HORIZON REGIONAL MUNICIPAL
UTILITY DISTRICT
REQUEST FOR
STATEMENT OF QUALIFICATIONS
FOR
FINANCIAL ADVISOR OR BOND COUNSEL

To provide advice and professional recommendations to the Horizon Regional Municipal Utility District (the "District") for any capital financing or refinancing as may be necessary, including, but not limited to, the Texas Water Development Board ("TWDB").

A. Intent of Proposal

The District is soliciting Statement of Qualifications from interested qualified professionals to provide financial advisory and bond counsel services for the $1,226,880 Unlimited Tax Bonds, Series 2020, to be financed through the TWDB. The District reserves the right to accept or reject any or all proposals for any reason it finds to be in the best interest of the District.

B. Scope of Services

The prospective financial advisor shall provide a description of the services to be provided, which shall include, but not limited to, the following:

1. Advise and assist in the development of long-range financing plan
2. Provide all financing planning services as required
3. Advise on direction and coordination of programs for financing
4. Advise on investment of funds as requested
5. Advise on changes in Federal and State laws and regulations
6. Attend all meetings as requested
7. Arrange for the sale of debt instruments
8. Maintain liaison with bond counsel in preparation of all legal documents
9. Testify in litigation as requested

The prospective bond counsel shall provide a description of the services to be provided, which shall include, but not limited to, the following:

1. Advise and assist in the development of long-range financing plan
2. Advise on all legal matters concerning issuance of debt
3. Advise on direction and coordination of programs for financing
4. Prepare and submit transcript of proceedings to the Attorney General in connection with the issuance of debt
5. Advise on changes in Federal and State laws and regulations
6. Attend all meetings as requested
7. Render legal opinion with respect to the issuance of debt
8. Maintain liaison with financial advisor in preparation of all financing documents
9. Testify in litigation as requested
C. Statement of Qualifications

The proposer shall provide a description of the history and background of the firm, identification of the services currently being provided to municipalities and water supply corporations in Texas, especially with respect to other TWDB projects, and other information relevant to the provision of financial advisory or bond counsel services. The financial advisor firm shall be registered with the Municipal Securities Rulemaking Board. The bond counsel shall be a member of the Texas State Bar Association and shall have rendered a bond opinion within the last two years. The following information shall be included in your proposal:

1. General information about the firm.
   a. Name, address and phone number of the firm
   b. History of the firm
   c. List name and titles of officers of the firm or counsel who will work with the District.
2. References--list of three references from similar issuers
3. Identify personnel to be assigned responsibility for administering the account (provide resume and location for the individual representative that the firm will assign to the account).
4. List the experience that the individuals assigned to the account have with placement of debt instruments with the TWDB. Please list the work performed, including the dollar amount of the debt issue or other financing. Please include the names, addresses and phone numbers of contact persons.
5. Additional services--describe any other service or experiences of the firm which you deem beneficial to acting as financial advisor or bond counsel to the District.
6. Attach a copy of proposed financial advisory services contract or bond counsel contract.

D. Selection Criteria

The District will select its financial advisor and bond counsel giving weight to the following, in order of importance:

1. Experience and familiarity with TWDB programs
2. Experience of personnel assigned to the District
3. References
4. Scope of work proposed
5. Availability to the District

The SOQ, plainly titled “Horizon View Estates Financial Advisor SOQ” or “Horizon View Estates Bond Counsel SOQ” as applicable, shall be received electronically via email addressed to carlos.meginnis@inframark.com no later than 4:00 p.m., Mountain Daylight Time, May 13, 2020.

The District will evaluate the proposals to determine which firm has the highest qualifications. The District intends to then negotiate a contract with such person or firm if a fair and reasonable price for the work can be agreed on. This procurement is subject to Environmental Protection Agency requirements in 40 CFR 31.36. Small, minority, and women business enterprises are encouraged to submit qualification statements for consideration.