

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday April 27, 2017 at 6:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Benny Davis	-	President
Bonnie Moorhouse	-	Vice President
Gordon Jarvis	-	Secretary
Florence K. Thomas	-	Treasurer
Dean Hulsey	-	Assistant Secretary

Director B. Davis called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent Services. Project Manager Charlie McGinnis, Administrative Assistant Elvia Munoz, TRE & Associates Inc. Linda Troncoso, David Duran. Petrov LLP Alan Petrov. The Pledge of Allegiance was said with audience participation.

4. RECEIVE CITIZEN COMMUNICATIONS.

No citizen communications.

5. CONSENT AGENDA.

- A: Consider and Take Action to approve the Minutes of the Regular Meeting held on March 23, 2017, Special Meeting held on March 16, 2017, special Meeting held on April 7, 2017, Special Meeting held on April 11, 2017 and Special Meeting held on April 20, 2017.
- B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.

- C: Consider and Take Action to Approve the Financial Statement for the Month Ending March 31, 2017.
- D: Consider and Take Action on Pay Estimate No. 6 for El Paso Hills Lift Station Replacement Project.
- E: Consider and take action to Approve the Payment of Bills and Invoices for Operations and Construction for Spray Field; and to Approve the Transfer of Funds for Spray Field #1.

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to approve the payment of bills, invoices, minutes of the regular meeting, special meetings, financial statement for the month, and transfer of funds.

Vote was unanimous to approve.

6. DISCUSSION ON HORIZON VIEW ESTATES SEWER PROJECT.

Ms. Troncoso advised she had met with Katherine Harrison, the County, and Secretary of State. Ms. Troncoso advised residents will have a joint meeting on May 3rd, 2017 at 6:00 p.m. Ms. Troncoso advised that USDA and County is preparing a flyer to present and will be discussed at the meeting. Mr. Duran, Director B. Davis and Ms. Harrison will also attend meeting with residents. Ms. Troncoso explained to residents who were present at our Regular Board Meeting to please submit as many receipts that they had for any sewer issues. Ms. Troncoso advised them to take all their proof and also advised that this issue with sewer will be a long process. Mr. Padilla, Representative from Horizon View Estates advised that he had met with Mr. Jose Landeros and confirmed he would also be attending Meeting on May 3rd, 2017. Director B. Davis emphasized that in order to get grant money residents must obtain as many proofs, of septic Tank receipts. Director B. Davis explained that if they no longer have their receipts they could keep a diary to log in dates of sewer issues. Advised this would be as good as an actual receipt.

7. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.

Mr. McGinnis reported 17 water leaks in the street for the month and all have been repaired. On customer complaints 7 customers with high bills and late fees were assisted. All inquiries were resolved. On tax collection year to date and prior years, 95.54% has been collected. Unaccounted water District is at 19.92% due to broken line on Darrington Rd.

McGinnis explains net water connections:

Total active, inactive, for the month of March 2017 are: 10,417. Mr. McGinnis continues with well pumping report: Total gallons pumped for March 2017 were 161,013,800. Wheeler well field capacity is at 44.80% and Desert Well Field is at 51.67% Waste water system reports total for the month 7807 and year to date net change (6 month) is 530 averaging connections per last 3 months = 3

Influent received in March 2017 was 53,252,000

Effluent delivery total was 51,121,900 well water Spray Field is 16,055,000.

GLO 15,017,000 and SPUR 20,049,900

Total plant capacity: 3.0 MGD

Percentage of capacity: 56.8%

Mr. McGinnis reported that customers are aware of new rate change for new connection fees. Director K. Thomas requested for Mr. McGinnis to include actual budget in Regular Board Meeting going forward one page insert only. Mr. McGinnis advised that Collection Agency Perez & Associates would no longer be doing collections for the District. Notified Board he will start looking for new collection agency. Mr. McGinnis concluded needed approval for \$1,646.04 to send to collections and \$8.63 for write offs.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to send \$1,646.04 to collections and \$8.63 for write offs.

Vote was unanimous to approve.

8. CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.

Ms. Troncoso reports only two applications approved for service. 600-640 Endwall and 13654 Eastlake Bldg. B. On El Paso Hills Lift Station Project will be completed end of July 2017. GST-2B advertisement of the project is scheduled to bid in two weeks. On Venny Webb Lift Station Severn Trent's comments are in preparation for bidding. Horizon City Roadway Projects TRE is continuing to coordinate with the Town of Horizon on roadway repaving and widening projects with both Horizon Industrial Park and Darrington Rd. County Roadway Projects, TRE is continuing to coordinate with Hunt for the installation and relocation of facilities within the extension of Eastlake from Darrington Rd to Horizon Blvd. Installation is scheduled to be complete in two weeks. HRMUD and Town of Horizon are coordinating regarding the interlocal agreements for proposed construction to start in November 2017. On Sprayfield Irrigation System a sub-committee meeting will be scheduled the week of May 1st, 2017 with TRE and Mr. Good to discuss design of irrigation system and pump station. On WWTP Blower Replacement, Ms. Troncoso reports that Kendrick Electric has been working with Mr. R. Wright, and will be receiving 3 blowers next week.

9. **CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1.**

No action taken.

10. **CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.**

Director B. Davis reported that Ms. Pina had adjusted lighting and hopefully there will be no more complaints.

11. **CONSIDER AND TAKE ACTION ON ULTRASONIC METER FOR REVERSE OSMOSIS PLANT.**

Motion was made by Director K. Thomas and seconded by Director D. Hulseby to approve the purchase of Ultrasonic Meter for Reverse Osmosis Plant from James, Cooke & Hobson, Inc. in the total amount of \$4,325.00

Vote was unanimous to approve.

12. **CONSIDER AND TAKE ACTION ON FARM LEASE.**

Tom Engles advised Board Members he wanted to extend Farm Lease. Director B. Davis advised someone was interested in buying District's Property. Also advised that if sold would take at least 3-5 years and would not be an immediate closure. No action taken.

13. CONSIDER AND TAKE ACTION ON POSSIBLE SURPLUS PROPERTY IN DISTRICT.

Mike Mowles approached Board in regards to Surplus Property. Director B. Davis advised if surpluses property a bid would be required. Board advised Mr. Mowles to submit a writing request and get legal ramification with the District. Mr. Petrov advised HCIA can get waiver. Director B. Davis advised to do request first and then District would notify HCIA. Mr. Mowles explained he owns 80% of those lots and thinks he be the likely source for this property. Mr. Petrov requested for Mr. Mowles to write a letter and identify lots and send to Mr. McGinnis.

14. CONSIDER AND TAKE ACTION ON ACCEPTANCE OF PIEMONTE UNIT 1 FOR OPERATION AND MAINTENANCE.

Motion was made by Director K. Thomas and seconded by Director B. Moorhouse on acceptance of Piemonte Unit 1 for Operation and Maintenance.

Vote was unanimous to approve.

15. CONSIDER AND TAKE ACTION ON ACCEPTANCE OF 13855 HORIZON BLVD. FOR OPERATION AND MAINTENANCE.

Motion was made by Director K. Thomas and seconded by Director B. Moorhouse to approve on acceptance of 13855 Horizon Blvd for Operation and Maintenance.

Vote was unanimous to approve.

16. DISCUSSION WITH EL PASO DISPOSAL CONCERNING TRASH CONTAINERS.

Scott Berry Operations Manager from El Paso Disposal explained that all poly carts were the same size. Director B. Moorhouse advised had complaint from customer Mr. Kirk Nolan. Mr. Berry and Mr. McGinnis will get together in regards to this customer and both will look into this matter.

17. CONSIDER AND TAKE ACTION ON, IF NECESSARY ON AGREEMENT WITH CITY OF HORIZON.

On agreement with City of Horizon Director B. Davis advised had only found 2-3 mistakes on draft and would be contacting Ms. Quesada. Contract will not be signed until changes are made and reviewed by Mr. Petrov and Director B. Davis.

18. CONSIDER AND TAKE ACTION ON APPROVAL AND DISTRIBUTION OF DRINKING WATER QUALITY REPORT.

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to Table item #18.

Vote was unanimous to approve.

19. CONSIDER AND TAKE ACTION TO ENGAGE AUDITOR FOR FISCAL YEAR ENDING SEPTEMBER 30TH.

Motion was made by Director K. Thomas and seconded by Director D. Hulseby to engage auditor for fiscal year ending September 30th, 2017.

Vote was unanimous to approve.

20. REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.

No discussions for item #20.

There being no further business before the Board, the meeting was upon motion made by Director B. Jarvis duly made and seconded by Director K. Thomas all in favor and carried, adjourned at 7:04 P.M.

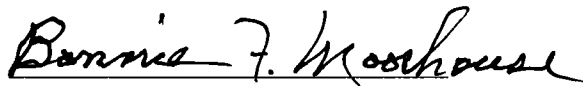
READ, APPROVED, AND ADOPTED THIS 25th DAY OF MAY 2017.



BENNY DAVIS, PRESIDENT

Board of Directors

Horizon Regional M.U.D.



BONNIE MOORHOUSE, VICE PRESIDENT

Board of Directors

Horizon Regional M.U.D.

EM/CM

**ATTACHMENTS AND HANDOUTS
FOR THE BOARD OF DIRECTORS MEETING HELD APRIL 27, 2017**

AGENDA ITEM	ATTACHMENTS AND HANDOUTS	ACTION TAKEN
4:	RECEIVE CITIZEN COMMUNICATIONS.	N/A
5:	CONSIDER AND TAKE ACTION TO CONSENT AGENDA.	APPROVED 5-0
5A:	CONSIDER AND TAKE ACTION TO APPROVE THE MINUTES OF A REGULAR MEETING HELD MARCH 23, 2017 SPECIAL MEETING HELD ON MARCH 16, 2017 SPECIAL MEETING HELD ON APRIL 7, 2017, SPECIAL MEETING HELD APRIL 11, 2017 AND SPECIAL MEETING HELD APRIL 20, 2017	APPROVED 5-0
5B:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION: AND TO APPROVE THE TRANSFER OF FUNDS.	APPROVED 5-0
5C:	CONSIDER AND TAKE ACTION TO APPROVE THE FINANCIAL STATEMENT FOR THE MONTH ENDING MARCH 31, 2017	APPROVED 5-0
5D:	CONSIDER AND TAKE ACTION ON PAY ESTIMATE NO. 6 FOR EL PASO HILLS LIFT STATION REPLACEMENT PROJECT.	APPROVED 5-0
5E:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION FOR SPRAY FIELD; AND TO APPROVE THE TRANSFER OF FUNDS FOR SPRAY FIELD #1.	APPROVED 5-0
6:	DISCUSSION ON HORIZON VIEW ESTATES SEWER PROJECT.	N/A
7:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.	APPROVED 5-0
8:	CONSIDER AND TAKE ACTION ON THE ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.	N/A
9:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1.	N/A
10:	CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.	N/A
11:	CONSIDER AND TAKE ON ULTRASONIC METER FOR REVERSE OSMOSIS PLANT.	APPROVED 5-0
12:	CONSIDER AND TAKE ACTION ON FRAM LEASE.	N/A
13:	CONSIDER AND TAKE ACTION ON POSSIBLE SURPLUS PROPERTY IN DISTRICT.	N/A
14:	CONSIDER AND TAKE ACTION ON ACCEPTANCE OF PIEMONTE UNIT 1 FOR OPERATION AND MAINTENANCE.	APPROVED 5-0
15:	CONSIDER AND TAKE ACTION ON ACCEPTANCE OF 13855 HORIZON BLVD. FOR OPERATION AND MAINTENANCE.	APPROVED 5-0
16:	DISCUSSION WITH EL PASO DISPOSAL CONCERNING TRASH CONTAINERS.	N/A
17:	CONSIDER AND TAKE ACTION ON, IF NECESSARY ON AGREEMENT WITH CITY OF HORIZON.	N/A

18:	CONSIDER AND TAKE ACTION ON APPROVAL AND DISTRIBUTION OF DRINKING WATER QUALITY REPORT.	APPROVED TABLE 5-0
19:	CONSIDER AND TAKE ACTION TO ENGAGE AUDITOR FOR FISCAL YEAR ENDING SEPTEMBER 30 TH .	APPROVED 5-0
20:	REPORTS AND DISCUSSION OF OTHER MATTER THAT MAY COME BEFORE THE BOARD.	N/A

