

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday August 24, 2017 at 6:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Florence K. Thomas	-	President
Bonnie Moorhouse	-	Vice President
Gordon Jarvis	-	Treasurer
John Whitaker	-	Assistant Vice President
Dean Hulsey	-	Secretary

Director K. Thomas called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent Services. Project Manager Charlie McGinnis, Administrative Assistant Elvia Munoz, Operations Project Manager Mark Steelman. TRE & Associates Inc. Linda Troncoso, David Duran. The Pledge of Allegiance was said with audience participation.

4. RECEIVE CITIZEN COMMUNICATIONS.

No citizen communications.

5. CONSENT AGENDA.

A: Consider and Take Action to approve the Minutes of the Regular Meeting held on July 27, 2017, Special Meeting held on August 16, 2017.

B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.

- C: Consider and Take Action to Approve the Financial Statement for the Month Ending July 31, 2017.
- D: Consider and Take Action on Pay Estimate No. 10 for El Paso Hills Lift Station Replacement Project.
- E: Consider and take action to Approve the Payment of Bills and Invoices for Operations and Construction for Spray Field; and to Approve the Transfer of Funds for Spray Field #1.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve the payment of bills, invoices, minutes of the regular meeting, special meetings, financial statement for the month, and transfer of funds.

Vote was unanimous to approve.

6. DISCUSSION ON HORIZON VIEW ESTATES SEWER PROJECT.

No action taken.

7. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.

Mr. McGinnis reported 42 water leaks in the street for the month of July 2017. Mr. McGinnis advised once he gets price for generator for El Paso Hills Lift Station he will present at budget meeting. On the RO Plant, Mr. McGinnis obtaining prices for repair work of concentrator piping for consideration at Board Meeting. On tax collection 97.42% has been collected. A total of 8 customers with high bills and late fees were assisted and all inquiries were resolved.

McGinnis explains net water connections.

Total active, inactive, for the month of August 2017 are: 10,499. Mr. McGinnis continues with well pumping report: Total gallons pumped for July 2017 were 218,169,500. Wheeler well field capacity is at 56.52% and Desert Well field is at 62.97% Waste water system reports total for the month is 7889 and year to date net change (6 month) is 612 averaging connections per last 3 months = 3

Influent received in July 2017 was 65,593,000

Effluent delivery total was 62,969,300 well water spray field is 16,635,000.

GLO 8,241,000 and SPUR 38,093,300

Total plant capacity: 3.0 MGD

Percentage of capacity: 70.0%

Mr. McGinnis requested approval to send \$3,389.46 to collections and \$15.66 for write offs.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to send \$3,389.46 to collections and \$15.66 for write offs.

Vote was unanimous to approve.

Mr. Steelman reported to Board Members he had visited all facilities, and overall the RO Plant was much improved. Mr. Steelman also visited Horizon Mesa, Desierto Bello and new El Paso Hills Lift Station,

8. CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.

Ms. Troncoso reported no changes on applications for water and sewer. Ms. Troncoso advised hydrologist report would be ready August 25, 2017. On El Paso Hills Lift Station Contractor has completed all installations at the initial and Relay Lift Stations. A preliminary start up at the Relay Lift Station was conducted on August 23, 2017 and would be completed on August 25, 2017. On GST-2B contracts have been executed, and submittals are being prepared. Pre- Construction meeting was scheduled for Wednesday August 30, 2017. Veny Webb Construction is scheduled to begin the week of October 23, 2017 following receipt of the new flygt pumps. Horizon City Roadway Projects TRE is continuing to coordinate with the Town of Horizon on roadway repaving and widening projects with Industrial Park and Darrington Rd. On County Roadway Projects TRE reports that the extension of Eastlake from Darrington to Horizon Blvd are now complete. Horizon City Drainage Project at Spray Field No. 1 HRMUD and the Town of Horizon are coordinating for proposed construction start in November 2017. Spray Field Irrigation System, Ms. Troncoso advised had meeting with Mr. Valle on August 25, 2017. Advised the design of the Booster Pump Station for the irrigation system is complete and the project is currently scheduled to begin advertising for bid on September 3, 2017.

9. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1.

Mr. Delgadillo reports that over seeding will begin September 18, 2017 and had advised Mrs. Pina and Ms. Villa. Fairways would be done Friday and Saturday of that week. Mr. Delgadillo advised that if needed an extra week he would notify Turf Committee. Director D. Hulsey agreed with Mr. Delgadillo that if needed an extra 4 days he would approve. Mr. Delgadillo concluded that fairways are the ones that need more time to let grass grow.

Motion was made by Director D. Hulsey and seconded by Director B. Jarvis to close for an extra 4 days.

Vote was unanimous to approve.

10. CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.

No action taken.

11. CONSIDER AND TAKE ACTION REPAIRS FOR RO CONCENTRATOR.

Motion was made by Director B. Jarvis and seconded by Director B. Moorhouse to Table item #11.

Vote was unanimous to approve.

12. CONSIDER AND TAKE ACTION ON PURCHASE OF SECURITY CAMERAS FOR RO PLANT.

Motion was made by Director B. Jarvis and seconded by Director B. Moorhouse to Table item #12.

Vote was unanimous to approve.

13. CONSIDER AND TAKE ACTION ON PURCHASE OF SECURITY CAMERAS FOR WWTP.

Motion was made by Director B. Jarvis and seconded by Director B. Moorhouse to Table item #13.

Vote was unanimous to approve.

14. CONSIDER AND TAKE ACTION ON SEVERANCE PACKAGE AND HIRING CONSULTANT ON HOURLY BASIS.

Motion was made by Director D. Hulsey and seconded by Director B. Moorhouse to approve severance package and hiring consultant on hourly basis.

Vote was unanimous to approve.

15. CONSIDER AND TAKE ACTION ON ACCEPTANCE OF 13600 HORIZON BOULEVARD FOR OPERATION AND MAINTENANCE.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve acceptance of 13600 Horizon Blvd. Hospital for Operation and Maintenance.

Vote was unanimous to approve.

16. CONSIDER AND TAKE ACTION ON ACCEPTANCE OF 15089 HORIZON BLVD WATERING IMPROVEMENT FOR OPERATION AND MAINTENANCE.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to Table item #16

Vote was unanimous to approve.

17. CONSIDER AND TAKE ACTION ON PURCHASE OF 40-FOOT CONTAINER FOR WWTP.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve Purchase of 40-foot container for WWTP form On Site Storage Solutions in the amount of \$2,600.00.

Vote was unanimous to approve.

18. CONSIDER AND TAKE ACTION ON PURCHASE OF 2-40 FOOT CONTAINERS FOR OFFICE.

Motion was made by Director D. Hulsey and seconded by Director B. Jarvis to approve purchase of 2-40 foot containers for office, from On Site Storage Solutions in the amount of \$5,200.00

Vote was unanimous to approve.

19. CONSIDER AND TAKE ACTION ON RESOLUTION FOR SIGNATORIES FOR WESTSTAR BANK.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve resolution for signatories for WestStar Bank.

Vote was unanimous to approve.

20. CONSIDER AND TAKE ACTION ON PURCHASE OF METER FOR WWTP GOLF COURSE SUPPLY.

Motion was made by Director B. Jarvis and seconded by Director J. Whitaker to Table item #20.

Vote was unanimous to approve.

21. CONSIDER AND TAKE ACTION ON APPROVAL OF IRRIGATION IMPROVEMENT PROJECT FOR SPRY FIELD NO. 1

Motion was made by Director B. Jarvis and seconded by Director J. Whitaker to approve irrigation improvement project for Spray Field No. 1

Vote was unanimous to approve.

22. REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.

Director D. Hulsey suggested to Ms. Troncoso to advise Mr. Delgadillo of project schedule for Spray Field No. 1. Mr. Delgadillo advised he has lots of equipment that needs to get rid of to clean the golf shop. Director D. Hulsey advised to bring to surplus and sell. Mr. McGinnis reported leak at elevated No. 1 advised that a 12" water main the seam was corroded. Advised had repaired with coupling but advised that in the winter would need to get replaced. Mr. Petrov gave the Board a pamphlet on legislative update 85th Texas Legislature (2017) advised for Board Members to read. Adan Camacho Operations Supervisor for El Paso Disposal and Lorena Quesada Area Manager for El Paso Disposal advised that on September 16, 2017 they would be placing a tent and would be giving out Hot Dogs from 10:00 a.m. to 2:00 p.m. at Vista Market in Horizon City. El Paso Disposal would be having a roll off truck to collect old tires. Mr. Steelman advised that Kristy Hester was in El Paso and was overseeing the Paseo District.

There being no further business before the Board, the meeting was upon motion made by Director D. Hulsey duly made and seconded by Director B. Jarvis all in favor and carried, adjourned at 7:12 P.M.

READ, APPROVED, AND ADOPTED THIS 28TH DAY OF SEPTEMBER 2017.

FLORENCE K. THOMAS, PRESIDENT
Board of Directors
Horizon Regional M.U.D.

BONNIE MOORHOUSE, VICE PRESIDENT
Board of Directors
Horizon Regional M.U.D.

EM/CM