unit 9 Phase II and was seconded by Director Barton.

All in favor: 4 ayes
Opposed: 0 none

Motion passed to approve.

15. **CONSIDER AND TAKE ACTION ON CHANGE ORDER No. 2 FOR GST-1 REHABILITATION.**

Ms. Troncoso explained this was a change order to pay for the material only associated with 16 additional gallons of epoxy surfacing.

Director Thomas made a motion to approve change order No. 2 for GST-4 and was seconded by Director Barton.

All in favor: 4 ayes
Opposed: 0 none

Motion passed to approve.

16. **CONSIDER AND TAKE ACTION ON CHANGE ORDER No. 1 FOR GST-3 REHABILITATION.**

Ms. Troncoso explained this change order is for a deduction in the amount of \$8,055.84.

Director Thomas made a motion to approve Change Order No. 1 for GST-3 and was seconded by Director Hulsey.

All in favor: 4 ayes
Opposed: 0 none

Motion passed to approve.

17. **CONSIDER AND TAKE ACTION ON PAY ESTIMATE No. 8 (final) FOR HORIZON BLVD 16" WATERLINE REPLACEMENT.**

Ms. Troncoso requested item to be tabled.

Item tabled.

18. **CONSIDER AND TAKE ACTION ON RECOMMENDATION FOR ACCEPTANCE FOR OPERATIONS AND MAINTENANCE FOR HORIZON BLVD 16" WATERLINE REPLACEMENT.**

Ms. Troncoso requested item to be tabled.

Item tabled.

19. **CONSIDER AND TAKE ACTION TO AMEND DISTRICT RATE ORDER.**

Mr. McGinnis requested item to be tabled.

Item tabled.

20. **(no item # skipped)**

21. CONSIDER AND TAKE ACTION TO APPROVE CONTRACT RENEWAL WITH INFRAMARK LLC.

Mr. McGinnis reported to the Board the changes they had requested on the renewal contract with Inframark had been done.

Director Hulsey made a motion to approve the contract renewal with Inframark LLC and was seconded by Director Barton.

All in favor: 4 ayes
Opposed: 0 none

Motion passed to approve.

22. REVIEW AND APPROVE AUDIT FOR FISCAL YEAR ENDED SEPTEMBER 30, 2023.

Mr. Brian Tollard with McCall Gibson Swedlund Barfoot PLLC addressed the Board via phone. Mr. Tollard stated the audit this year was a lot more involved because the District has 5 defined areas that levy taxes. Mr. Tollard found no deficiencies other than the request to separate the defined areas and requested the approval of the Board to send report to the state.

Director Hulsey made a motion to approve the audit for fiscal year ending September 30, 2023, subject to corrections discussed and was seconded by Director Barton.

All in favor: 4 ayes
Opposed: 0 none

Motion passed to approve.

23. **CONSIDER AND TAKE ACTION TO AMEND DISTRICT RULES AND REGULATIONS.**

Mr. McGinnis is requesting the Board amend the District's Rules and Regulations to state the person requesting service is an authorized person. Mr. Alan Petrov added that at the moment the District does not have this in their Rules & Regulations. Director Jarvis asked if it was ok with the Board for the Engineering Committee to review the rules and regulations to update, Board agreed.

No action necessary.

24. **RESOLUTION NOMINATING FLORENCE (KIT) THOMAS TO THE BOARD OF TRUSTEES OF THE ASSOCIATION OF WATER BOARD DIRECTORS-TEXAS (WEST TEXAS).**

Director Hulsey made a motion to nominate Ms. Florence (Kit) Thomas to the Board of Trustees of the Association of Water Board Directors-Texas (West Texas) and was seconded by Director Barton.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

25. **ANNUAL REVIEW OF INVESTMENT POLICY, AMEND BROKER'S LIST, AS NECESSARY.**

Mr. Alan Petrov explained this is something that needs to be done every year as part of the requirements of the Public Funds Investment Act, the Board would need to review their investment policy. The Act says the Board needs to review every year. There are no changes that need to be done nor recommend any changes. Mr. Petrov stated the Board would need an action stating the annual review has been done and made no changes.

Director Thomas made a motion to approve the annual review of the investment policy and amend the Broker's list as necessary and was seconded by Director Hulsey.

All in favor: 4 ayes
Opposed: 0 none

Motion passed to approve.

26. **CONSIDER AND TAKE ACTION REGARDING PURCHASING COOPERATIVE OF AMERICA (PCA).**

Mr. Alan Petrov stated this item is relating to the lead and copper survey and asked Mr. McGinnis if he had called to verify if the company was on the PCA list. Mr. McGinnis said he had called several times but has not received a call back. Mr. Petrov stated the company needs to have PCA offer their (the survey company's) contract to PCA's members so the District could contract through PCA. Mr. McGinnis said he would be reaching out again.

No Action Necessary.

27. **CONSIDER AND TAKE ACTION ON RENTAL OF BYPASS PUMPING FOR WOODDALE LIFT STATION REPAIRS.**

Mr. McGinnis requested item be tabled, he did not receive pricing.

Item tabled.

28. **CONSIDER AND TAKE ACTION ON POSSIBLE LEASE OF THE DISTRICT'S PROPERTY.**

Director Hulseley requested item tabled.

Item tabled.

29. **EXECUTIVE SESSION, AS NECESSARY.**

Executive session at 7:08 pm.

Back from executive session at 7:18 pm.

30. **REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.**

No other matters to discuss.

There being no further business before the Board, the meeting was upon motion made by Director Barton all in favor and carried, adjourned at 7:18 p.m.

READ, APPROVED AND ADOPTED THIS 25th Day of April 2024.



GORDON JARVIS, PRESIDENT
Board of Directors
Horizon Regional M.U.D.



MIKE BARTON, SECRETARY
Board of Directors
Horizon Regional M.U.D.

CM/VS