

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday February 28, 2019 at 6:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Florence K. Thomas	-	President
Bonnie Moorhouse	-	Vice President
Gordon Jarvis	-	Treasurer -
John Whitaker	-	Assistant Vice President
Dean Hulsey	-	Secretary -

Director Florence K. Thomas called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Inframark LLC. Project Manager Charlie McGinnis, Customer Rep III Janita Williams. District Attorney Alan Petrov. TRE & Associates Inc. Linda Troncoso, David Duran, Grecia Aguilera. The Pledge of Allegiance was said with audience participation.

**4. RECEIVE CITIZEN COMMUNICATIONS.**

Mr. Padilla Arturo from Horizon View Estates came before the Board to obtain results from Ms. Troncoso for the grant application, Ms. Troncoso responded by notifying the Horizon View Customers that both packages were given to Ana Garcia from EPISO, for income surveys and Census Status, a representative from Horizon View Estates that was seating in the audience notified the Board that they are no longer dealing with EPISO.

Ms. Troncoso notified the Horizon View Estates, could submit applications with USDA. Mr. Padilla wanted to know if Horizon Regional Municipal Utility District, will continue to help the Horizon View Estates to submit applications to obtain sewer. Director Thomas responded that Horizon Regional will continue to help the Horizon View Estates.

**5. CONSENT AGENDA.**

- A: Consider and Take Action to approve the Minutes of the Regular Meeting held on January 31, 2019, and Special meeting held on February 21, 2019.
- B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction; and to Approve the Transfer of Funds.
- C: Consider and Take Action to Approve the Financial Statement for the Month Ending February 28, 2019.
- D: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction for Spray Field; and to Approve the Transfer of Funds for Spay Field # 1.

Motion was made by Director Bob Jarvis and seconded by Director Hulsey to approve all items on consent agenda.

Vote was unanimous to approve.

**6. DISCUSSION ON HORIZON VIEW ESTATES SEWER PROJECT.**

Discussion for Item 6 was Discussed on Item 4 Citizen Communication.

7. **CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.**

Mr. McGinnis noted 1<sup>st</sup> thing solicit storage, depending on Electric Company. Director Jarvis to obtain satellite meters, to be able to see the usage. Mr. McGinnis noted 23 new connections for January, residential meters stayed the same 10556. Director Moorhouse questioned 20 Churches? Mr. McGinnis responded according to the rates codes, that's how many Churches we have in the District.

Mr. McGinnis explains net water connections.

Total active, inactive, for the month of January 2019 are: 10930. Mr. McGinnis continues with well pumping report: Total gallons pumped for January 2019 were 148,038,100. Wheeler well field capacity is at 37.47% and Desert Well field is at 42.15% Waste water system reports total for the month is 8246 and year to date net change (6 month) is 969.

Influent received in January 2019 was 67,771,467

Effluent delivery total was 65,055,700.

Total plant capacity: 3.0 MGD

Percentage of capacity: 72.3%

Mr. McGinnis reported 19 Water leaks in the street, and 11-meter box leaks for the month of December. Mr. McGinnis noted some to the meter leaks where created by Contractors, and the District is billing the contractors for the repairs. Director Hulseby questioned the overflow on the Golf Course and Mr. McGinnis notified the Board the Floats are working. Mr. McGinnis continued by reporting 83.1% tax collected.

Motion was made by Director B. Jarvis and seconded by Director D Hulseby to approve the Management Report and Operational of Activities for the District.

Vote was unanimous to approve.

**8. CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.**

Engineering:

Ms. Troncoso gave a summary of Engineers Report, Ms. Troncoso reported 2 commitment applications were submitted, one Vermillion 14 Lots and 17018 Darrington Road. Horizon City Roadway Projects Repaved of Darrington is complete. County Roadways Projects, Coordinating with the CRRMA and their contractor, JD Abrams for Eastlake Blvd Phase 1 project. Horizon City Drainage Project at Spray Field No. 1, the revised interlocal agreement has been approved and reimbursement of irrigation improvements has been received from Horizon City Town. Wastewater Manhole Rehabilitation, coordinating with TXDOT, TXDOT gave approval and will be advertise the project for bid. HRMUD WWTP Discharge, TRE has received the final permit regulations, that treated effluent will be applied to GLO land. HRMUD 8<sup>th</sup> Bond Issue Application Report, the bond sale scheduled for next Thursday. Section 32 Lift Station Rehabilitation, TRE has prepared a proposal to include fiberglass lining, new pumps, piping, and controls. Inframark will do the bypass pumping, an application to the TCEQ for a change of scope to use bonds funds, for the line replacement.

Motion was made by Director B. Jarvis and seconded by Director D Hulsey to approve the Management Report and Operational of Activities for the District.

Vote was unanimous to approve.

**9. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIOAL ACTIVITIES OF SPRAY FIELD NO 1.**

Mr. Delgadillo reported 4 % off in his budget, purchased new product for the Golf Course Pro Shop, purchased 20 7 ft tall pine trees to make the Golf Course prettier, the greens are looking good, once spring comes will be getting busier, have received positive comments from Golfers. Director Jarvis asked is the Golf Course will be shutting for over seeding? Mr. Delgadillo responded will be shutting down in September or October to over seed.

Motion was made by Director B. Jarvis and seconded by Director D Hulsey to approve the Management Report and Operational of Activities for the District.

Vote was unanimous to approve.

**10. CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.**

Mrs. Villa reported sales in February where higher this year, Golf Carts have been repaired, one cart is re-conditioned and two carts are fully operational. We have two parties that have shown interest in purchasing the restaurant, we will have more information at the Regular meeting, Director Whitaker mentioned a problem with the grease traps, overflowing, Mrs. Villa responded that the grease traps are being cleaned once a month, Mr. McGinnis notified the Board ran a camera to see the problem, and found cooking grease and no leaks found. Mrs. Villa noted, would have the grease traps, cleaned twice a month hoping that clears the problem. Mr. McGinnis will research for a degreaser to help the over flowing in the grease traps.

Motion was made by Director B. Jarvis and seconded by Director D Hulsey to approve the Management Report and Operational of Activities for the District.

Vote was unanimous to approve.

**11. CONSIDER AND TAKE ACTION ON I-10 well 7 for rehabilitation (Management)**

Mr. McGinnis noted Well 7 is up for rehab, after repairing well 6 fell apart, well 7 might also fall Apart, a quote was received from WHB in the amount of \$44,780.00

Motion was made by Director B Jarvis and seconded by Director Hulsey to approve the quote from WHB in the amount of \$44780.00.

Vote was unanimous to approve.

**12. CONSIDER AND TAKE ACTION ON RESOLUTION AUTHORIZING THE ISSUANCE, EXECUTION AND SALE OF A REVENUE NOTE (2019) WITH THE MPS REVOKABLE TRUST. (LEGAL COUNSEL)**

Mr. Petrov noted the revenue note, that was taken on 2013 is a 10-year note, renews every year. Need approval to execute the sale of the revenue note, to MPS revocable Trust.

Motion was made by Director B Jarvis and seconded by Director D. Hulsey to approve the execution and sale of revenue note to MPS Revocable Trust

Vote was unanimous to approve.

**13. REVIEW OF INVESTMENT POLICY AMEND AS NECESSARY. (Legal Counsel)**

Mr. Petrov noted investment policy is reviewed every year as the Texas Legislation makes changes will need to amend policy, the legislation has not made any changes, no amendments necessary at this time.

Motion was made by Director B Jarvis and seconded by Director D. Hulsey to amend policy as necessary.

Vote was unanimous to approve.

**14. DISCUSSION AND POSSIBLE ACTION REGARDING REVIEW OF THE DROUGHT CONTINGENCY PLAN. (LEGAL COUNSEL)**

Director Thomas requested for item to be tabled and requested, Mr. McGinnis for the item to be placed on the Agenda, for the Regular meeting for further discussion. Mr. Petrov notified the Board the water conservation plan will need to be updated every 5 years.

Motion was made by Director B Jarvis and seconded by Director Hulseby to table reviewing the Drought Contingency Plan.

Vote was unanimous to approve.

**15. CONSIDER AND TAKE ACTION ON PROPOSAL FROM TRE & ASSOCIATES, LLC FOR REHAB OF SECTION 32 LIFT STATION. (ENGINEERING)**

Ms. Troncoso presented a proposal, for the rehab of section 32 Lift Station to the Board Members Last month, the item had been tabled due to a change of scope. The scope has been changed to the Specifications.

Motion was made by Director B Jarvis and seconded by Director J. Whitaker to approve proposal for Rehab of section 32 Lift Station.

Vote was unanimous to approve.

**16. CONSIDER AND TAKE ACTION ON CHANGE TO RULES AND REGULATIONS OF THE DISTRICT RELATED TO ACCEPTABLE MATERIALS FOR UTILITY SYSTEM IMPROVEMENTS. (ENGINEERING CONSULTANT)**

Ms. Troncoso proposed some changes on the report of rules and regulations of the district related to the acceptable materials for utility system improvements, action to require non-metallic lids on manholes, and a couple of lift stations, coming to the District, copper services were not included in the rules, added this language. Director proposed for this item be discussed at the Engineering meeting, Director Hulsey agreed and noted the new language should be incorporated on the report for further review.

Motion was made by Director B Jarvis and seconded by Director Hulsey to review at the Engineering Meeting the changes made to the rules and regulations of the District related to acceptable material for utility system improvements.

Vote was unanimous to approve.

**17. CONSIDER AND TAKE ACTION ON REIMBURSEMENT AGREEMENT REQUEST FOR CLINT SCHAAR FOR LOTS WITHIN HORIZON CITY UNIT 52 (Engineer Consultant)**

Improvements extending on 23 lots, at unit 52 by Mr. Clint Schaar on lots not owned by Developer, seeking reimbursement Mr. Petrov this could be added to the changes of the rules and regulations under policies and annexations and new connections. Get a financial Development agreement, need to verify actual cost.

Motion was made by Director B Jarvis and seconded by Director Hulsey to approve reimbursement On the 23 lots and include new regulations in the report for rules and regulations



Vote was unanimous to approve.

**18. CONSIDER AND TAKE ACTION ON REQUEST BY TOWN OF HORIZON CITY REGARDING RANCHO DESIERTO BELLO UNIT 11 WATER AND WASTEWATER IMPROVEMENTS CONSTRUCTION. (ENGINEERING CONSULTANT)**

Ms. Troncoso also represent Mr. Ballard and Desert View Construction, and it was implied that a conflict of interest, since TRE is the same Engineer firm representing the Horizon Regional M.U.D. Mr. Petrov noted it does not create an interest of conflict. Ms. Troncoso had been there for density tests, and Mr. Duran more the 75% of the test, TRE was present, acceptance of the right of ways and acceptance of the streets, Mr. Petrov noted TRE and Associates do not govern utilities. Ms. Troncoso notified the Town of Horizon City the Horizon Regional Board was not included.

Motion was made by Director B Jarvis and seconded by Director Hulsey to approve no Involvement from the Horizon Regional M.U.D. on the request made by the Town of Horizon City.

Vote was unanimous to approve.

**19. EXECUTIVE SESSION**

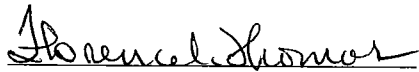
Not necessary

**20. REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.**

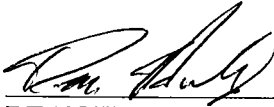
Mr. Petrov noted states does not place additional regulations on the MUDS, educate legislators how MUDS are important. Director Whitaker questioned if the Knapp property has 30 acres, and Ms. Troncoso noted is 80 acres. Director Hulsey notified the Mr. Delgado from the Golf Course will be depositing money from the Golf Course directly into the bank and will have a different account. Director Jarvis wants to have projects pictures be on the HR Website. Mr. McGinnis will be meeting with Ray from Ghost Light.

There being no further business before the Board, the meeting was upon motion made by Director Thomas and seconded by Director D. Hulsey all in favor and carried, adjourned at 8.05 P.M.

**READ, APPROVED, AND ADOPTED THIS 28TH DAY OF MARCH 2019.**



**FLORENCE THOMAS, PRESIDENT**  
**Board of Directors**  
**Horizon Regional M.U.D.**



**DEAN HULSEY, SECRETARY**  
**Board of Directors**  
**Horizon Regional M.U.D.**

**JW/CM**

**ATTACHMENTS AND HANDOUTS  
FOR THE BOARD OF DIRECTORS MEETING HELD February 28, 2019**

AGENDA ITEM	ATTACHMENTS AND HANDOUTS	ACTION TAKEN
4:	RECEIVE CITIZEN COMMUNICATIONS.	N/A
5:	CONSIDER AND TAKE ACTION TO CONSENT AGENDA.	APPROVED 5-0
5A:	CONSIDER AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING HELD ON JANUARY 31, 2019, AND SPECIAL MEETING HELD ON FEBRUARY 21, 2019	APPROVED 5-0
5B:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION AND TO APPROVE THE TRANSFER FUNDS.	APPROVED 5-0
5C:	CONSIDER AND TAKE ACTION TO APPROVE THE FINANCIAL STATEMENTS FOR THE MONTH ENDING JANUARY 31, 2019	APPROVED 5-0
5D:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION FOR SPRAY FIELD; AND TO APPROVE THE TRANSFER OF FUNDS FOR SPRAY FIELD #1	APPROVED 5-0
6:	DISCUSSION ON HORIZON VIEW ESTATES SEWER PROJECT	N/A
7:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT (MANAGEMENT)	APPROVED 5-0
8:	CONSIDERATION AND TAKE ACTION ON THE ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT. (ENGINEERING CONSULTANT)	APPROVED 5-0
9:	CONSIDER AND TAKE ACTION ON THE MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO. 1. (SPRAY FIELD MANAGEMENT)	APPROVED 5-0
10:	CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.	APPROVED 5-0

11:	CONSIDER AND TAKE ACTION ON I-10 WELL 7 REHABILITATION (MANAGEMENT).	APPROVED 5-0
12:	CONSIDER AND TAKE ACTION ON A RESOLUTION AUTHORIZING THE ISSUANCE EXECUTION AND SALE OF A REVENUE NOTE (2019) WITH MPS REVOKABLE TRUST. (LEGAL COUNSEL)	APPROVED 5-0
13:	REVIEW OF INVESTMENT POLICY AMEND AS NECESSARY. (LEGAL COUNSEL)	APPROVED 5-0
14:	DISCUSSION AND POSSIBLE ACTION REGARDING REVIEW OF THE DROUGHT CONTINGENCY PLAN. (LEGAL COUNSEL)	TABLED
15:	CONSIDER AND TAKE ACTION ON PROPOSAL FROM TRE & ASSOCIATES, LLC FOR REHAB OF SECTION 32 LIFT STATION. (ENGINEERING)	APPROVED 5-0
16:	CONSIDER AND TAKE ACTION ON CHANGE TO RULES AND REGULATIONS OF THE DISTRICT RELATED TO ACCEPTABLE MATERIALS FOR UTILITY SYSTEM IMPROVEMENTS. (ENGINEERING CONSULTANT)	APPROVED 5-0
17:	CONSIDER AND TAKE ACTION REIMBURSEMENT AGREEMENT REQUEST FOR CLINT SCHAAR FOR LOTS WITHIN HORIZON CITY UNIT 52. (ENGINEERING CONSULTANT).	APPROVED 5-0
18:	CONSIDER AND TAKE ACTION ON REQUEST BY TOWN OF HORIZON CITY REGARDING RANCHO DESIERTO BELLO UNIT 11 WATER AND WASTE WATER IMPROVEMENT CONSTRUCTION. (ENGINEERING CONSULTANT)	N/A
19:	EXECUTIVE SESSION, AS NECESSARY	N/A
20:	REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.	