

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday, November 20, 2014 at 6:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Benny Davis	-	President - Not Present
Bonnie Moorhouse	-	Vice President
Bob Jarvis	-	Secretary
Florence K. Thomas	-	Treasurer
Dean Hulsey	-	Asst. Secretary

Director B. Moorhouse called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent Services. Project Manager Charlie McGinnis and Administrative Assistant Elvia Munoz, TRE & Associates, Inc. Linda Troncoso, and Attorney Alan Petrov. The Pledge of Allegiance was said with audience participation.

**4. RECEIVE CITIZEN COMMUNICATIONS**

Mr. Rene Chapa from Horizon Town Home Association explained to Board Members he had a concern with El Paso Disposal Service. He explained that the City had grown and equipment had become heavier and asphalt was tearing. Lorena Quesada Area Manager from El Paso Disposal asked how many town homes. Mr. Chapa replied 80 town homes. Ms. Quesada advised that she would check if commercial dumpster can be installed. Ms. Quesada also suggested having once a week trash pickup instead of twice a week. Mr. Chapa also claimed that certain homes are being missed. Ms. Quesada asked to call that particular day that the drivers make notations daily. Director K. Thomas mentioned that if Poly Carts not out on time trash would not get picked up. Ms. Quesada advised that times of pick up can change to please place trash before 6 A.M. Mr. Chapa asked if drivers can please slow down, and also advised that units 5-11 is where most are getting missed. Mr. Chapa asked Board Members if the District can do the repairing. Director B. Jarvis replied we do not repair due that it was private property.

Luis from Vista Hills Country Club a golf professional for 15 years spoke to Board Members. Luis is asking for any openings for the golf course. He advised Board Members that he can promote especially women, which need to be reached out. Luis also mentioned he can help manage the Golf Course, and help golf employees. Luis is asking for a compensation of \$55,000 and does not need insurance. Director K. Thomas advised Luis to call December 1st 2014 for and schedule an appointment.

**5. CONSENT AGENDA.**

- A: Consider and Take Action to approve the Minutes of the Regular Meeting held on October 23, 2014, and Special Meeting held on November 13, 2014.
- B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.
- C: Consider and Take Action to approve the Financial Statement for the Month Ending October 31, 2014.

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to approve the payment of bills and invoices for operations and construction; and to approve the transfer of funds.

Vote was unanimous to approve.

**6. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT. (MANAGEMENT)**

Project manager Mr. McGinnis explains the net water connections. Total active, inactive and district meters for the month are: 9,969. Averaging connections per last (3) months= 7

Mr. McGinnis continues with well pumping report: Total gallons pumped for October 2014 were 131,152,400 Wheeler well field capacity is at 38.15% and Desert Well field is at 45.97% Waste water system reports total for the month of October 2014 is 7445 and year to date net change (6 month) is 168 averaging connections per last 3 months = 2

Influent received in October 2014 was 61,251,000 and effluent delivery total was 59,398,000 well water Spray Field is 14,985,000.

GLO 24,276,000 and SPUR 20,137,200

Total plant capacity: 3.0 MGD

Percentage of capacity: 65.9%

Mr. McGinnis reported to Board Members that for the month of October 2014 we had 1,628 delinquent letters mailed, and disconnected a total of 101 services. Mr. McGinnis concluded that J. Williams assisted 4 customers with high bills and online set up for the month of October. All inquiries were resolved.

Motion was made by Director K. Thomas and was seconded by Director B. Jarvis to approve management report and to send all 21 customers to collections plus the 7 write offs.

Vote was unanimous to approve.

7. **CONSIDER AND TAKE ACTION, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.**

No action taken.

8. **CONSIDER AND TAKE ACTION, IF NECESSARY, ON REPORT FROM TURF COMMITTEE.**

No action taken.

9. **CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.**

Engineer L. Troncoso explained on Lagoon Decommissioning. The Contractor began removing silt from the lagoons on Monday November 17, 2014 and will begin hauling sludge next week. On the RO concentrate disposal and permit amendment the submittals for the RO concentrator are under review and the notice to proceed is anticipated to be issued on Monday, December 1, 2014. Ms. Troncoso explained that she had asked contractor for proof of replacement doors being re-ordered. Ms. Troncoso also advised Board Members that the new pump would be in by December 1<sup>st</sup>, 2014.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve engineering report.

Vote was unanimous to approve.

**10. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO. 1.**

Mr. Jeff Gates explained that there are still minor repairs on some of the heads and some valves as well.

Mr. Gates also explained the proposed rates for 2015.

Tuesday thru Friday \$18.00

Twilight (after 1) \$18.00

Car Rental (per Person) \$13.00

Weekends and Holidays \$23.00

Twilight (after 1) p.m. \$15.00

Car Rental (per person) \$13.00

Special Monday Rate w/cart \$18.00

Memberships (1 year commitment)

Single \$130.00 Monthly

Family \$210.00 Monthly

Trail Fee \$75.00

15% discount if paid yearly

Mr. Gates also explained that he has a tournament and will bring in some revenue. Mr. Gates asked Board Members for permission to close the golf course on Thanksgiving Day he would like to close at 2:30 p.m. Mr. Gates advised that he also asked Mrs. Pina to see if that was fine with her. As per Mr. Gates Mrs. Pina was fine to close early. Mr. Gates also asked if he could close at 2:30 p.m. on Christmas Eve and all day on Christmas Day. Mr. Gates then explained that the road on Alderwood Manor by the pump house needed repairing. Mr. Gates advised the Board Members that El Paso Electric Co. is coming and road needs to be repaired for the El Paso Electric Co. trucks to drive in with no problems. Mr. Gates explained he would get prices from Jobe and Cemex. Mr. McGinnis explained to Board Members that the districts operators drive thru Alderwood Manor every day to get residuals. Director K. Thomas explained that it needs to be smoothed first. Engineer L. Troncoso explained that this particular road needs to be stable. Mr. Gates now explains that he had ordered smaller heads to avoid water not going that way and eliminating water going to that road. Director B. Jarvis suggested that our district field operators can get a golf cart and drive it to get residuals instead of driving in with Company trucks. Mr. McGinnis replied yes we can do that. Director B. Jarvis also mentioned that in front of club house to Ashford icicles were bad and advised Mr. Gates to stop watering. Director B. Jarvis explained that holes 17, 18 sprinklers were still on. Mr. Gates explained that a bad odor was coming form down stairs. Director B. Jarvis asked to check drains, and p-traps since that is an old building. Director B. Jarvis suggested to pour some water to get sewer gases out. Director B. Jarvis asked if any chemicals were being used. Mr. Gates replied no.

Motion was made by Director D. Hulsey and was seconded by Director K. Thomas to approve management report for Spray Field No. 1.

Vote was unanimous to approve.

**11. CONSIDER AND TAKE ACTION ON CHANGE ORDER NO. 3 FOR CONCENTRATE POND IMPROVEMENTS.**

Motion made by Director K. Thomas and was seconded by Director D. Hulsey to approve \$129,368.00 for RO Concentrate Pond Improvements.

Vote was unanimous to approve.

**12. CONSIDER AND TAKE ACTION ON CHANGE ORDER NO 3 FOR SPRAY FIELD NO. 1 IRRIGATION SYSTEM IMPROVEMENTS.**

Motion made by Director B. Jarvis and seconded by Director K. Thomas to approve \$11,564.92 for Spray Field No. 1 irrigation system improvements.

Vote was unanimous to approve.

**13. CONSIDER AND TAKE ACTION ON I-10 WELL 6 REPAIRS.**

Mr. McGinnis asked for approval to repair well #6.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve \$43,297.00 to repair I-10 well #6.

**14. CONSIDER AND TAKE ACTION ON COMPUTER REPLACEMENT FOR CAMERAS.**

Mr. McGinnis asking Board Members for approval to repair cameral system for the office. Director D. Hulsey asked how much storage did the camera have. Mr. McGinnis advised that he would get back with them to give them that information.

Motion was made by Director K. Thomas go have approval pending and was seconded by Director D. Hulsey.

**15. CONSIDER AND TAKE ACTION ON AWARD OF BID FOR RO PRE-FILTER SYSTEM IMPROVEMENTS.**

Engineer L. Troncoso explained she received 2 bidders. The lowest bidder being R. M. Wright Construction. The base bid amount was \$1,024,015.00. Ms. Troncoso also mentioned that R.M. Wright has been a good contractor.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to award R.M. Wright for RO pre-filter system improvements with the amount of \$1,024,015.00.

Vote was unanimous to approve.

**16. CONSIDER AND TAKE ACTION ON A REQUEST BY HERMOS ENTERPRISES INC. TO DE-ANNEX APPROXIMATELY 4.5 ACRES FROM THE DISTRICT.**

Attorney A. Petrov advised Board Members that the gentlemen that came to the previous meeting has been sending him all his paperwork. Mr. Petrov advised Board Members that the District will need a public hearing on de-annexation and that it could be done on our next meeting held on December 18, 2014.

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to have public hearing request on December 18, 2014.

Vote was unanimous to approve.

**17. CONSIDER AND TAKE ACTION, IF NECESSARY ON REFUNDING OF PAYMENT.**

Director B. Jarvis explained that LVH Incorporation, has sent the District a check with incorrect amount. The District was not able to refund their money right away. LVH Inc. submitted a check to HRMUD for a large amount by mistake to our billing Co. AVR had processed check. Director B. Jarvis asked Attorney A. Petrov if we can refund right away instead of waiting for the AFIL Meeting to approve. Mr. Petrov advised Board Members yes that would be legal and we can refund customers if they send payment with incorrect amounts to avoid problems with our customers. Attorney A. Petrov advised Mr. McGinnis he does not need Board approval to refund in case we have another situation like the one with LVH Inc.

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to change our policy to do refunds without Board approval.

Vote was unanimous to approve.

7:28 P.M. Board Members went into consecutive session.

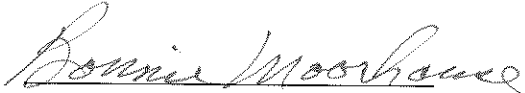
7:53 P.M. Board Members are back from consecutive session.

**18. REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.**

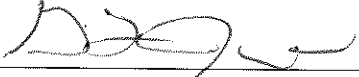
Director B. Moorhouse advised Board Members she had received a letter of donation by mail. Director B. Moorhouse advised Director K. Thomas to see the letter on next meeting. Director B. Moorhouse advised all that Engineer L. Troncoso and herself had attended the COG Meeting but nothing was pertaining to our District, was only primarily for the City of Socorro.

There being no further business before the Board, the meeting was upon motion made by Director K. Thomas duly made and seconded by Director D. Hulsey all in favor and carried, adjourned at 8:03 P.M.

**READ, APPROVED, AND ADOPTED THIS 18th DAY OF DECEMBER 2014.**



**BONNIE MOORHOUSE, VICE PRESIDENT**  
**Board of Directors**  
**Horizon Regional M.U.D.**



**GORDON JARVIS, SECRETARY**  
**Board of Directors**  
**Horizon Regional M.U.D.**

**EM/CM**