

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday, October 23, 2014 at 6:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Benny Davis	-	President
Bonnie Moorhouse	-	Vice President
Bob Jarvis	-	Secretary
Florence K. Thomas	-	Treasurer
Dean Hulsey	-	Asst. Secretary

Director Davis called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent Services. Project Manager Charlie McGinnis and Administrative Assistant Elvia Munoz, TRE & Associates, Inc. Linda Troncoso, and Attorney Alan Petrov. The Pledge of Allegiance was said with audience participation.

4. RECEIVE CITIZEN COMMUNICATIONS

Ms. Annette Gutierrez Executive Director from Rio Grande Council of Governments explained to Board Members that she had set proposals for grants on cleaning and recycling. Next Ms. Gutierrez explained on the El Paso Tire Amnesty Day. Director B. Moorhouse explained we have had tire pick up before here at Horizon City. Director B. Davis explained that Horizon City does not provide recycling it has never been successful. Ms. Gutierrez explained that the net COG Meeting would be on November 6, 2014 and an email will be sent to Mr. McGinnis and Director K. Thomas.

Mr. Hermosillo owner of small business by Pelicano is requesting annexation from Horizon Regional MUD. Attorney A. Petrov explained to Mr. Hermosillo that he needs to present petition with annexation, and certificate indicating there are no voters in that area. Attorney A. Petrov also advised Mr. Hermosillo that he can contact him to give him more information.

5. CONSENT AGENDA.

A: Consider and Take Action to approve the Minutes of the Special Meeting held on September 4, 2014, Regular Meeting held on September 25, 2014 and Special Meeting held October 17, 2014.

- B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.
- C: Consider and Take Action to approve the Financial Statement for the Month Ending September 30, 2014.
- D: Consider and Take Action on Pay Estimate No. 4 for Spray Field No. 1 Irrigation System Improvements.
- E: Consider and Take Action on Pay Estimate No.5 for Lift Station project for Spray Field #1
- F: Consider and Take Action on Pay Estimate No. 2 for RO Membrane replacement project.
- G: Consider and Take Action on Pay Estimate No. 1 for Effluent Force Main Repairs.

Motion was made by Director K. and seconded by Director B. Jarvis to approve the payment of bills and invoices for operations and construction; and to approve the transfer of funds.

Vote was unanimous to approve.

6. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT. (MANAGEMENT)

Project manager Mr. McGinnis explains the net water connections. Total active, inactive and district meters for the month are: 9,946. Averaging connections per last (3) months= 7

Mr. McGinnis continues with well pumping report: Total gallons pumped for September 2014 were 129,042,800. Wheeler well field capacity is at 37.01% and Desert Well field is at 43.33% Waste water system reports total for the month of September 2014 is 7423 and year to date net change (6 month) is 146 averaging connections per last 3 months = 2

Influent received in September 2014 was 58,799,000 and effluent delivery total was 56,531,600 well water spray field is 10,766,000.

GLO 17,462,000 and SPUR 26,491,600

Total plant capacity: 3.0 MGD

Percentage of capacity: 65.3%

Mr. McGinnis reported to Board Members that Janita Williams assisted with 5 customers with high bills, and online setup for the month of October 2014. All inquiries were resolved. Mr. McGinnis explains that

for the month of October 2014 we had 1,680 delinquent letters mailed, and disconnected a total of 83 services. Director B. Jarvis asked if any reports are done when wells are serviced. Mr. McGinnis replied he will do a graph report for the future meetings. Mr. McGinnis explained he did not receive anything from Ghostlight. Mr. McGinnis concluded that for the month of October we had \$3,740.32 in collections and \$32.68 in write offs.

Motion was made by Director K. Thomas and was seconded by Director B. Jarvis to approve management report and to send all 21 customers to collections plus the 7 write offs.

Vote was unanimous to approve.

7. CONSIDER AND TAKE ACTION, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.

Mrs. Pina explained that none of the skimmers are working and that she had already mentioned to Director D. Hulsey and Mr. Gates. Mrs. Pina also mentioned that she had called Triple S but did not have a report from them stating what the problem is. Director B. Davis advised Mrs. Pina to get something in writing to be analyzed. Director D. Hulsey mentioned he did check them and that they are not functional. Mark from Triple S advised Board Members that it would be \$1,500.00 to \$2,000.00 to check the lines and the skimmers. Triple S said that being they saw a lot of corrosion due to the lines being 30 years old. Triple S did mention that it could also be a pump problem. Mr. McGinnis explained that the pump had just been rebuilt. Mr. Gates said that 2 years ago with YWCA the pump and the valves were working fine. Director B. Davis explained that not all skimmers will work at the same time. Director B. Davis asked Mr. McGinnis to check the pump and flow meter. Director B. Davis advised Mrs. Pina to get different quotes to check the problem and to present at the next Spray Field Meeting.

No action taken.

8. CONSIDER AND TAKE ACTION, IF NECESSARY, ON REPORT FROM TURF COMMITTEE.

Motion was made by Director B. Davis and seconded by Director D. Hulsey to review on turf committee on item #10.

No action taken.

9. CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.

Engineer L. Troncoso explains To Board Members that the address for 287 S. Darrington plans have been submitted, and that she had also received plans for a new bank on Eastlake. Ms. Troncoso confirmed that she had also been invited and would be attending the Council of Governments Meeting on Friday regarding drainage. Mrs. Troncoso explained that the Preconstruction Meeting for the RO Concentrator Project is scheduled for Monday, October 27, 2014. Mrs. Troncoso added that the pre filtration system has been approved by TCEQ, and the project has been anticipated to advertise for bid November 2, 2014. On the RO Membrane walk through has taken place. Project is expected to be completed in the next two weeks. Ms. Troncoso next explains that Spray Field #1 the contractor is awaiting connection of power by EPEC, the contractor that is awaiting is CSA. Director B. Jarvis advised all that he had received call from Walter Miller regarding rain or overflow. Director B. Jarvis assured Walter Miller that the District did not have any major leaks at this time.

Motion made by Director K. Thomas and seconded by Director B. Jarvis to approve engineering report.

Vote was unanimous to approve.

10. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO. 1.

Mr. Jeff Gates explained that there has been good progress in the greens, and that hole #5 has progressed in one week. Mr. Gates also explained that he is on track for the soft opening on the 7th, 8th, 9th, and will close the rest of the week. On the 14th, 15th, 16th, will be the grand opening and he will notify KFOX to advertise as well. Mr. Gates explained that tickets will be sold for \$29.00 consisting of a Hamburger or Hotdog. Mrs. Pina said she will get with Mr. Gates regarding tax issue for auditing purposes. Attorney A. Petrov advised that it was legal for only one person to pay the taxes. Director B. Jarvis suggested to issue Moonlight P&Q LLC a tax certificate. Mr. Petrov explained it is non-profit and we need to pay sales tax, and a resale certificate has to be shown. Mrs. Pina can invoice the District and she will keep the receipt. Director B. Jarvis advised Mr. Gates that all tickets need to have an expiration date, and to also include numbers on the tickets. Mr. McGinnis explained that Mr. Petrov had made some modifications on contract. Mr. Gates advised Board Members that he needed more range balls and would like to purchase them from Wilson Company. Director K. Thomas asked if SISD was the same contract. Mr. Gates replied yes. Mr. Gates asked if the District was responsible to clean the ditch by the range, because the Code Enforcer had brought to his attention to have it cleaned. Director B. Davis said we needed to read the contract. Mr. Petrov explained that if it is part of Parcel then it does belong to us. Mr. Gates said he will

clean all the tumble weeds. Director D. Hulsey asked that when they open on the 14th he would like to review the rates. Director D. Hulsey said that any member who walks might change. Director D. Hulsey explained that the walkers that are paying \$150.00 rates need to be looked at. Director D. Hulsey said hat in May 2015 he wanted to put a golf tournament. All profits would be going to charity. Mr. Petrov said that would be fine. Director D. Hulsey advised that he would like to add junior golfing with a small tee box and charge them a \$10.00 charge fee. Mr. Gats explained that 11 and 12 children are accompanied with their parent.

Motion was made by Director K. Thomas and was seconded by Director B. Moorhouse to approve management report for Spray Field No. 1.

Vote was unanimous to approve.

11. CONSIDER AND TAKE ACTION ON CHANGE ORDER NO. 3 FOR RO CONCENTRATE POND IMPROVEMENTS.

Motion made by Director B. Jarvis to table item #11 and place on next agenda and seconded by Director K. Thomas.

Vote was unanimous to approve.

12. CONSIDER AND TAKE ACTION ON CHANGE ORDER NO 2 FOR SPRAY FIELD NO. 1 IRRIGATION SYSTEM IMPROVEMENTS.

Engineer L. Troncoso asks for approval on replacement of an existing 8 inch isolation (gate) valve for Spray Field No. 1 irrigation booster pump station improvements.

Motion made by Director B. Jarvis and seconded by Director K. Thomas to approve \$1,455.00 for 8 inch isolation valve.

Vote was unanimous to approve.

13. **REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.**

Director B. Moorhouse explained she will be attending a meeting of planning and zoning regarding code enforcement changes Director B. Moorhouse also advised all that the RO plant looks great.

An executive session took place at 7:20 p.m. Executive session came back at 7:26 p.m.

There being no further business before the Board, the meeting was upon motion made by Director K. Thomas duly made and seconded by Director D. Hulsey all in favor and carried, adjourned at 7:30 p.m.

READ, APPROVED, AND ADOPTED THIS 20th DAY OF NOVEMBER 2014.



BONNIE MOORHOUSE, VICE PRESIDENT
Board of Directors
Horizon Regional M.U.D.



GORDON JARVIS, SECRETARY
Board of Directors
Horizon Regional M.U.D.

EM/CM