

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday December 17, 2015 at 4:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Benny Davis	-	President
Bonnie Moorhouse	-	Vice President
Bob Jarvis	-	Secretary
Florence K. Thomas	-	Treasurer
Dean Hulsey	-	Assistant Secretary

Director B. Davis called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent Services. Account Manager Charlie McGinnis and Administrative Assistant Elvia Munoz, TRE & Associates, Inc. Linda Troncoso, John Jansing, and David Duran. The Pledge of Allegiance was said with audience participation.

4. RECEIVE CITIZEN COMMUNICATIONS.

No citizen communications.

5. CONSENT AGENDA.

A: Consider and Take Action to approve the Minutes of the Regular Meeting held on November 19, 2015 and Special Meeting held on December 10, 2015.

- B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.
- C: Consider and Take Action to approve the Financial Statement for the Month Ending November 30, 2015.
- D: Consider and Take Action on RO Pre-Filtration System Improvements Pay Estimate No. 10.

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to approve the payment of bills, invoices, minutes of the regular meeting, special meetings, financial statement for the month, and transfer of funds.

Vote was unanimous to approve.

6. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.

Mr. McGinnis explains the net water connections. Total active, inactive, for the month of November 2015 are: 10,127. Averaging connections per last (3) months= 5

Mr. McGinnis continues with well pumping report: Total gallons pumped for November 2015 were 129,226,150. Wheeler well field capacity is at 31.50% and Desert Well field is at 37.12% Waste water system reports total for the month of November 2015 is 7526 and year to date net change (6 month) is 249 averaging connections per last 3 months = 3

Influent received in November 2015 was 61,640,000

Effluent delivery total was 59,174,600 well water spray field is 12,473,000.

GLO 19,444,000 and SPUR 27,257,600

Total plant capacity: 3.0 MGD

Percentage of capacity: 66.2%

Mr. McGinnis reported that 8 customers were assisted with late fees. All inquiries were resolved. For the month of December 2015 Mr. McGinnis advised that a total of 1,299 delinquent letters were mailed and 171 disconnections were done. Mr. McGinnis concluded that approval was needed to send \$3,353.91 to collections and \$60.93 for write offs.

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to approve Management Report and to send \$3,353.91 to collections and \$60.93 for write offs.

Vote was unanimous to approve.

7. **CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.**

Engineer L. Troncoso reported that nothing has changed since Spray Field Meeting and that Churches Chicken will be complying with Districts rules and regulations. Advised that she had spent 30 minutes with Randy Wright regarding purchase order issues, and installations. Startup has been postponed until first week of January 2016. El Paso Hills Lift Station is in process. Ms. Troncoso advised would like to discuss list of projects for 2016 in the next Spray Field Meeting.

8. **CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1.**

Mr. Delgadillo advised that the water heater had failed and had purchased a new one. Mr. Delgadillo explained that a total of about \$1,500.00 had been spent for the new water heater. It was concluded by Mr. Delgadillo that he needed approval for sprayer.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve Mr. Delgadillo to spend \$3,100.00 to repair sprayer.

Vote was unanimous to approve.

9. **CONSIDER AND TAKE ACTION ON, IF NECESSARY RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.**

Mrs. Pina advised business has been a little slow, but that Christmas Parties were coming up.

10. CONSIDER AND TAKE ACTION ON NEW TRANSFORMER FOR EL PASO HILLS LIFT STATION NO. 1

Ms. Troncoso asked Board Members for approval of installation of new Transformer for El Paso Hills Lift Station.

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to approve Ms. Troncoso \$30,000.00 for new transformer for the El Paso Hills Lift Station.

Vote was unanimous to approve.

11. CONSIDER AND TAKE ACTION ON RESOLUTION NAMING REVERSE OSMOSIS PLANT.

Director B. Davis advised Board Members to name the Reverse Osmosis Water Treatment Facility after Director Bonnie Moorhouse.

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to hereby name the Reverse Osmosis Water Treatment Facility after Bonnie Moorhouse.

Vote was unanimous to approve.

12. DISCUSSION AND POSSIBLE ACTION CONCERNING THE CONSTRUCTION CONTRACTS BETWEEN THE DISTRICT AND CUBIC WATER, LLC.

Mr. Petrov advised the District is still holding retainage from Cubic Water and waiting on response from Harold Davis.

13. DISCUSSION AND POSSIBLE ACTION CONCERNING THE CONSTRUCTION CONTRACT BETWEEN THE DISTRICT AND KARLSRUHER, INC. d/b/a CSA CONSTRUCTORS.

Mr. Petrov explains Spray Field No. 1 Irrigation, District has \$28,000.00 in retainage. Explained that the District offered to settle this matter for cost of line. Karlsruhe, Inc. d/b/a CSA Constructors have asked their attorney that they would like to split and settle by paying the District's retainage. Harold Davis believes the District has a strong case. Mr. Petrov asked Board if they would like to continue the fight or would they like a business decision to stop and settle. Director B. Jarvis suggested to settle and not ever hire this Contractor ever again.

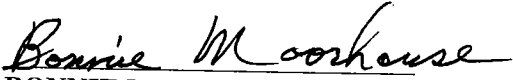
Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to settle in the amount of \$5,500.00 with Karlsruhe, Inc. d/b/a CSA Constructors.


14. REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.

Director B. Moorhouse asked if a sign would be installed in her name at the new Reverse Osmosis Water Treatment Facility and if the sign would be lighted up. Director B. Davis advised yes lights would be lighted in the sign. Mr. Petrov advised that bonds priced on Tuesday were better. Dollar savings are 1.3 million dollars and moving forward to get paper work done.

There being no further business before the Board, the meeting was upon motion made by Director B. Jarvis duly made and seconded by Director K. Thomas all in favor and carried, adjourned at 4:35 P.M.

READ, APPROVED, AND ADOPTED THIS 27TH DAY OF JANUARY 2016.


BONNIE MOORHOUSE, VICE PRESIDENT
Board of Directors
Horizon Regional M.U.D.


BOB JARVIS, SECRETARY
Board of Directors
Horizon Regional M.U.D.

EM/CM

**ATTACHMENTS AND HANDOUTS
FOR THE BOARD OF DIRECTORS MEETING HELD ON DECEMBER 17, 2015**

AGENDA ITEM	ATTACHMENTS AND HANDOUTS	ACTION TAKEN
4:	RECEIVE CITIZEN COMMUNICATIONS:	N/A
5:	CONSIDER AND TAKE ACTION TO CONSENT AGENDA.	APPROVED 5-0
5A:	CONSIDER AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON NOVEMBER 19, 2015 AND A SPECIAL MEETING HELD ON DECEMBER 10, 2015.	APPROVED 5-0
5B:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION: AND TO APPROVE THE TRANSFER OF FUNDS.	APPROVED 5-0
5C:	CONSIDER AND TAKE ACTION TO APPROVE THE FINANCIAL STATEMENT FOR THE MONTH ENDING NOVEMBER 30, 2015.	APPROVED 5-0
5D:	CONSIDER AND TAKE ACTION ON RO PRE-FILTER SYSTEM IMPROVEMENTS PAY ESTIMATE NO 10.	APPROVED 5-0
6:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.	APPROVED 5-0
7:	CONSIDER AND TAKE ACTION ON THE ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.	N/A
8:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO.1	APPROVED 5-0
9:	CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE OF MOONLIGHT P&Q, LLC.	N/A
10:	CONSIDER AND TAKE ACTION ON NEW TRANSFORMER FOR EL PASO HILLS LIFT STATION NO. 1:	APPROVED 5-0
11:	CONSIDER AND TAKE ACTION ON RESOLUTION NAMING REVERSE OSMOSIS PLANT.	APPROVED 5-0
12:	DISCUSSION AND POSSIBLE ACTION CONCERNING THE CONSTRUCTION CONTRACTS BETWEEN THE DISTRICT AND CUBIC WATER, LLC.	N/A
13:	DISCUSSION AND POSSIBLE ACTION CONCERNING THE CONSTRUCTION CONTRACT BETWEEN THE DISTRICT AND KARLSRUHER, INC. D/B/A CSA CONSTRUCTORS.	APPROVED 5-0
14:	REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.	N/A