



**HORIZON REGIONAL MUNICIPAL  
UTILITY DISTRICT  
REQUEST FOR  
STATEMENT OF QUALIFICATIONS  
FOR  
ENVIRONMENTAL CONSULTANT SERVICES**

To provide to the Horizon Regional Municipal Utility District (the "District") the environmental consulting and Texas Water Development Board (TWDB) coordination to support the planning for the Horizon View Estates Community Wastewater Collection System, a Clean Water State Revolving Fund (CWSRF) Project.

**A. Intent of Request**

The District is soliciting a Statement of Qualifications (SOQ) from interested and qualified professionals to provide environmental consulting services to prepare and perform studies and coordination associated with an Environmental Information Document as required by the TWDB in support of the planning phase for a CWSRF project.

**B. Scope of Services**

The prospective environmental consultant shall provide a description of the services to be provided, which shall include, but not limited to, the following:

1. Coordinate with the District's engineer
2. Coordination with the TWDB
3. Site surveys and data collection
4. Preparation of an Environmental Information Document
5. Coordination with the District for Public Meetings
6. Attendance at Public Meeting and all meetings as requested

**C. Statement of Qualifications**

The proposer shall provide a description of the history and background of the firm, identification of the environmental services currently being provided to municipalities in Texas, especially with respect to other TWDB projects, and other information relevant to the provision of environmental consulting services. The following information shall be included in your proposal:

1. General information about the firm.
  - a. Name, address and phone number of the firm
  - b. History of the firm
  - c. List name and titles of representatives of the firm who will work with the District.
2. References – list of three references from similar TWDB projects
3. Identify personnel to be assigned responsibility for administering the account (provide resume and location for the individual representative that the firm will assign to the account).
4. List the experience that the individuals assigned to the project have with the completion of similar TWDB projects.
5. Additional services – describe any other service or experiences of the firm which you deem beneficial to acting as environmental consultant to the District for this TWDB project.