

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday, February 24, 2015 at 6:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Benny Davis	-	President
Bonnie Moorhouse	-	Vice President
Bob Jarvis	-	Secretary
Florence K. Thomas	-	Treasurer
Dean Hulsey	-	Asst. Secretary

Director B. Davis called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent Services. Project Manager Charlie McGinnis and Administrative Assistant Elvia Munoz, TRE & Associates, Inc. Linda Troncoso. The Pledge of Allegiance was said with audience participation.

**4. RECEIVE CITIZEN COMMUNICATIONS**

No citizen communications.

**5. CONSENT AGENDA.**

- A: Consider and Take Action to approve the Minutes of the Regular Meeting held on January 22, 2015, and Special Meeting held on February 11, 2015.
- B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.

- C: Consider and Take Action to approve the Financial Statement for the Month Ending January 31, 2015.
- D: Consider and Take Action on RO Concentrator Project Pay Estimate No.2.
- E: Consider and Take Action on Lagoon Decommissioning Project Pay Estimate No. 3.
- F: Consider and Take Action on Lagoon Decommissioning Project Pay Estimate No.4.
- G: Consider and Take Action on Lagoon Decommissioning Project Pay Estimate No.5
- H: Consider and Take Action on RO Pre-Filter System Improvements Project Pay Estimate No.1

Motion was made by Director B. Moorhouse and seconded by Director B. Jarvis to approve the payment of bills and invoices for operations and construction; and to approve the transfer of funds and to approve the minutes of the regular meeting held on January 22, 2015 and special meeting held February 11, 2015.

Vote was unanimous to approve.

**6. CONSIDER AND TAKE ACTION TO ADOPT AN ORDER CALLING THE MAY 9, 2015 DIRECTORS ELECTION.**

Attorney A. Petrov explains to Board Members that there is a deadline on February 27, 2015 for the Election that will be held on May 9<sup>th</sup>, 2015.

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to adopt an order calling for the May 9, 2015 Directors Election.

**7. DETERMINE CANVASSING DATE FOR MAY 9, 2015 DIRECTORS ELECTION.**

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to do canvassing on May 14, 2015 in the Special Meeting at 3:00 P.M.

Vote was unanimous to approve.

**8. REVIEW AND APPROVE JOINT ELECTION AGREEMENT WITH ELPASO COUNTY.**

Attorney A. Petrov explains to Board Members that in their books they will find the Contract for Election Services from the County of El Paso.

Motion was made by Director K. Thomas and seconded by Director D. Hulseby to approve Joint Election with the County of El Paso.

Vote was unanimous to approve.

**9. AUTHORIZE PAYMENT TO EL PASO COUNTY FOR THE JOINT ELECTION.**

Motion was make by Director K. Thomas and seconded by Director D. Hulseby to approve payment to County for the Joint Election.

Vote was unanimous to approve.

**10. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.**

Project manager Mr. McGinnis explains the net water connections. Total active, inactive and district meters for the month are: 9,988. Averaging connections per last (3) months= 11

Mr. McGinnis continues with well pumping report: Total gallons pumped for January 2015 were 119,847,900. Wheeler well field capacity is at 34.15% and Desert Well field is at 40.07% Waste water system reports total for the month of January 2015 is 7466 and year to date net change (6 month) is 189 averaging connections per last 3 months = 7

Influent received in January 2015 was 69,978,000 and effluent delivery total was 67,178,700 well water spray field is 5,784,000.

GLO 14,950,000 and SPUR 46,444,700

Total plant capacity: 3.0 MGD

Percentage of capacity: 75.2%

Mr. McGinnis reported to Board Members that for the month of February 2015 the office had 1,231 delinquent letters mailed and disconnected total of 35 services. J. Williams assisted 5 customers with high

Invoices, and online set up for the month of January 2015. All inquiries were resolved. Mr. McGinnis explained that a 2" meter had been replaced at the golf course. Director B. Davis asked if TCEQ ever asks for unaccounted water. Mr. McGinnis explained we are at 9.08%. Attorney A. Petrov advised that as long as it does not go to 20% District should be fine. Mr. McGinnis also advised Board Members that TCEQ letters were attached. Director D. Hulsey advised he would like to get with the Turf Committee, Mr. Delgadillo, and Mrs. Pina regarding tournaments.

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to send \$2,798.09 to collections and \$20.10 in write offs.

Vote was unanimous to approve.

**11. CONSIDER AND TAKE ACTION ON THE ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.**

Engineer L. Troncoso explains applications for service commitment. On the Lagoon Decommissioning Ms. Troncoso advised that Attorney A. Petrov has already sent letter to Manny Villalobos from Cubic Water regarding TXDOT approval. Ms. Troncoso advised that District is holding the money for Cubic Water. The RO Concentrator has poured the foundation and the building is to be erected next week. On the RO Concentrate Pond Project is currently in the process of installing the slope stabilization improvements and is anticipated to be completed in mid-March 2015. The RO Pre filtration, the contractor is pouring the pad for the filters this week and the filters are scheduled to be delivered by March 7, 2015. For the RO Membrane replacement TRE is currently awaiting receipt of the final warranty documents in order to proceed with recommendation of acceptance. On the WWTP permit renewal document has been issued. Director B. Davis asked if Cubic Water was under bankruptcy. Ms. Troncoso explained that OSHA had done some investigating and did not know if his company has been affected by this incident.

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to approve the Engineering Report.

Vote was unanimous to approve.



**12. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1.**

Charles Boyle from Honeywell, advised Board Members that one of the units from the restaurant is beyond repair. Mr. Boyle explained that the coils have been pounded by the hail. Mr. Boyle is asking Board Members for approval to fix coils. Mr. Boyle gave an estimate of \$9,430.00 for new unit repair. Mr. Boyle advised that he would send them an email tomorrow with a written estimate. Director B. Jarvis wants 3 bids for unit repair. Director B. Davis advised all that the Board will vote on March 19, 2015.

No action taken.

**13. CONSIDER AND TAKE ACTION ON REPAIRS FOR WELL 9A-36.**

Mr. McGinnis asked for approval to hire West Texas Water Well Service to repair the pump in 9A-36. The cost would be \$19,408.00. Director K. Thomas asked Mr. McGinnis for more bids and to place on next agenda for March 19, 2015.

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to table item #13 for next meeting that would be held on March 19, 2015.

**14. CONSIDER AND TAKE ACTION ON RO CONCENTRATOR PROJECT CHANGE ORDER NO. 2.**

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to approve \$31,412.41 for upgrading the electrical installation and associated equipment for larger pumps and motors within the project, Contractor being RM Wright.

Vote was unanimous to approve.

**15. CONSIDER AND TAKE ACTION ON RESOLUTION AUTHORIZING THE ISSUANCE, EXECUTION AND SALE OF A REVENUE NOTE WITH THE MPS REVOKABLE TRUST.**

Attorney A. Petrov explains it is time to do renewal for the Spray Field note. Note has been paying for \$10,000.00 a month this is the second renewal.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to authorize issuance in the amount of \$772,422.19 for Spray Field renewal note.

Vote was unanimous to approve.

**16. CONSIDER AND TAKE ACTION ON MEMORANDUM OF UNDERSTANDING FOR WATER PLANNING. .**

Attorney A. Petrov explains District has been invited to a Far West Texas Water Planning group at no cost. Mr. Petrov advised Board Members that he recommends this public service committee.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve Memorandum of Water Planning.

Vote was unanimous to approve.

**17. CONSIDER AND TAKE ACTION ON AMENDED & RESTATED DISTRICT INFORMATON FORM.**

Attorney A. Petrov advised Board Members that the amended and restated District information form is required annually. This notice explains to people who buy property and gives notice of purchaser. This is an updated form for the current year.

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to approve amended and restated District form.

Vote was unanimous to approve.

**18. REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.**

Director B. Moorhouse explained that all coloring books have been delivered to the schools. Director B. Moorhouse also reported that City Hall had special meeting on code enforcement. Director B. Davis also advised that City Hall had enforced on residential homes having their weeds cleaned up. Director K. Thomas approved severance package for Mr. Gates. Attorney A. Petrov suggested to document 2 week's pay for Mr. Gates. Mr. McGinnis advised he would call T&T Staff to give Mr. Gates two week's severance check attached with a Thank You Letter. Director K. Thomas asked Mr. Petrov to make a contract agreement of what Mr. Delgadillo makes along with profits and bonuses. Mr. Petrov advised he would have it ready and bring on March 19, 2015. Director K. Thomas suggested that the Moonlight Restaurant open at the same time that the Golf Course opens.

There being no further business before the Board, the meeting was upon motion made by Director K. Thomas duly made and seconded by Director D. Hulsey all in favor and carried, adjourned at 7:20 p.m.

**READ, APPROVED, AND ADOPTED THIS 26th DAY OF MARCH 2015.**



**FLORENCE K. THOMAS, TREASURER**  
**Board of Directors**  
**Horizon Regional M.U.D.**



**BONNIE MOORHOUSE, VICE PRESIDENT**  
**Board of Directors**  
**Horizon Regional M.U.D.**

EM/CM