

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A special meeting of the Board of Directors of the Horizon Regional M.U.D. was held on July 22, 2016 at 3:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called off the members of the board, to-wit:

Benny Davis	-	President
Bonnie Moorhouse	-	Vice President
Bob Jarvis	-	Secretary
Kit Thomas	-	Treasurer
Dean Hulsey	-	Asst. Secretary

Director B. Davis called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent Services. Account Manager Charlie McGinnis, Administrative Assistant Elvia Munoz, TRE & Associates, Inc. Linda Troncoso. The Pledge of Allegiance was said with audience participation.

4. RECEIVE CITIZEN COMMUNICATIONS.

No citizen communications.

5. CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION FOR SPRAY FIELD; AND TO APPROVE THE TRANSFER OF FUNDS FOR SPRAY FIELD #1.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve the payment of bills and invoices for operations and construction for Spray Field, and to approve the transfer of funds for Spray Field No. 1

Vote was unanimous to approve.

6. CONSIDER AND TAKE ACTION, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.

Ms. Pina advised that a tournament was held on Friday July 22, 2016 and cooks were ready to serve at 6:45 a.m. for the women's tournament. The restaurant served burritos and coffee. Director B. Davis asked for hours of operation. Ms. Pina advised Moonlight opens for golfers at 8 a.m. and restaurant opens at 11:00 a.m. for regular walk in customers. Director B. Davis explained that first impressions are very important and suggested to always have someone visible upfront. Mr. Delgadillo advised that the ladies from the tournament were very pleased with the service at Moonlight.

7. CONSIDER AND TAKE ACTION ON RENEWAL OF SERVICE AGREEMENT WITH MIRACLE DELIVERY ARMORED SERVICE.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve renewal of service agreement with Miracle Delivery Armored Service.

Vote was unanimous to approve.

8. CONSIDER AND TAKE ACTION, IF NECESSARY, ON SPRAY FIELD OPERATIONS.

Mr. Delgadillo reports that the golf course made \$2,000.00 profit for the month. On budget \$15,000.00 ahead of budget July has been a great month for business. Mr. Delgadillo advised that both months June and July have been good for business. Director K. Thomas asked Mr. Delgadillo how secure the doors to the pro-shop were. Mr. Delgadillo advised that he would call Sonitrol to get a quote and would have information for next meeting. Mr. Delgadillo also reported that he had purchased a lawn mower for \$1,500.00. Director D. Hulsey asked if Toro was interested in buying the golf course equipment. Mr. Delgadillo advised that no one wants to buy electric mowers.

9. CONSIDER AND TAKE ACTION ON REPAIR FOR TEREX TELEHANDLER.

Motion was made by Director B. Moorhouse and seconded by Director D. Hulsey to table item #9.

Vote was unanimous to approve.

10. CONSIDER AND TAKE ACTION ON EASEMENT FOR TEXAS GAS SERVICES.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to table item #10.

Vote was unanimous to approve.

11. OPERATIONS AND ENGINEERING REPORT.

Director B. Davis thanked all the operations crew that worked during the water outage on Saturday July 23, 2016. Director B. Davis also thanked Mrs. Elvia Munoz for stepping up, to do posting of the public notice to boil water and taking care of the issues needed for the weekend. Director B. Jarvis thanked Mrs. Williams and Mrs. Saucedo from Horizon Regional MUD and Mrs. Grado from Paseo Del Este MUD for helping out at the office with customers. Director B. Jarvis reported that by 12 midnight a crew from EPEC was working. Director B. Jarvis advised that he was very disappointed with STS Telephone System. Mr. McGinnis advised that he had emailed Bill Mertes all phone issues that Horizon Regional had had since the beginning of last year. Director B. Jarvis asked Mr. Avalos from IDSEAA to come to one of our Board Meetings to explain how the Scada works. Director B. Davis asked if operators wear their life jackets when working on top of the clarifier. Mr. McGinnis advised that Operators do wear their life jackets and follow procedure. Director B. Moorhouse asked if we had two way radios. Mr. McGinnis advised only have cell phones. Director B. Davis asked if STS has a disaster plan. Mr. McGinnis advised he would ask. Mr. McGinnis reported that several customers had called and asked why there are no generators. Director B. Jarvis asked how often does the concentrator gets cleaned. Mr. McGinnis advised once a month. Director B. Jarvis advised to always have water to a safe level. Mr. McGinnis reported that due to low water on July 23, 2016 there were several residential leaks in Horizon City. Ms. Troncoso reported that for the last 2 years Contractors have been using copper. Director B. Davis requested that going forward he would like all media channels to be notified in case we have an emergency again. Even though TCEQ only requires one English and one Spanish to be reported to the media all Board Members would like all TV Stations, El Paso Times, Horizon Fire Department, and Police Department to be notified.

Operations:

Mr. McGinnis explained total water production by day:

Average daily use 6,841,500= 1.17 residual

Maximum daily use 10,087,000= 1.52 residual

Minimum daily use 4,799,500= 1.01 residual

Waste water totals for the month June 2016:

Percent of permitted to Spray Field is 115.8%

Percent of permitted to GLO is 76.6%

Percent of permitted influent to STP is 68.7%

Percent of permitted effluent to Mesa Spur drain is 23.9%.

Mr. McGinnis explains the HRMUD effluent annual average is:

Total effluent 1.9044

Golf Course 0.4306

GLO 0.6301

MSD 0.8279

RO 0.4838

Permit Maximum:

Total effluent 3.0000

Golf Course 0.5000

GLO 1.0000

MSD 3.0000

RO 0.5294

Barrel Cactus Lift Station and El Paso Hills Lift Station running on one side. Venny Webb Lift Station TRE is working on the specs to price out repairs. On Tanks all online with no problems. Mr. McGinnis advised Scada computer is being programmed and should be online next week and getting a laptop for the office as well. Director K. Thomas asked how many Kaiser Blowers District has. Mr. McGinnis advised has a total of 6 and 4 are operational.

Engineering:

Ms. Troncoso reports that Hunt would like to see tax rate, and advised she was working to get the numbers. On 20 inch gathering line relocation, Ms. Troncoso did not feel confident to do it due to issue on low water over the weekend and has reschedule for next week. Director D. Hulseby asked if a generator can be placed where only a quick connect can be done every day. Director B. Davis suggested to get on call generator. Director B. Jarvis would like a generator that could be moved around. Ms. Troncoso advised would look around and check which generator can benefit the District. Director B. Davis asked Mr. McGinnis to call Cummins and ask for information on generators. On El Paso Hills Lift Station replacement project, Ms. Troncoso advised bid was this week on Tuesday at the HRMUD office. Still working on lowest bidder. On Horizon City drainage project at Spray Field No. 1. Director B. Jarvis explains that Teresa Quesada advised him all plans have been sent. Ms. Troncoso advised she has not received revised plans. Ms. Troncoso advised that customer at 14913 Horizon needed approval to connect water to his lot. Director B. Davis asked how long would the extension be. Ms. Troncoso advised would be 135 feet of 6 inch to extend. Board Members did not approve at this time. Mr. McGinnis advised that the roof at the RO has not been repaired yet but would look into contacting someone to do repairing.

12. REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.

There was no other report or discussion for this item #12.

There being no further business before the Board, the meeting was upon motion made by Director D. Hulsey duly made and seconded by Director B. Jarvis all in favor and carried, adjourned at 5:12 p.m.

READ, APPROVED, AND ADOPTED THIS 28th DAY OF JULY 2016.



BENNY DAVIS, PRESIDENT
Board of Directors
Horizon Regional M.U.D.



BONNIE MOORHOUSE, VICE PRESIDENT
Board of Directors
Horizon Regional M.U.D.

EM/CM