

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday, January 31, 2019 at 6:00 p.m. at 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The attendance roll was signed by the members of the board, to-wit:

Florence Thomas	President
Bonnie Moorhouse	Vice President
Gordon Jarvis	Treasurer
John Whitaker	Assistant Vice President
Dean Hulsey	Secretary

Director Thomas called the meeting to order. A quorum was established. Also, in attendance were the District's consultants: Inframark, LLC. Project Manager Mr. Charlie McGinnis, Customer Service III Janita Williams, Regional Manager Kristi Hester. TRE & Associates, Inc. Linda Troncoso, David Duran, Grecia Aguilera. The Pledge of Allegiance was said with audience participation.

Agenda

Item

4: **RECEIVE CITIZEN COMMUNICATIONS:**

There was no Citizen Communication.

5: CONSENT AGENDA:

- A: **Consider and Take Action to Approve the Minutes of the Regular Meeting held on December 18, 2018 and Special Meeting held on January 7, 2019.**
- B: **Consider and Take Action to Approve the Payments of Bills and Invoices for Operations and Construction, and to approve the Transfer of Funds.**
- C: **Consider and Take Action to Approve the Financial Statement for the Month Ending December 31, 2018.**
- D: **Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction for Spray Field; and to Approve the Transfer of Funds for Spray Field #1**

Motion was made by Director Hulsey and seconded by Director Whitaker is to approve the consent agenda.

Vote was unanimous to approve.

6: Discussion of Horizon View Estates Sewer Project.

Director Thomas attended the meeting to discuss the Horizon View Estates Sewer Project with Lower Valley and received the same answers, Financial review not done.

7. Consider and take action on Management Report Relating to Management and Operational Activities of the District (Management)

Mr. McGinnis read the water system report and gave an update on Weather station, will be arriving on the 18th and installation will be done on the 19th. There were 10217 Residential connections, and 217 Commercial connections for the month, Net change 25. Total Gallons pumped 148,038,100 for the month of December 2018, RO Reject was 25,722,300 went to Waste Water Plant.

Capacity of Wheeler Well was 39.0%, Waste Water 8061. Influent Daily Average Flow 1,951,548. Effluent reject to Waste Water Treatment Plant 14,148,533, Percent of capacity is 64.5%.

Mr. McGinnis proceeded to report there were 8 water leaks in the street and 19-meter box leaks for the month of December. Mr. McGinnis continued to discuss the operational report.

Director Moorhouse asked about the Horizon Lift Station, Mr. McGinnis responded that the Horizon Lift Station is up and running and is fully operational. The District did not exceed the permitted flow to the RO ponds for the month of December. The Electric Co has also surveyed the correct easement for the poles for the RO Ponds and should be scheduling to start work to relocate poles.

Mr. McGinnis moved to set calendar. Tax Collected 3,900,019.29. Reported collections \$4107.97, Write off's \$34.19, collected amount 0.

Motion to take action on Management Report relating to Management and operational Activities of the District. was made by Director Hulse and seconded by Director Whitaker

The ensuing vote was unanimous to approve.

Director Thomas called for an Executive Session at 6:17 P.M. went back to into session at 7:16 P.M.

8. Consider and Take Action on Engineering Report Relating to Construction and Engineering Activities of the District. (Engineering Consultant)

Ms. Troncoso starting to read her Engineering report with the Service Commitment Currently under review Vermillion has 9 lots, the Catholic Church Bought 10 acres to build a Church, 17018 Darrington Road Recreational Center. Ms. Troncoso moved to plans under review and projects under construction: Catholic Church is awaiting plans, then moved to Construction Observation.

Ms. Troncoso moved to Projects:

Horizon City Roadway Projects: TRE is coordinating with the County, went to the OZ Glaze, to review the repaving of Horizon, also coordinating with CRRMA and their contractor JD Abrams, for proximity of HRMUD within Eastlake Blvd Phase 1 project.

Horizon City Drainage Project at Spray Field No. 1 the final pay estimate for Del mar construction is in the Agenda under # 17 on the pay estimate

Wastewater Manhole Rehabilitation TRE is preparing specifications and bid documents for review in preparation for advertisement for bid. HRMUD WWTP Discharge Permit, TRE and Inframark have submitted comments for the draft WWTP Discharge Permit and are awaiting receipt of the final permit for. HRMUD 8th Bond Issue Application & Report, Bill Blich and Alan Petrov have prepared the preliminary official statement for

the issuance of bonds. Section 32 Lift Station Rehabilitation, TRE has proposal both new pumps, piping and controls, need to replace with Flygt Pumps if it's in the budget? Director Thomas noted would discuss further on Budget.

The ensuing vote was unanimous to approve

9. **Consider and Take Action on Management Report Relating to Management and Operational Activities of Spray Field No.1 (Spray Field Management)**

Mr. Delgadillo reported cost is higher this month, since pro shop has dead inventory, made \$2230.00 Higher than was budgeted, spend 5000.00 more on extra seed, but profit is ahead of what was budgeted. Mr. Delgadillo reported that his employees have not had a raise, and Lonestar pays \$10.50 an hour, Painted Dunes \$10.00 HR, Mr. Luis employees making \$9.50 an hour, would like to give his key employees 50 cents or up to a \$1.00 raise.

Motion to give a raise to 7 employees was made by Director Hulseley and seconded by Director Whitaker.

The ensuing vote was unanimous to approve.

10. **Consider and Take Action, if necessary, relating to the lease with Moonlight P& Q, LLC.**

Mrs. Villa just explained that the Vista Hills Restaurant is more casual, and Director Thomas asked if they had Bar and Grill and Mrs. Villa responded yes but their restaurant is closed on Mondays and Tuesdays, also explained a golf cart broke on Saturday but would repair the golf cart today. Director Thomas said she had met with Mrs. Villa and Mr. Delgadillo. Mr. Delgadillo notified the Board that there would be tournaments from High School and 60 to 80 kids, that would also help the restaurant. Mr. Delgadillo reported in the 1st week of April during Monday and Tuesday and Wednesday has booked 100 players, Director Hulseley wondering why the sales of the Golf Course going up, why not the restaurant?

Mrs. Villa responded in December had rentals for the halls due to Holidays but not in January and it makes a difference, to the revenue made for the month.

No Motion was made.

11. Consider and Take Action on GLO Farm Lease agreement

The Board received one proposal from Mr. Grijalva, had a mandatory pre-bid meeting and only Mr. Grijalva showed up to the meeting. Mr. Petrov notified board members if the agreement approved, will allow Mr. McGinnis to prepare paperwork.

Motion was made by Director Hulseley to grant the lease agreement to Mr. Grijalva and seconded by Director Whitaker.

The ensuing vote was unanimous to approve.

12. Consider and Take Action on RO Train D header repairs (Management)

Mr. McGinnis informed the Board the RO Train Header needs to be repaired and Wyler Industrial has a lower cost and Industrial Water has marked up the cost,

Motion made to repair the RO Train Header with Wyler industrial was made by Director Hulseley, Director Whitaker Seconded.

The ensuing vote was unanimous to approve.

13. Consider and Take Action on the approval of a payment to Bain Construction for emergency manhole repairs as part of the 2017 Bond project.

Ms. Troncoso informed the Board Members that the repairs on Horizon Blvd manholes has been partially paid.

Motion made to pay Bain for the construction for emergency manholes as part of 2017 Bond Money was made by Director Hulseley and seconded by Director Whitaker

The ensuing vote was unanimous to approve.

14. Discussion on Septic Tank Options for District

Director Thomas discussed for a hauling solution from Lower Valley to the Horizon View Estates, El Paso Hills and Agua Dulce with a procedure for customers to pay with a ticket, permit, receipt to give to the hauler. Ms. Troncoso noted need to develop a process, a discussion was made to create an administrative bill, Director Moorhouse is afraid on placing a heavy burden on the office to keep track, and if customer is disconnected for nonpayment, how it would also affect the Hauling process?

Director Moorhouse also noted to many meetings the TRE & Associates are having on this issue, Director Thomas noted Board has directed for TRE to research a solution for the septic tank problem.

15. Consider and Take Action on proposal from TRE & Associates, LLC for rehab Of Section 32 Lift Station. (Engineering)

Ms. Troncoso would like to table Item, Director Thomas confirmed to table item and meet for discussion before the Engineering meeting on 02/11/2019 at 11:00 A.M and for Ms. Troncoso to visit with Director Jarvis, Director Thomas and Mr. McGinnis.

16. Order Adopting Preliminary Official Statement, Approving Notice of Sale and Authorizing Distribution thereof related to Unlimited Tax Bond, Series 2019

Legal Counsel Mr. Petrov informed the Board will need 30 days for marketing a small bond, larger Bonds require more time, Director Hulsey and Director Whitaker to set preliminary official statement and approve for March 7th at 1:00 P.M. will need a Quorum.

17. CONSIDER AND TAKE ACTION FINAL PAY ESTIMATE FOR WASTEWATER LAGOON DECOMMISSIONING PROJECT FROM DEL MAR CONSTRUCTION. (ENGINEERING)

Ms. Troncoso presented last pay estimate for Del Mar Construction, for lagoon Decommissioning,

Motion made to pay the final bill to Del Mar for Lagoon Decommissioning was made by Director Hulsey and seconded by Director Whitaker.

The ensuing vote was unanimous to approve

18. CONSIDER AND TAKE ACTION ON PUMP REPLACEMENT FOR WWTP. (MANAGEMENT)

Mr. McGinnis reported that if the pumps are not replaced, the solids percentage will be higher.

Motion made by Director Hulsey to replace the pumps at the WWTP and seconded by Director Whitaker

The ensuing vote was unanimous to approve

19. CONSIDER AND TAKE ACTION TO ESTABLISH A FEE FOR REVIEW OF DEANNEXATION REQUEST. (LEGAL COUNSEL)

Legal Counsel Mr. Petrov reported when reviewing De annexation requests, needs time to do research and go thru paperwork. Director Thomas asked for the cost? Mr. Petrov answered less than 500 and not to exceed 1000.

Motion made by Director Hulsey to approve the fee not to exceed 1000 for review of De annexation request and seconded by Director Whitaker

The ensuing vote was unanimous to approve

20. CONSIDER AND TAKE ACTION ON ORDER CALLING DIRECTORS ELECTION SCHEDULED FOR SATURDAY, MAY 4, 2019.

CONSIDERAR y tomar medidas en la Orden de LLamado a Elecciones para Directores, progrmada pa el Sabado 4 de Mayo de 2019.

The Election for Saturday, May 4, 2019 was approved.

Motion to accept the directors Election scheduled for Saturday, May 4, 2019 was made by Director Hulsey and seconded by Director Whitaker

The ensuing vote was unanimous to approve

21. DETERMINE CANVASING DATE FOR MAY 4, 2019 DIRECTORS ELECTION.

Legal Counsel Mr. Petrov advised the Board to table the Canvassing date for the month of May until the Canvassing Day draws closer.

Motion was made by Director Hulsey to table the Directors Election for the Month of May and revisit for the Scheduled Board Members meeting in March 2019, and seconded by Director Whitaker.

The ensuing vote was unanimous to approve

22. Review and approve Joint Election Agreement with El Paso County Relating to an Election to be held in May 4, 2019

Legal counsel Mr. Petrov advised the Board that a Joint Election with El Paso County the Election to be held on May 4, 2019

Motion made to Join Election Agreement with El Paso County relating to an Election to be Held in May 4, 2019 by Director Hulsey and seconded by Director Whitaker.

The ensuing vote was unanimous to approve

23. Executive Session, as Necessary:

Not Necessary

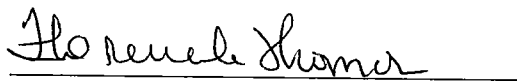
24. Reports and Discussion of Other Matters That May Come Before the Board.

There being no further business before the Board, the meeting was, upon motion duly made, seconded and carried, adjourned at 8:30 p.m.

READ, APPROVED, AND ADOPTED THIS 28th DAY OF February 2019.



John Whitaker, Assistant Vice President
Board of Directors
Horizon Regional M.U.D.



Florence Thomas- President
Board of Directors
Horizon Regional M.U.D.

JW/CM

**ATTACHMENTS AND HANDOUTS
FOR THE BOARD OF DIRECTORS MEETING HELD September 26, 2013**

AGENDA ITEM	ATTACHMENTS AND HANDOUTS	ACTION TAKEN
4:	RECEIVE CITIZEN COMMUNICATIONS.	N/A
5:	CONSIDER AND TAKE ACTION TO CONSENT AGENDA.	APPROVED 5-0
5A:	CONSIDER AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING HELD ON DECEMBER 18, 2018, AND SPECIAL MEETING HELD ON JANUARY 7, 2019	APPROVED 5-0
5B:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION AND TO APPROVE THE TRANSFER FUNDS.	APPROVED 5-0
5C:	CONSIDER AND TAKE ACTION TO APPROVE THE FINANCIAL STATEMENTS FOR THE MONTH ENDING DECEMBER 31, 2018	APPROVED 5-0
5D:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION FOR SPRAY FIELD; AND TO APPROVE THE TRANSFER FO FUNDS FOR SPRAY FIELD #1.	APPROVED 5-0
6:	DISCUSSION ON HORIZON VIEW ESTATES SEWER PROJECT	
7:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT (MANAGEMENT)	APPROVED 5-0
8:	CONSIDERATION AND TAKE ACTION ON THE ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT. (ENGINEERING CONSULTANT)	APPROVED 5-0
9:	CONSIDERATION AND TAKE ACTION ON THE MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO. 1. (SPRAY FIELD MANAGEMENT)	APPROVED 5-0
10:	CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.	
11:	CONSIDER AND TAKE ACTION ON GLO FARM LEASE AGREEMENT.	APPROVED 5-0
12:	CONSIDER AND TAKE ACTION ON RO TRAIN D HEADER REPAIRS. (MANAGEMENT)	APPROVED 5-0
13:	CONSIDER AND TAKE ACTION ON THE APPROVAL OF A PAYMENT TO BAIN CONSTRUCTION FOR EMERGENCY MANHOLE REPAIRS AS PART OF THE 2017 BOND PROJECT	APPROVED 5-0
14:	DISCUSSION ON SEPTIC TANK OPTIONS FOR DISTRICT.	
15:	CONSIDER AND TAKE ACTION ON PROPOSAL FROM TRE & ASSOCIATES, LLC FOR REHAB OF SECTION 32 LIFT STATION. (ENGINEERING)	TABLED
16:	ORDER ADOPTING PRELIMINARY OFFICIAL STATEMENT, APPROVING NOTICE OF SALE AND AUTHORIZING DISTRIBUTION THEREOF RELATED TO UNLIMITED TAX BONDS, SERIES 2019.	APPROVED 5-0
17:	CONSIDER AND TAKE ACTION FINAL PAY ESTIMATE FOR WASTEWATER LAGOONDECOMMISSIONING PROJECT FROM DEL MAR CONSTRUCTION (ENGINEERING).	APPROVED 5-0
18:	CONSIDER AND TAKE ACTION ON PUMP REPLACEMENT FOR WWTP (MANAGEMENT)	APPROVED 5-0

19:	CONSIDER AND TAKE ACTION TO ESTABLISH A FEE FOR REVIEW OF DEANNEXATION REQUESTS. (LEGAL COUNSEL)	APPROVED 5-0
20:	CONSIDER AND TAKE ACTION ON ORDER CALLING DIRECTORS ELECTION SCHEDULED FOR SATURDAY, MAY 4, 2019	APPROVED 5-0
21:	DETERMINE CANVASSING DATE FOR MAY 4, 2019 DIRECTORS ELECTION.	TABLED
22:	REVIEW AND APPROVE JOINT ELECTION AGREEMENT WITH EL PASO COUNTY RELATING TO AN ELECTION TO BE HELD ON MAY4, 2019	APPROVED 5-0
23:	EXECUTIVE SESSION, AS NECESSARY:	
24:	REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD	