

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday, August 28, 2014 at 6:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Benny Davis	-	President
Bonnie Moorhouse	-	Vice President
Bob Jarvis	-	Secretary
Florence K. Thomas	-	Treasurer
Dean Hulsey	-	Asst. Secretary - Not Present

Director Davis called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent Services. Project Manager Charlie McGinnis and Administrative Assistant Elvia Munoz, TRE & Associates, Inc. Linda Troncoso, and Attorney Alan Petrov. The Pledge of Allegiance was said with audience participation.

**4. RECEIVE CITIZEN COMMUNICATIONS**

No citizen communications.

**5. CONSENT AGENDA.**

- A: Consider and Take Action to approve the Minutes of the Regular Meeting held on July 23, 2014, Special Meeting held on August 6, 2014, Special Meeting August 21, 2014.
- B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.
- C: Consider and Take Action to approve the Financial Statement for the Month Ending July 31, 2014.
- D: Consider and Take Action on Pay Estimate No. 2 for RO Membrane replacement project.
- E: Consider and Take Action on Pay Estimate No. 2 for Spray Field No. 1 Irrigation System Improvements.

F: Consider and Take Action on Pay Estimate No.4 for Lift Station project for Spray Field #1

G: Consider and Take Action on Pay Estimate No. 1 for 14 inch force main replacement.

Motion was made by Director K. and seconded by Director B. Jarvis to delete items D, F, and G for engineering, and to approve the payment of bills and invoices for operations and construction for Spray field, and to approve the transfer of funds for Spray Field #1.

Vote was unanimous to approve.

**6. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT. (MANAGEMENT)**

Project manager Mr. McGinnis explains the net water connections. Total active, inactive and district meters for the month are: 9,923. Averaging connections per last (3) months=9

Mr. McGinnis continues with well pumping report: Total gallons pumped for July 2014 were 168,848,000. Wheeler well field capacity is at 55.24% and Desert Well field is at 61.40% Waste water system reports total for the month of July 2014 is 7405 and year to date net change (6 month) is 128 averaging connections per last 3 months = 3

Influent received in July 2014 was 72,212,300 and effluent delivery total was 69,323,800 well water spray field is 22,920,000.

GLO 25,139,000 and SPUR 44,184,800

Total plant capacity: 3.0 MGD

Percentage of capacity: 77.6%

Mr. McGinnis reported to Board Members that Janita Williams met with 8 customers for the month of July 2014 due to online payments and rates on tiers. All complaints were resolved. Director B. Moorhouse asked if AVR would credit Cycle 1 regarding incorrect sewer cost. Mr. McGinnis explained that an email had been sent to AVR and we were awaiting on answer. Mr. McGinnis also explained that all the Tanks were up and running. Sludge line had to be repaired due to heavy rain. Director Davis asked if sludge was wet if it would still be accepted. Mr. McGinnis answered ours never looks wet and always meets the requirement and has always been accepted. Mr. McGinnis continues and explains well 7 still down and wells 16-36 awaiting to repair, and the back wells are on and pumping to GST #3. Also, all four pumps are online and in standby, and are using pump station #4 as the primary pumping station. The RO Plant pre-filters are running from four to six days between change-outs. The VFD went down due to electrical storm. RO-A is still off line, and waiting on vessel replacement or repair. Director B. Moorhouse asked on Land of Texas if they belonged to Self Help Center. Engineer L. Troncoso said yes, that those lots were valued at \$16,000 and Nancy Hansen had bought those lots. The remaining lots were bought from Pacifica Homes as per Engineer L. Troncoso. Mr. McGinnis continues that the web page for the month of July 2014, and the majority were for bill pay. Mr. McGinnis concludes that a total of 15 accounts needed to be

sent to collections for a total of \$2,144.83.

Motion was made by Director K. Thomas and was seconded by Director B. Jarvis to approve management report and to send all 15 customers to collections.

Vote was unanimous to approve.

7. **CONSIDER AND TAKE ACTION, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.**

Motion was made by Director K. Thomas and was seconded by Director B. Jarvis to table item #7.

Vote was unanimous to approve.

8. **CONSIDER AND TAKE ACTION, IF NECESSARY, ON REPORT FROM TURF COMMITTEE.**

Motion made by Director K. Thomas and seconded by Director B. Jarvis to table item #8.

Vote was unanimous to approve.

9. **CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.**

Engineer L. Troncoso explains To Board Members that there were three applications for service commitment. The three applications are from Piedmont Village Units 1 & 2. Second one is from 13918 Horizon Blvd Panda Express, and the last one form Popeye's Chicken. Ms. Troncoso advised Board Members that the RO concentrator plans have been approved by TCEQ, and bid opening would be on the 16<sup>th</sup> of September, 2014 to award project. Director B. Davis asked Ms. Troncoso how long was the project. Ms. Troncoso replied approximately 120 days. Ms. Troncoso also advised Board Members that the District still has about \$150,000 to \$200,000 that belong to Cubic Water that they are almost finished with their project, but that the District still has a third of their money. Director B. Davis asked Ms. Troncoso how delayed is cubic water. Ms. Troncoso said Train A the membrane supplier had said 3 vessels were leaking. Ms. Troncoso did mention that the delay was not their fault, but the lift station was their fault. Ms. Troncoso explained that she was going to send a ten day letter to make sure they finish. Director B. Jarvis asked if there were any damages. Ms. Troncoso replied that there was no damages, and completion date would be September 15, 2014. Ms. Troncoso explained roof was almost completed.

Director B. Davis advised Ms. Troncoso that service technicians needed lights. Director K. Thomas asked what size are light fixtures. Ms. Troncoso said she did not know but would get back to them on that. Ms. Troncoso explained that Manny Villalobos from Cubic Water advised her that all trash would be picked up no later than tomorrow August 29, 2014. Director B. Moorhouse advised all that Cubic Water was a messy Contractor. Director B. Jarvis said that Cubic Water was messy, but that all contractors are different. Director B. Davis also asked if the contract specified anything about picking up their own trash. Ms. Troncoso advised Board Members that contract does specify about picking up their trash. Director B. Jarvis explained that this can be a safety issue as well. Ms. Troncoso added that from now on going forward contract should and will specify for safety hazard.

Motion made by Director K. Thomas and seconded by Director B. Jarvis to approve engineering report.

Vote was unanimous to approve.

**10. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO. 1.**

Golf Course Manager Mr. Gates asked for approval to close the Golf Course from September 2nd-22<sup>nd</sup>, 2014 reason for closure is to do the over seeding on the fairways. Mr. Gates explains that the play is significantly down and not much revenue will be lost. Mr. Gates explained that over the past couple of weeks, with the greens closed and only playing temporaries the golf course only made \$2,600.00. Director B. Jarvis asked if a yearly member can be compensated, since the golf course would be closed for 3 weeks. Mr. Gates suggested that the yearly member can get an extra month to 3 months free. Director B. Jarvis suggested maybe more than 3 months. Director B. Jarvis asked Mr. Gates what the pro-shop employees would do if the golf course was going to be closed. Mr. Gates advised that he could use them as well. Mr. Gates advised Board Members for approval to purchase a hose, for portable sprinklers and quick connects for the greens. Mr. Gates mentioned that the cost of purchasing the extra hose and quick connects with small sprinklers would cost approximately \$1,400.00. Mr. Gates advised that this type of watering also helps push the salts down past to the root zone. To conclude Mr. Gates mentioned that rain has been a blessing and the golf course conditions are as good as any golf course in El Paso. Attorney A. Petrov asked if Mrs. Pina was aware that the golf course would be closed. Director B. Davis answered yes. Director B. Jarvis advised Board members that closing the golf course would probably affect the budget.

Motion was made by Director K. Thomas and was seconded by Director B. Jarvis to approve the purchase of sprinklers, to close the golf course from September 2<sup>nd</sup> - the 22<sup>nd</sup>, 2014, and to give the yearly members and extra 3 months free membership.

Vote was unanimous to approve.

**11. CONSIDER AND TAKE ACTION ON I-10 WELL 7 REPLACEMENT OF SHAFT.**

Mr. McGinnis asked for approval to replace shaft for the amount of \$9,653.00. Mr. McGinnis advised Board Members that shaft on I-10 well shaft was running 24 hours a day and needed to be replaced.

Motion made by Director K. Thomas and seconded by Director B. Jarvis to approve purchase of shaft for the amount of \$9,653.00

Vote was unanimous to approve.

**12. CONSIDER AND TAKE ACTION ON ORDER NO. 1 OR SPRAY FIELD NO. 1 IRRIGATION SYSTEM IMPROVEMENTS.**

Engineer L. Troncoso explains the cost for a transformer to the existing service to provide power for future light fixture over the control panel and one receptacle to meet local fire department requirements. Ms. Troncoso said light fixture could be 4 inches.

Motion made by Director K. Thomas and seconded by Director B. Jarvis to approve the transformer and not to exceed \$8,360.25.

Vote was unanimous to approve.

**13. CONSIDER AND TAKE ACTION ON FINAL PAY ESTIMATE FOR WWTP BAR SCREEN IMPROVEMENTS PROJECT.**

Engineer L. Troncoso asked Board Members for approval in the amount of \$69,824.55 to have R.M. Wright Construction Co. take care of project. Ms. Troncoso explained to Board Members that R.M. Wright does good jobs and that TRE highly recommends them. Ms. Troncoso concludes that TRE reviewed for pay estimate and has been found to be in general compliance with the approved plans and

specifications for the project.

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to approve pay estimate for WWTP bar screen improvement project form R.M. Wright Construction Co. in the amount of \$69,824.55

Vote was unanimous to approve.

**14. CONSIDER AND TAKE ACTION ON ACCEPTANCE OF WWTP BAR SCREEN IMPROVEMENT PROJECT FOR OPERATIONS AND MAINTENANCE.**

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to approve on acceptance of WWTP bar screen improvements project for operations and maintenance.

Vote was unanimous to approve.

**15. CONSIDER AND TAKE ACTION ON OPERATIONS AND ENGINEERING MEETING.**

Director B. Davis explains that he was asked by Director B. Moorhouse to have open meetings for operations and engineering. Director B. Davis advised that it was not necessary. Director K. Thomas explained that the engineering are already explained at the Regular Board Meeting. Director B. Jarvis also agreed that having extra open meetings were not necessary. Engineer L. Troncoso explained that if meeting were to be combined her Engineering Meeting would not help her if Board Members decide to have it early in the month. Director B. Jarvis also explained that if all 3 meetings are together Spray Field, Operations, and Engineering that Mr. Gates would not need to be present to the remaining meetings.

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to try the three combined meetings for three months.

Vote was unanimous to approve.

**16. CONSIDER AND TAKE ACTION ON PURCHASE OF TWO VESSELS FOR RO TRAIN A.**

Mr. McGinnis asked Board Members for approval to purchase of two vessels for RO Train A.

Motion was made by Director B. Jarvis and seconded by Director B. Thomas to approve purchase of two vessels for RO Train A.

Vote was unanimous to approve.

**17. REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.**

Director B. Davis asked Mr. McGinnis status of leaks. Mr. McGinnis explained that HRMUD is ahead and catching up on the leaks. Director B. Moorhouse advised that she had attended meeting with City Hall and that there would be no more parks built in Horizon, City.

There being no further business before the Board, the meeting was upon motion made by Director B. Jarvis duly made and seconded by Director K. Thomas all in favor and carried, adjourned at 7:15 p.m.

**READ, APPROVED, AND ADOPTED THIS 25th DAY OF SEPTEMBER 2014.**



**BENNY DAVIS, PRESIDENT**  
Board of Directors  
Horizon Regional M.U.D.



**GORDON JARVIS, SECRETARY**  
Board of Directors  
Horizon Regional M.U.D.

EM/CM