

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Monday, January 23, 2023, at 6:00 p.m. in person 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Gordon, Jarvis	-	President
Dean Hulsey	-	Vice President
Florence Thomas	-	Treasurer
Mike Barton	-	Secretary
<i>vacant</i>	-	Assistant Secretary

Director Gordon Jarvis called the meeting to order at 6:00 p.m. A quorum was established. Also attending the meeting were the district's consultant: Account Manager - Charlie McGinnis, Administrative Assistant III - Veronica Saucedo. District Attorney - Alan Petrov. TRE & Associates Inc. - Linda Troncoso, Tom Urrabazzo, Frank Ortiz, Marcos Meza, Ricardo Felix. El Paso Disposal - Lorena Quezada. Horizon Golf & Conference Center - Luis Delgadillo. The Pledge of Allegiance was said with audience participation.

**4. RECEIVE CITIZEN COMMUNICATIONS.**

No citizen Communications.

No Action Necessary.

**5. CONSENT AGENDA.**

A: Consider and Take Action to approve the Payment of Bills and Invoices for Operations

and Construction; and to approve the Transfer of Funds.

- B: Consider and Take Action to approve the Financial Statement for the month ending December 31, 2022.
- C: Consider and Take Action to approve the Regular Board Minutes for December 2, 2022 and Special Board Meeting on January 5, 2023.
- D: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction for Spray Field; and to approve the Transfer of Funds for Spray Field #1.
- E: Consider and Take Action on Pay Estimate No. 13 for Elevated Storage Tank #5.
- F: Consider and Take Action on Pay Estimate No. 8 for Sludge Digester Rehabilitation.
- G: Consider and Take Action on Pay Estimate No. 1 for Summer Sky North Unit One Drainage, Water and Wastewater Improvements.

Motion was made by Director Hulsey and seconded by Director Barton to approve the Consent Agenda.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.

**6. DISCUSSION ON HORIZON VIEW ESTATES SEWER PROJECT.**

Discussion item only. Ms. Troncoso reported a minor update, a new point of contact, stating there is a newly appointed Texas Water Development Board reviewer but still does not have a time and are still waiting for the approval of the environmental report.

No Action Necessary.

7. **CONSIDER AND TAKE ACTION MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.**

Mr. McGinnis presented the Management and Operations report and set new calendar.

**See attached report.**

Mr. Jarvis made Board aware of Inframark's bookkeepers possibly filing the audit late as February 12 is the deadline.

Director Hulsey made a motion to approve the Management Report to include write offs and collections and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.

8. **CONSIDER AND TAKE ACTION ON THE ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.**

Ms. Troncoso discussed and presented the current service commitment applications and construction activity, then presented a summary of the Engineer's Report.

**See attached report.**

Director Hulsey made a motion to approve the Engineering Report relating to construction and engineering activities and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.

9. **CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD No. 1.**

Mr. Luis Delgadillo reported considering the bad weather, December was a decent month and were almost able to reach budget coming up only about \$1,200.00 short on the revenue side, but they were able to make it up on the expense side. Year to date Mr. Delgadillo reported the golf course is \$26,000.00 ahead of budget. Mr. Delgadillo also reported to the Board that the golf course had a break-in the previous week and had some damage done to about eight golf carts and found two carts in the lake and fortunately there was no damage to the engines. They were able to pull them out of the lake, they drained the fuel and oil tanks and refilled them and are running.

Director Hulseley made a motion to approve the report relating to management and operational activities of Spray Field No. 1 and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.

10. **CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P & Q, LLC.**

No one from Moonlight P&Q present. Mr. Delgadillo informed the Board Ms. Bonnie Najera was no longer with Moonlight. Director Jarvis stated the District needs an official letter from Moonlight P & Q stating who the point of contact is going to be for them.

No Action Necessary.

11. **CONSIDER AND TAKE ACTION ON PAY ESTIMATE No. 5 FINAL FOR PASEO DEL ESTE UNIT 8 PHASE II WATER, WASTEWATER AND DRAINAGE IMPROVEMENTS.**

Ms. Troncoso stated this item goes along with Item # 12 which is the acceptance for operations. This pay estimate is in the amount of \$232,305.00 and is the final and recommends approval for the pay estimate and the next item which is the acceptance for operations and maintenance.

Director Hulsey made a motion to approve Pay Estimate No. 5 final for Paseo Del Este Unit 8 Phase II water, wastewater and drainage improvements and was seconded by Director Barton.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

12. **CONSIDER AND TAKE ACTION ON ACCEPTANCE OF PASEO DEL ESTE UNIT 8 PHASE II WATER, WASTEWATER AND DRAINAGE FOR OPERATIONS AND MAINTENANCE.**

Ms. Troncoso recommends acceptance.

Director Hulsey made a motion to accept the Paseo Del Este Unit 8 Phase II water, wastewater and drainage for operations and maintenance and was seconded by Director Barton.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

13. **CONSIDER AND TAKE ACTION ON PAY ESTIMATE No. 5 FINAL FOR RANCHO DESIERTO BELLO UNIT 15 PHASE II WATER IMPROVEMENTS.**

Ms. Troncoso explained item # 13, final pay estimate No. 5 goes along with item # 14 the acceptance for operations and maintenance and recommends approval.

Director Hulsey made a motion to approve Pay Estimate No. 5 final for Rancho Desierto Bello Unit 15 Phase II water improvements and was seconded by Director Barton.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

14. **CONSIDER AND TAKE ACTION ON RECOMMENDATION OF ACCEPTANCE FOR RANCHO DESIERTO BELLO UNIT 15 PHASE II FOR OPERATIONS AND MAINTENANCE.**

Ms. Troncoso recommends acceptance.

Director Hulsey made a motion to accept the Rancho Desierto Bello Unit 15 Phase II for operations and maintenance and was seconded by Director Barton.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

**15. CONSIDER AND TAKE ACTION ON REPLACEMENT FOR MAIN BAR SCREEN FOR WASTEWATER TREATMENT PLANT.**

Mr. McGinnis reported he received a price from Mr. Derek Shires with ETT (Environmental Treatment Technologies) to replace the main bar screen in the amount of \$116,250.00 for a new one and delivered to site. Director Jarvis recommended the purchase of a new bar screen rather than making repairs to old one being more cost effective.

Director Hulsey made a motion to accept the purchase of a replacement for a new bar screen from ETT in the amount of \$116,250.00 and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.

**16. CONSIDER AND TAKE ACTION ON REPLACEMENT GATE FOR SPRAYFIELD No. 1.**

Director Jarvis explained this item is a quote to replace the damaged chain link gate that was damaged from the break-in to the golf course with a wrought iron type steel gate in the amount of \$4,500.00 and recommends the Boards approval.

Director Hulsey made a motion to accept the purchase of gate from Southwest Fabrications in the amount of \$4,500.00 and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.

**17. CONSIDER AND TAKE ACTION ON REPAIR WORK FOR RO HEADER.**

Mr. McGinnis explained RO A has been in service for 20+ years has sprung a leak and needs to get repaired before the header breaks. Mr. McGinnis received two price quotes, one from C & E Industrial Services for \$9,237.50 and the second from IWS (Industrial Water Services) in the amount of \$14,820.00 and recommends going with C & E Industrial Services.

Director Hulsey made a motion to approve the repair work for RO Header from C & E Industrial Services in the amount of \$9,237.50 and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.

**18. CONSIDER AND TAKE ACTION ON CHANGE ORDER No. 1 FOR SUMMER SKY NORTH UNIT ONE PHASE I DRAINAGE, WATER AND WASTEWATER IMPROVEMENTS.**

Ms. Linda Troncoso explained this was a change order in the amount of \$ 3,160.00 for the addition of two water services and two wastewater services so they can provide stub outs for future expansions before the street gets paved over and requests approval.

Director Hulsey made a motion to approve change order No. 1 for Summer Sky North Unit I Phase I drainage, water and wastewater improvements in the amount of \$3,160.00 and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.



**19. CONSIDER AND TAKE ACTION TO ADOPT AN ORDER AUTHORIZING APPLICATION TO THE TCEQ FOR ISSUANCE OF BONDS.**

Mr. Alan Petrov explained this was another step in the process the Board had started at the special meeting earlier in the month approving TRE & Assc. to begin working on a bond application for the district. With that application and submitting it to TCEQ, TRE would need to provide an order from the Board saying they authorize the filing of the application.

Director Hulsey made a motion to adopt an order authorizing application to TCEQ for issuance of bonds and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.

**20. CONSIDER AND TAKE ACTION TO APPROVE A PROPOSAL FROM THE DISTRICT'S ENGINEER TO PREPARE A BOND APPLICATION REPORT FOR HUNT COMMUNITIES DEFINED AREA (438.02 Acres).**

Ms. Troncoso explained now that the District is seeing development in the different defined areas (Rancho Desierto Bello, Hunt sections 21 & 22, Summer Sky) actively have houses and have also assessed values. Ms. Troncoso explained there's valuation taxable property there, so the District is getting tax revenue on that additional tax the Board levied in September. Ms. Troncoso stated as part of that developers have come forth and asked now that there's some tax revenue can they sell bonds to be able to work on reimbursements. The reports would be to prepare the application to TCEQ to be able to issue the bonds. (Explanation is for items 20, 21 & 22).

Director Hulsey made a motion to approve a proposal from the District's Engineer to prepare a bond application report for Hunt Communities defined area (438.02 acres) and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.

21. **CONSIDER AND TAKE ACTION TO APPROVE A PROPOSAL FROM THE DISTRICT'S ENGINEER TO PREPARE A BOND APPLICATION REPORT FOR RANCHO DESIERTO BELLO DEFINED AREA (266.012 Acres).**

(Explanation on item # 20)

Director Hulsey made a motion to approve a proposal from the District's Engineer to prepare a bond application report for Rancho Desierto Bello defined area (266.012 acres) and was seconded by Director Barton.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

22. **CONSIDER AND TAKE ACTION TO APPROVE A PROPOSAL FROM THE DISTRICT'S ENGINEER TO PREPARE A BOND APPLICATION REPORT FOR RAVENNA DEFINED AREA (119.426 Acres).**

(Explanation on item # 20)

Director Hulsey made a motion to approve a proposal from the District's Engineer to prepare a bond application report for Raveena defined area (119.426 acres) and was seconded by Director Barton.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

**23. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDER DECLARING SURPLUS PROPERTY AND AUTHORIZING SALE.**

Mr. McGinnis reported to the Board this had been discussed in their engineering meeting that there was a lot of surplus junk scrap metal laying around at the RO and the golf course and wanted to clean up the facilities.

Director Hulsey made a motion to approve the declaration of surplus property and authorize sale and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.

**24. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDER ANNEXING LAND AND REDEFINING BOUNDARIES OF THE DISTRICT-JNC DEVELOPMENT, INC (288.794 acres).**

Mr. Alan Petrov stated JNC Development has filed paperwork requesting to be annexed into the district and has been verified and complies with state law.

Director Hulsey made a motion to approve an order annexing land and redefining boundaries of the District to include 288.794 acres of JNC Development property and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.

25. **AMENDED AND RESTATED DISTRICT INFORMATION FORM.**

Mr. Alan Petrov stated this is a housekeeping item to go along with the previous item. State law requires the District to have on file with the real property records and information form that tells people where the District's boundaries are, what the tax rate is, how much in bonds the District has authorized etc. This is updated every year when the tax rate is changed and if there's an annexation or de-annexation.

Director Hulsey made a motion to approve the authorization for the attorney to refile the restated district information form and was seconded by Director Barton.

All in favor: 4 ayes

Opposed: 0 none

Motion passed to approve.

26. **CONSIDER AND TAKE ACTION ON ADVANCE FUNDING AGREEMENT OR EQUIVALENT AGREEMENT WITH TEXAS DEPARTMENT OF TRANSPORTATION FOR THE JOINT BID OF WATER AND WASTEWATER IMPROVEMENTS FOR DARRINGTON ROAD RECONSTRUCTION.**

Ms. Linda Troncoso stated they are working with TxDOT and said they have a standard template form but have not yet provided it. Ms. Troncoso explained they submitted a letter stating the District was going to joint bid with TxDOT as part of their project so their general contractor will have the contract to do the districts water and sewer so the District and TxDOT are not trying to coordinate contractors and is asking for the Boards approval. Mr. Petrov added this was a standard form that TxDOT uses on any number of county cities they do projects for.

Director Hulsey made a motion to approve the advance funding agreement or equivalent agreement with Texas Department of Transportation for the joint bid of water and wastewater improvements for Darrington Road reconstruction and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approve.

**27. ELECTION AGENDA:**

**1. CONSIDER AND TAKE ACTION TO ADOPT AN ORDER CALL IN THE  
MAY 6, 2023, DIRECTORS ELECTION.**

Mr. Alan Petrov explained this item is pretty straight forward and needs to be done before an election.

Director Hulsey made a motion to adopt an order calling the May 6, 2023, Directors election and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approved.

**2. CONSIDER AND TAKE ACTION TO APPROVE A JOINT ELECTION  
AGREEMENT WITH EL PASO COUNTY.**

Mr. Alan Petrov explained this is the normal agreement the District does every election cycle.

Director Hulsey made a motion to adopt a joint election agreement with El Paso County and was seconded by Director Barton.

All in favor: 4 ayes  
Opposed: 0 none

Motion passed to approved.

**28. CONSIDER AND TAKE ACTION ON INSTALLATION OF SCADA FOR WELLS 10 & 11.**

Mr. McGinnis requested item be tabled, he is waiting for another price quote.

Item tabled.

No action necessary.

**29. EXECUTIVE SESSION, AS NECESSARY.**

Director Jarvis requested executive session.

Executive session at 7:13 p.m.

Returned from executive session at 7:24 p.m.

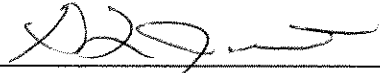
No action necessary from executive session.

**30. REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.**

No items to discuss.

There being no further business before the Board, the meeting was upon motion made by Director Hulsey and seconded by Director Barton all in favor and carried, adjourned at 7:26 p.m.

**READ, APPROVED AND ADOPTED THIS 23<sup>rd</sup> DAY OF February 2023.**



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**GORDON JARVIS, PRESIDENT**  
**Board of Directors**  
**Horizon Regional M.U.D.**



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**MIKE BARTON, SECRETARY**  
**Board of Directors**  
**Horizon Regional M.U.D.**

**CM/VS**