

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
HORIZON REGIONAL M.U.D.**

A special meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday February 20, 2014 at 6:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Benny Davis	-	President
Maureen Singleton	-	Vice President
Bob Jarvis	-	Secretary
Florence Thomas	-	Treasurer
Bonnie Moorhouse	-	Asst. Secretary

Director Davis called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent, Services. General Manager Charlie McGinnis and Administrative Assistant Elvia Munoz, TRE & Associates, Inc. Linda Troncoso, and Attorney Alan Petrov. The Pledge of Allegiance was said with audience participation.

**4. RECEIVE CITIZEN COMMUNICATIONS**

There was one citizen for communications, Area Manager Lorena Quesada from El Paso Disposal. L. Quesada advised Board Members that it has been two years that HRMUD signed contract with El Paso Disposal. Ms. Quesada also advised all that there were 7old employees from John Crowther that are still working with El Paso Disposal. Director B. Davis advised Ms. Quesada that the Board was pleased with El Paso Disposal. Director B. Davis then announced that Director M. Singleton's last day as a Director for Horizon Regional MUD would be March 1<sup>st</sup> 2014, and presented a plaque to Director M. Singleton.

**5. CONSENT AGENDA.**

A: Consider and Take Action to approve the Minutes of the Regular Meeting held on January 23, 2014, Special Meeting held on January 31, 2014 Special Meeting held on February 12, 2014.

B: Consider and Take Action to Approve the Payment of bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.

C: Consider and Take Action to Approve the financial Statement for the Month Ending January 31, 2014.

Motion was made by Director K. Thomas and seconded by Director M. Singleton to approve the consent agenda.

Vote was unanimous to approve.

**6. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.**

Project Manager Charlie McGinnis explains the net water connections: Total active, Inactive and District's meters for the month are 9,826. Averaging connections per last 3 months =20

Mr. McGinnis continues with the well pumping report: Total gallons pumped for January 2014 were 102,033,400

Wheeler well field capacity is at 37.31% for January 2014, and desert well field is at 38.14%.

Waste water system report total for month of January 2014 is 7343 and year to date net is 66 averaging connection per last 3 months =19

Influent received in January 2014 was 59,171,900 and Effluent delivery total was 57,713,300

Well water to Spray Field 2,858,000 total plant capacity is 3.0 MGD percentage of capacity is 53%. Mr. McGinnis advised the Board that Janita Williams met with 8 customer's for the month of January due to high consumption water bills. All complaints were discussed and resolved. Mr. McGinnis continues and explains that a pump was ordered for Tank 3 and was behind two months but that a temporary one was on its way. He continues and advised Board Members that in regards to the TCEQ waste water inspection that is done every 2-3 years and had been 3 years since our last inspection overall went good. Mr. McGinnis explains that the El Paso Disposal invoice was somewhat higher than last month's invoice due to sludge this month. He also gave B. Moorhouse information she asked in regards to the fire hydrants. He explained that some fire hydrants will need maintenance. Director B. Moorhouse asked if SISD schools fire hydrants were working. As per Mr. McGinnis he answered "yes" they are and were also checked by Operator M. Luna. Mr. McGinnis concludes and asks for Board approval for nine accounts that total \$2,051.74 to be sent to collections.

Motion made by Director K. Thomas and was seconded by Director B. Jarvis to approve and send all nine accounts to collections.

Vote was unanimous to approve.

**7. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1.**

Golf Manager Jeff Gates lets Board Members know that he has nothing new to report. Mr. Gates did make the Board Members aware that the golf course has been very slow. Director B. Davis advises Mr. Gates that he had attended a golf tournament on Sunday February 16, 2014 and was a great. Director B. Moorhouse asked Mr. Gates why is it that she has seen a gentleman that walks his 3 dog's everyday if there not suppose too. Director B. Moorhouse advises Mr. Gates telling him it is not fair that if a golf member can't then anyone should be allowed either. Director B. Jarvis asked Mr. Gates if he could get some Marshalls to monitor children walking across the golf course as well as dogs on leash. Director B. Davis asked if pump was normal he saw that pump was running very low. Mr. McGinnis explained that pump cannot run 24hours or else it would burn down. Director B. Moorhouse also asked Mr. Gates if someone was repairing a line and Mr. Gates answered "yes". Director B. Moorhouse replied and asked why the hole was left unattended for more than 24 hours and without orange cones around it. Mr. Gates apologized and said he was not aware but was going to talk to his employees and make sure this won't happen again. Director M. Singleton advised Mr. Gates that instead of saying the golf course was slow he needs to explain and have a template ready and some kind of report showing Board Members how slow business actually was. Director B. Davis asked Mr. Gates to check one of the lights in the parking lot that is not working, as per Mr. Gates he will get it fixed.

**8. CONSIDER AND TAKE ACTION ON PURCHASE OF CLA-VALVE FOR I-10 WELL 1B.**

Mr. McGinnis asked for approval of Cla-Valve for I-10 Well 1b total cost of \$4,352.00.

Motion made by Director K. Thomas and seconded by Director B. Jarvis to approve Cla-Valve for I-10 Well 1B.

Vote was unanimous to approve.

**9. CONSIDER AND TAKE ACTION ON RESOLUTION NOMINATING BENNY DAVIS FOR AWBD TRUSTEE POSITION.**

Motion made by Director B. Jarvis and seconded by Director K. Thomas to approve nominating Director Benny Davis for AWBD trustee position.

Vote was unanimous to approve.

**10. CONSIDER AND TAKE ACTION ON INSTALLING GATES AT I-10 WELLS 6, 7, AND 8.**

Project Manager Charlie McGinnis explains to Board Members quotes on fence for gates at I-10 Wells 6, 7, and 8. City Fence & Pipe Co. was the least expensive quote was \$4,899.00 for all 3 sites.

Motion made by Director K. Thomas and seconded by Director B. Moorhouse to approve City Fence & Pipe Co. of installing gates at I-10 wells 6, 7, and 8.

Vote was unanimous to approve.

**11. CONSIDER AND TAKE ACTION ON RO CONCENTRATE POND IMPROVEMENTS PAY ESTIMATE NO. 1.**

Engineer Linda Troncoso asked Board Members to approve Venegas Engineering Management & Construction (VEMAC). The estimate for the amount of \$1,311,579.00 reflects project progress through January 30, 2014. Per Venegas Engineering also includes all material.

Motion made by Director B. Moorhouse and seconded by Director K. Thomas to approve on RO Concentrate pond improvements pay estimate No. 1 by Venegas Engineering Management & Construction.

Vote was unanimous to approve.

**12. CONSIDER AND TAKE ACTION ON RO CONCENTRATE JUMPER LINE PROJECT PAY ESTIMATE NO. 1.**

Engineer Linda Troncoso asked Board Members for approval on RO Concentrate Jumper Line Project Pay Estimate No. 1 from Bain Construction in the net amount of \$22,630.75. This project progress will be through January 25, 2014

Motion made by Director B. Jarvis and seconded by Director K. Thomas to approve RO Concentrate Jumper Line Project Pay Estimate No. 1 from Bain Construction.

Vote was unanimous to approve.

**13. CONSIDER AND TAKE ACTION ON WWTP BAR SCREEN IMPROVEMENTS PROJECT PAY ESTIMATE NO. 2.**

Engineer Linda Troncoso asked Board Members for approval of WWTP Bar Screen Improvements Project Pay Estimate No. 2 from R.M. Wright Construction Co. in the net amount of \$61,461.90. This estimate reflects project progress through January 25, 2014.

Motion made by Director B. Jarvis and seconded by Director M. Singleton to approve WWTP Bar Improvements Project Pay Estimate No. 2 from R.M. Wright Construction Co.

Vote was unanimous to approve.

**14. CONSIDER AND TAKE ACTION ON THE DISTRICT'S ANNUAL AUDIT REPORT.**

Motion made by Director K. Thomas and seconded by Director B. Jarvis to table item.

Vote was unanimous to approve.

**15. CONSIDER AND TAKE ACTION ON THE ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.**

Engineer Linda Troncoso explains the status on engineering service at Horizon City Unit-51 installations that are being done at Ascension and waiting for revised plans. Ms. Troncoso also explains the decommissioning plans and specifications are under design and will be submitted to TCEQ by mid-March for review and approval. Ms. Troncoso advised Board the booster pump station started up successfully on

February 13, 2014, and is running automatically at this time. A certificate of substantial completion was issued on February 20, 2014. Ms. Troncoso concludes the plans for irrigation system are complete and will be advertised for bid over the weekend and bids are scheduled to be received on March 11, 2014. Engineer L. Troncoso asked Board Members what is the color of roof they would like to choose. Ms. L. Troncoso gave Board Members several samples of colors to choose from.

Motion made by Director K. Thomas and seconded by Director M. Singleton for roof color to be rested red.

Vote was unanimous to approve.

**16. CONSIDER AND TAKE ACTION ON INCREASE ON CONTRACT WITH MUNICIPAL ACCOUNTS AND CONSULTING, L.P.**

Project Manager Charlie McGinnis explains that Municipal Accounts would like HRMUD to pay \$3,250.00. Director M. Singleton asked how much Municipal Accounts was getting paid now. Mr. McGinnis answered \$2,750.00. Attorney Alan Petrov explains to Board Members that contract is for one year and that Municipal Accounts may or may not ask for an increase on a yearly basis.

Motion made by Director K. Thomas and seconded by Director B. Jarvis to approve the increase on contract with Municipal Accounts and Consulting, L.P.

Vote was unanimous to approve.

**17. CONSIDER AND TAKE ACTION TO ENGAGE ARBITRAGE COMPLIANCE SPECIALIST TO PERFORM THE FIVE YEAR AUDIT OF THE DISTRICT'S TAX EXEMPT DEBT AS REQUIRED BY LAW.**

As per Attorney Alan Petrov every five years a compliance check has to be performed. As per bond issue it is only done every five years.

Motion made by Director K. Thomas and seconded by Director B. Jarvis to engage arbitration compliance specialist to perform the five year audit of the District's tax exempt debt as required by law.

Vote was unanimous to approve.

**18. CONSIDER AND TAKE ACTION ON A RESOLUTION AUTHORIZING THE ISSUANCE, EXECUTION AND SALE OF A REVENUE NOTE WITH THE MPS REVOKABLE TRUST.**

As per Attorney Alan Petrov the revenue note from the clubhouse the one year period has to be renewed every year until paid off.

Motion made by Director B. Jarvis and seconded by Director K. Thomas on a resolution authorizing the issuance, execution and sale of a revenue note with the MPS revocable trust.

All in favor, except Director M. Singleton abstain.

**19. CONSIDER AND TAKE ACTION, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.**

Alejandrina Pina has contract signed except for the insurance portion. As per Alan Petrov if contract is signed all is good and insurance can wait. Mrs. Pina asked Board Members that before Moonlight P&Q, LLC take over swimming pool area, she would like for swimming pool to be completely cleaned.

Motion made by Director K. Thomas and seconded by Director M. Singleton to take action, if necessary, relating to the lease with Moonlight P&Q, LLC.

Vote was unanimous to approve.

**20. REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.**

Director B. Moorhouse advised all that she had attended the HCIA meeting and that the lots in Unit -25 were \$39,000.00 each. Before meeting adjourned Director B. Jarvis informs Director M. Singleton that she has been a great Director and thanks her for all her work. Director B. Davis explains to all Board Members that he received an email from someone that would like to take over the golf course.

There being no further business before the Board, the meeting was upon motion made by Director K. Thomas duly made and seconded by Director B. Jarvis all in favor and carried, adjourned at 7:05 p.m.

**READ, APPROVED, AND ADOPTED THIS 25th DAY OF MARCH 2014.**



**BENNY DAVIS, PRESIDENT**

Board of Directors

Horizon Regional M.U.D.



**FLORENCE K. THOMAS, TREASURER**

Board of Directors

Horizon Regional M.U.D.

EM/CM



**ATTACHMENTS AND HANDOUTS  
FOR THE BOARD OF DIRECTORS MEETING HELD FEBRUARY 20, 2014**

AGENDA ITEM	ATTACHMENTS AND HANDOUTS	ACTION TAKEN
4:	RECEIVE CITIZEN COMMUNICATIONS.	N/A
5:	CONSIDER AND TAKE ACTION TO CONSENT AGENDA.	APPROVED 5-0
5A:	CONSIDER AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING HELD JANUARY 23, 2014, SPECIAL MEETING HELD ON JANUARY 31, 2014 AND SPECIAL MEETING HELD ON FEBRUARY 12, 2014.	APPROVED 5-0
5B:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION AND TO APPROVE THE TRANSFER OF FUNDS.	APPROVED 5-0
5C:	CONSIDER AND TAKE ACTION TO APPROVE THE FINANCIAL STATEMENT FOR THE MONTH ENDING JANUARY 31, 2014.	APPROVED 5-0
6:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT. (MANAGEMENT)	APPROVED 5-0
7:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO. 1 (SPRAY FIELD MANAGEMENT)	N/A
8:	CONSIDER AND TAKE ACTION ON PURCHASE OF CLA-VALVE FOR I-10 WELL 1B. (MANAGEMENT)	APPROVED 5-0
9:	CONSIDER AND TAKE ACTION ON RESOLUTION NOMINATING BENNY DAVIS FOR AWBD TRUSTEE POSITION.	APPROVED 5-0
10:	CONSIDER AND TAKE ACTION ON INSTALLING GATES AT I-10 WELLS 6,7AND 8.	APPROVED 5-0
11:	CONSIDER AND TAKE ACTION ON RO CONCENTRATE POND IMPROVEMENTS PAY ESTIMATE NO. 1. (ENGINEERING CONSULTANT)	APPROVED 5-0
12:	CONSIDER AND TAKE ACTION ON RO CONCENTRATE JUMPER LINE PROJECT PAY ESTIMATE NO. 1. (ENGINEERING CONSULTANT)	APPROVED 5-0
13:	CONSIDER AND TAKE ACTION ON WWTP BAR SCREEN IMPROVEMENTS PROJECT PAY ESTIMATE NO. 2. (ENGINEERING CONSULTANT)	APPROVED 5-0
14:	CONSIDER AND TAKE ACTION ON THE DISTRICT'S ANNUAL AUDIT REPORT. (LEGAL COUNSEL)	TABLE 5-0
15:	CONSIDER AND TAKE ACTION ON THE ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT. (ENGINEERING CONSULTANT)	APPROVED 5-0
16:	CONSIDER AND TAKE ACTION ON INCREASE ON CONTRACT WITH MUNICIPAL ACCOUNTS AND CONSULTING, L.P.	APPROVED 5-0
17:	CONSIDER AND TAKE ACTION TO ENGAGE ARBITRAGE COMPLIANCE SPECIALIST TO PERFORM THE FIVE YEAR AUDIT OF THE DISTRICT'S TAX EXEMPT DEBT AS REQUIRED BY LAW.	APPROVED 5-0

18:	CONSIDER AND TAKE ACTION ON A RESOLUTION AUTHORIZING THE ISSUANCE, EXECUTION AND SALE OF A REVENUE NOTE WITH THE MPS REVOKABLE TRUST.	APPROVED 4-0 ABSTAIN - 1
19:	CONSIDER AND TAKE ACTION, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.	APPROVED 5-0
20:	REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.	N/A