

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Wednesday May 25, 2017 at 6:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Benny Davis	-	President
Bonnie Moorhouse	-	Vice President
Gordon Jarvis	-	Secretary
Florence K. Thomas	-	Treasurer
Dean Hulsey	-	Assistant Secretary

Director B. Davis called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent Services. Project Manager Charlie McGinnis, Administrative Assistant Elvia Munoz, TRE & Associates Inc. Linda Troncoso, David Duran. The Pledge of Allegiance was said with audience participation.

4. RECEIVE CITIZEN COMMUNICATIONS.

Mr. Hernandez from Horizon City Economic Development Corporation advised that Horizon City, is creating jobs, stoking capital investments and boosting quality of life through its economic development corporation. EDC supports Horizon City's commitment to creating and retaining primary jobs in the fast growing community just east of El Paso. Mr. Miller concludes that EDC was created 4 years ago.

5. CONSENT AGENDA.

A: Consider and Take Action to approve the Minutes of the Regular Meeting held on April 23, 2017 Canvassing Authority Meeting held on May 17, 2017, Special Meeting held on May 17, 2017.

- B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.
- C: Consider and Take Action to Approve the Financial Statement for the Month Ending April 30, 2017.
- D: Consider and Take Action on Pay Estimate No. 7 for El Paso Hills Lift Station Replacement Project.
- E: Consider and take action to Approve the Payment of Bills and Invoices for Operations and Construction for Spray Field; and to Approve the Transfer of Funds for Spray Field #1.
- F: Consider and Take Action on Final Pay Estimate No. 1 for WWTP Blower Replacement.

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to approve the payment of bills, invoices, minutes of the regular meeting, special meetings, financial statement for the month, and transfer of funds.

Vote was unanimous to approve.

6. DISCUSSION ON HORIZON VIEW ESTATES SEWER PROJECT.

Horizon View Estates Representative Mr. Padilla advised has only few receipts on sewer damages. Director B. Davis advised that all of the HVE Community needs to work on getting proof of sewer problems. Mr. Padilla advised that one of HVE residents has proof where their sewer needs to be cleaned at least once a month paying \$200.00 every time sewer is getting cleaned. Mr. Padilla asked Board Members if someone has a serious health problem, he asked if the District would help. Director B. Davis advised they would need help from the County not the District. Ms. Troncoso advised if series problem it is the customers responsibility as property owner. All plumbing or septic tank is the responsibility of property owner. Ms. Troncoso also advised that there is a three year process in funding and application. Meanwhile Director B. Davis advised they need help from the County.

7. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.

Mr. McGinnis advised that in the Horizon FB someone is selling water softeners. Director B. Davis and Mr. Petrov suggested for Mr. McGinnis to report to the BBB. Mr. McGinnis reported 25 water leaks in the street for the month of April 2017 and all have been repaired. Mr. McGinnis advised that 15-18 street leaks and the rest were at the curves. Advised that poly still being replaced. Tax collection 96.31% has been collected. A total of 5 customers with high bills and late fees were assisted and all inquiries were resolved. Mr. McGinnis reported that all 6 blowers are operational.

McGinnis explains net water connections.

Total active, inactive, for the month of May 2017 are: 10,432. Mr. McGinnis continues with well pumping report: Total gallons pumped for April 2017 were 167,809,700. Wheeler well field capacity is at 46.33% and Desert Well field is at 52.90% Waste water system reports total for the month is 7838 and year to date net change (6 month) is 561 averaging connections per last 3 months = 3

Influent received in April 2017 was 60,781,000

Effluent delivery total was 58,349,800 well water spray field is 15,497,000.

GLO 20,274,000 and SPUR 22,578,800

Total plant capacity: 3.0 MGD

Percentage of capacity: 64.8%

Mr. McGinnis advised will have quotes from different collection agencies in next regular board meeting.

8. CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.

Ms. Troncoso reports that Ascension Family Dollar and 13654 Eastlake Bldg. B have been approved. On El Paso Hills Lift Station contractor is currently working on piping at the initial Lift Station and the construction on the wet well is complete. Pay Estimate No. 7 will be placed on agenda for next Board Meeting for approval. GST-2B advertisement of the project is scheduled to bid next week. Veny Webb Lift Station repairs the advertisement is also scheduled to bid next week. Horizon City Roadway Projects, TRE is continuing to coordinate with the Town of Horizon on roadway repaving and widening projects. On County Roadway Projects TRE has coordinated with Hunt for the installation and relocation of facilities within the extension of Eastlake from Darrington to Horizon Blvd and is now complete. Horizon City Drainage Project at Spray Field No. 1 Ms. Troncoso advised exhibits still need to be touched. Director B. Davis advised only a few attachments need to be added in. Spray Field Irrigation System, TRE has met with Jeff Good for design of Irrigation System and Pump Station. TRE has met with committee to discuss cost options within the design of the project. WWTP Blower 4 will remain offline at this time until an owner supplied filter can be installed.

9. **CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1.**

No action taken.

10. **CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.**

Director B. Davis advised Mr. McGinnis to look into electrical problem at the restaurant.

11. **CONSIDER AND TAKE ACTION ON PROPOSAL FOR WWTP DISCHARGE PERMIT RENEWAL.**

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to approve engineers contract Wastewater Treatment Permit Renewal.

Vote was unanimous to approve.

12. **CONSIDER AND TAKE ACTION ON PAINTING NAME OF R.O. PLANT ON CONCENTRATE TANK.**

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to authorize Director Bonnie Moorhouse expenditure for logo at Concentrator Tank in the amount of \$5,385.44

Vote was unanimous to approve.

13. **CONSIDER AND TAKE ACTION ON POSSIBLE SURPLUS PROPERTY IN DISTRICT.**

No action taken.

14. CONSIDER AND TAKE ACTION ON REPLACEMENT OF CONTROL VALVE AT TANK 1.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve replacement control valve at Tank 1, in the amount of \$9,054.00 from James, Cooke and Hobson, Inc.

Vote was unanimous to approve.

15. CONSIDER AND TAKE ACTION ON ACCEPTANCE OF FAMILY DOLLAR ON HORIZON BLVD. FOR OPERATION AND MAINTENANCE.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve acceptance utilities of Family Dollar Operation and Maintenance.

Vote was unanimous to approve.

16. CONSIDER AND TAKE ACTION ON APPROVAL AND DISTRIBUTION OF DRINKING WATER QUALITY REPORT (CCR)

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve Distribution of Quality Report.

Vote was unanimous to approve.

17. CONSIDER AND TAKE ACTION ON THE ADOPTION OF FEE FOR REQUESTS TO EXCLUDE PROPERTY.

Mr. Petrov advised has 3 additional requests, and explained District must adopt a fee of \$1,000.00

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to authorize fee of \$1,000.00 for request to exclude property.

Vote was unanimous to approve.

18. REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.

Mr. Petrov asked Director B. Jarvis and Director J. Whitaker to rise for Oath of Office. Director B. Jarvis nominated Director K. Thomas for Board President, Director D. Hulsey for Secretary, Director J. Whitaker for Assistant Vice President, Director B. Moorhouse Vice President, and Director B. Jarvis as Treasurer.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve nominees as mentioned.

Mr. Petrov advised Director J. Whitaker that State Law requires to have open government training. Mr. Petrov advised of two hour courses that can be watched online. Mr. Petrov concluded that Director J. Whitaker has 90 days to complete training.

There being no further business before the Board, the meeting was upon motion made by Director B. Jarvis duly made and seconded by Director D. Hulsey all in favor and carried, adjourned at 7:34 P.M

READ, APPROVED, AND ADOPTED THIS 29TH DAY OF JUNE 2017.



FLORENCE K. THOMAS, PRESIDENT

Board of Directors

Horizon Regional M.U.D.



BONNIE MOORHOUSE, VICE PRESIDENT

Board of Directors

Horizon Regional M.U.D.

EM/CM

**ATTACHMENTS AND HANDOUTS
FOR THE BOARD OF DIRECTORS MEETING HELD MAY 25, 2017**

AGENDA ITEM	ATTACHMENTS AND HANDOUTS	ACTION TAKEN
4:	RECEIVE CITIZEN COMMUNICATIONS.	N/A
5:	CONSIDER AND TAKE ACTION TO CONSENT AGENDA.	APPROVED 5-0
5A:	CONSIDER AND TAKE ACTION TO APPROVE THE MINUTES OF A REGULAR MEETING HELD APRIL 23, 2017 SPECIAL CANVASSING AUTHORITY MEETING HELD ON MAY 17, 2017 SPECIAL MEETING HELD ON MAY 17, 2017.	APPROVED 5-0
5B:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION: AND TO APPROVE THE TRANSFER OF FUNDS.	APPROVED 5-0
5C:	CONSIDER AND TAKE ACTION TO APPROVE THE FINANCIAL STATEMENT FOR THE MONTH ENDING APRIL 30, 2017	APPROVED 5-0
5D:	CONSIDER AND TAKE ACTION ON PAY ESTIMATE NO. 7 FOR EL PASO HILLS LIFT STATION REPLACEMENT PROJECT.	APPROVED 5-0
5E:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION FOR SPRAY FIELD; AND TO APPROVE THE TRANSFER OF FUNDS FOR SPRAY FIELD #1.	APPROVED 5-0
5F:	CONSIDER AND TAKE ACTION ON PAY ESTIMATE NO. 1 FOR WWTP BLOWER REPLACEMENT.	APPROVED 5-0
6:	DISCUSSION ON HORIZON VIEW ESTATES SEWER PROJECT.	N/A
7:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.	N/A
8:	CONSIDER AND TAKE ACTION ON THE ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.	N/A
9:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1.	N/A
10:	CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.	N/A
11:	CONSIDER AND TAKE ON PROPOSAL FOR WWTP DISCHARGE PERMIT RENEWAL.	APPROVED 5-0
12:	CONSIDER AND TAKE ACTION ON PAINTING NAME OF R.O. PLANT ON CONCENTRATE TANK.	APPROVED 5-0
13:	CONSIDER AND TAKE ACTION ON POSSIBLE SURPLUS PROPERTY IN DISTRICT.	N/A
14:	CONSIDER AND TAKE ACTION ON REPLACEMENT OF CONTROL VALVE AT TANK 1. .	APPROVED 5-0
15:	CONSIDER AND TAKE ACTION ON ACCEPTANCE OF FAMILY DOLLAR ON HORION BLVD. FOR OPERATION AND MAINTENANCE.	APPROVED 5-0
16:	CONSIDER AND TAKE ACTION ON APPROVAL AND DITRIBUTION OF DRINKING WATER QUALITY REPORT.	APPROVED 5-0
17:	CONSIDER AND TAKE ACTION ON THE ADOPTION OF FEE FOR	APPROVED

	REQUESTS TO EXCLUDE PROPERTY.	5-0
18:	REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.	APPROVED 5-0

