

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday November 30, 2017 at 6:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Florence K. Thomas	-	President - Not Present
Bonnie Moorhouse	-	Vice President
Gordon Jarvis	-	Treasurer
John Whitaker	-	Assistant Vice President
Dean Hulsey	-	Secretary

Director J. Whitaker called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Inframark LLC. Project Manager Charlie McGinnis, Administrative Assistant Elvia Munoz, Regional Manager Kristi Hester. TRE & Associates Inc. Linda Troncoso. The Pledge of Allegiance was said with audience participation.

4. RECEIVE CITIZEN COMMUNICATIONS.

No citizen communications.

5. CONSENT AGENDA.

- A: Consider and Take Action to approve the Minutes of the Regular Meeting held on October 26, 2017, Special Meeting held on October 17, 2017.
- B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.

- C: Consider and Take Action to Approve the Financial Statement for the Month Ending October 31, 2017.
- D: Consider and Take Action on Pay Estimate No. 13 for El Paso Hills Lift Station Replacement Project.
- E: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction for Spray Field; and to Approve the Transfer of Funds for Spray Field #1.

Motion was made by Director B. Jarvis and seconded by Director D. Hulseby to approve the payment of bills, invoices, minutes of the regular meeting, special meetings, financial statement for the month, and transfer of funds.

Vote was unanimous to approve.

6. DISCUSSION ON HORIZON VIEW ESTATES SEWER PROJECT.

Ms. Troncoso advised TWICC application is pending authorization.

7. PRESENTATION ON HORIZON CITY FY 2018-2020 CIP.

Ms. Padilla reviewed on payment cut ordinance. Director B. Jarvis asked on permit fees and how could the District get exempt. Ms. Padilla advised that District permit was \$65.00. Ms. Padilla also explained that El Paso Water Utilities had a franchise fee in their bill. Director B. Jarvis asked Mr. McGinnis to check on franchise fee for HRMUD.

8. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.

Mr. McGinnis explains that TCEQ required more signs in English and Spanish and more sampling on irrigation fields, and need to do more chlorine residuals. Director B. Jarvis advised on soil samples. Mr. McGinnis advised that the soil samples have been done. Mr. McGinnis reported 45 water leaks in the street for the month of October 2017. 118 disconnections were done for the month of October 2017.

Mr. McGinnis explains net water connections.

Total active, inactive, for the month of November 2017 are: 10,621. Mr. McGinnis continues with well pumping report: Total gallons pumped for October 2017 were 165,743,900. Wheeler well field capacity is at 43.86% and Desert Well field is at 51.50% Waste water system reports total for the month is 7984 and year to date net change (6 month) is 707 averaging connections per last 3 months = 3

Influent received in October 2017 was 52,828,000

Effluent delivery total was 50,578,300 well water spray field is 15,614,000.

GLO 14,219,000 and SPUR 20,745,300

Total plant capacity: 3.0 MGD

Percentage of capacity: 56.2%

Mr. McGinnis requested approval to send \$3,599.11 to collections and \$55.15 for write offs.

Motion was made by Director D. Hulsey and seconded by Director B. Jarvis to send \$3,599.11 to collections and \$55.15 for write offs.

Vote was unanimous to approve.

9. CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.

El Paso Hills Lift Station replacement the contractor has completed all installations. Permanent power from EPEC is being finalized. Pay estimate No. 13 and change order No. 2 are on the agenda for approval. Venny Webb Lift Station repairs contractor has begun bypass installation November 27, 2017 Liner installation is scheduled for Tuesday December 5, 2017. Coordination with OZ Glaze Center has been conducted on driveway closure in order to place and operate a crane. Horizon City Projects TRE is continuing to coordinate with the Town of Horizon on roadway repaving and widening projects with both

Horizon Industrial park and Darrington Rd. Horizon City Drainage Project at Spray Field No. 1 The Town of Horizon began excavating ponding areas on the Spray Field the week of November 6, 2017 and backfill efforts at the WWTP lagoons are ongoing at this time. Spray Field Irrigation System Contractor has partially installed the proposed intake pipe and is currently framing the wet well base.

10. CONSIDER AND TAKE ACTION ON, MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO. 1.

Mr. Delgadillo profit for the month of October 2017 is \$3,314.00. advised November is going to look good at income due to good weather. Mr. Delgadillo advised would like to get a truck for golf course to use and is asking board what he needs to do to purchase one.

11. CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.

No action taken.

12. CONSIDER AND TAKE ACTION ON CHANGE ORDER #2 FOR EL PASO HILLS INITIAL AND RELAY LIFT STATION IMPROVEMENTS.

Motion was made by Director B. Jarvis and seconded by Director J. Whitaker to approve change order #2 for El Paso Hills initial and Relay Lift Station Improvements.

Vote was unanimous to approve.

13. CONSIDER AND TAKE ACTION ON INTERLOCAL AGREEMENT WITH LOWER VALLEY WATER DISTRICT.

Motion was made by Director B. Jarvis and seconded by Director J. Whitaker to Table item #13.

Vote was unanimous to approve.

14. CONSIDER AND TAKE ACTION ON ACCEPTANCE OF RANCHO DESIERTO BELLO UNIT 9 FOR OPERATIONS AND MAINTENANCE.

Motion was made by Director B. Jarvis and seconded by Director J. Whitaker to approve acceptance of Rancho Desierto Bello Unit for operations and maintenance.

Vote was unanimous to approve.

15. CONSIDER AND TAKE ACTION IF NECESSARY, ON RECORDING OF BOARD MEETINGS.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to oppose on recording of Board Meetings.

Vote was unanimous to approve.

16. CONSIDER AND TAKE ACTION TO PURCHASE METERS FOR I-10 WELLS 1B, 2B, 3B, AND 5.

Motion was made by Director B. Jarvis and seconded by Director J. Whitaker to approve purchase meters for I-10 Wells 1B, 2B, 3B, and 5.

Vote was unanimous to approve.

17. CONSIDER AND TAKE ACTION ON REPAIRS TO DESERT WELL 2-35.

Motion was made by Director B. Jarvis and seconded by Director J. Whitaker to approve repairs for Desert Well 2-35

Vote was unanimous to approve.

18. CONSIDER AND TAKE ACTION ON DISPOSING OF SCRAP METAL AND EQUIPMENT WHICH IS NO LONGER OPERATIONAL.

Motion was made by Director B. Jarvis and seconded by Director J. Whitaker to approve on disposing of scrap metal and equipment which is no longer operational.

Vote was unanimous to approve.

19. **CONSIDER AND TAKE ACTION ON SELLING PERSONAL PROPERTY FROM SPRAY FIELD NO. 1.**

Motion was made by Director B. Jarvis and seconded by Director J. Whitaker to Table Item #19.


Vote was unanimous to approve.


20. **REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.**

Ms. Hester advised Board of new Company name. Director B. Jarvis and Director K. Thomas are the committee to discuss new contract renewal.

There being no further business before the Board, the meeting was upon motion made by Director D. Hulsey duly made and seconded by Director B. Jarvis all in favor and carried, adjourned at 7:50 P.M.

READ, APPROVED, AND ADOPTED THIS 21ST DAY OF DECEMBER 2017.


CARL DEAN HULSEY, SECRETARY
Board of Directors
Horizon Regional M.U.D.


BONNIE MOORHOUSE, VICE PRESIDENT
Board of Directors
Horizon Regional M.U.D.

EM/CM