

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday, March 23, 2017 at 6:00 p.m. at 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The attendance roll was signed by the members of the board, to-wit:

Benny Davis	President- Not Present
Bonnie Moorhouse	Vice President
Gordon Jarvis	Secretary
Florence K Thomas	Treasurer
Dean Husley	Asst. Secretary

Director Benny Davis called the meeting to order. A quorum was established. Also in attendance were the District's consultants: Severn Trent's Service, Inc. Project Manager Mr. Charlie McGinnis, Janita Williams, TRE & Associates, Inc. John Jansing. The Pledge of Allegiance was said with audience participation.

Agenda

Item

4: **RECEIVE CITIZEN COMMUNICATIONS:**

Mr. Padilla, Arturo came before the board to find out the status of obtaining sewer in Horizon View Estates, Director Benny Davis advised to talk to Mrs. Troncoso, Mr. Jansing from TRE Associates, informed Mrs. Troncoso has been working with the Texas Water board, and USDA to obtain a grant or a loan to submit the group application. Mr. Padilla explained the cost of cleaning the septic tanks for some is very expensive, Director Benny Davis asked if had any receipts, Mr. Padilla answered they were not ready for the meeting and Director Davis requested to bring any proof and receipts of payments being made, and any proof of problems with the septic tanks would help speed up the application process. Director B Jarvis informed of a meeting on February 21, 2017 with Representative Mary Gonzales, and County Representative Vince Perez and USDA and Mr. Padilla was conducted to discuss the problems with the septic tanks in Horizon View Estates.

Director Benny Davis advised a special meeting would be scheduled to further discussion with Mrs. Troncoso and Vince Perez, and Katy Harrison and Mr. Davis.

5: CONSENT AGENDA:

- A: Consider and Take Action to Approve the Minutes of the Regular Meeting held on February 23, 2017 and Special Meeting held on March 03, 2017.**
- B: Consider and take Action to Approve the Payments of Bills and Invoices for Operations and Construction, and to approve the Transfer of Funds.**
- C: Consider and take Action to Approve the Financial Statement for the Month Ending February 28, 2017.**
- D: Consider and Take Action on Pay Estimate No. 5 for EL PASO Hills Lift Station Replacement Project.**
- E: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction for Spray Field: and to Approve the Transfer of Funds for Spray Field #1**

Motion was made by Director Thomas and seconded by Director Jarvis to approve the consent agenda.

Vote was unanimous to approve.

6: **Consider and Take Action on Management Report relating to Management and Operational Activities of the District. (Management)**

Mr. McGinnis Read his Management report and reported there was 20 net change meters for the month of March 2017,

Total gallons of water pumped in March 130,211,500. Unaccounted water was 18,521,900, Director Davis wanted to know the % of unaccounted water coming from the wells, Mr. McGinnis responded only one pump is running and 2 pumps are off.

Waste Water connections 7781 net change of 15, no reject sent, Desert Well is at 42.60% Twenty water leaks where repaired for the month of February, in the month of March 920 Letters sent and 180 Disconnections, 5 customers were assisted with inquiries and all inquiries were resolved, the new rate orders is included, in the bills, to inform customers. Mr. McGinnis moved to Operations Report –all lift stations are fully operational except for El Paso Hills Lift Station, running on one side. Veny Webb Lift station TRE is working on specs to price out repairs, all tanks online and operational, 9 loads of sludge where hauled to the Camino Real Landfill in February, we met all parameters for the month of February.

The RO plant exceeded the permitted flow to the RO ponds for the month of February. Tax report 93.5% Collected, moved to set the calendar.

Motion to approve the Managers report was made by Director Thomas and seconded by Director Jarvis.

The ensuing vote was unanimous to approve.

9. **Consider and take action on, if necessary, relating to the lease with Moonlight P& Q, LLC.**

Director Davis made a motion to move item 9 in place of Item #7. Mrs. Pina was not present but Tulia an employee from Moonlight discussed all the changes and updates made to the Restaurant, for example food for the golfers, and a prime rib night, the new entrees and the updates on the bar, the new sign with the new name Anejo. Director Davis asked if the sign was lit. Tulia answered the sign is up but not lit yet

No Motion taken.

7. **Consider and Take Action on the Engineering Report Relating to Construction and Engineering Activities of the District. (Engineering Consultant)**

John Jansing, from TRE Associates notified members the report is in their books, and after revision of report is open for questions and or discussion. Move to discuss the El Paso Lift Station pay estimate #5, Director Thomas noted Item is on consent agenda. GTS-2B TRE has obtained TCEQ escrow release, scheduled bid, in April.

Veny Webb Lift Station, plans and specifications under review in preparation for bid, coordinate with Horizon City on roads repairs, County project for Roadways, funded by Hunt. Horizon City Drainage project meeting held on March 23, to discuss pending agreements, construction is scheduled to begin on June 1, 2017. Spray Field meeting to be held on March 28th, at 2 P.M. To review design questions. Waste Water Treatment Plant the bid for the blower project has been awarded to RM Wright Construction Company, contract has not been signed. The Horizon View Sewer issue will be discussed at the special meeting where Director Davis and Linda will be present.

Motion made to accept the Engineering report was made by Director Jarvis and seconded by Director Thomas.

The ensuing vote was unanimous to approve

8. **Consider and Take Action on, Management Report Relating to Management and Operational Activities of Spray Field No. 1 (Spray Field Management)**

Director Davis announced that Mr. Delgadillo will not be here tonight, to discuss the operational Activities of Spray Field No.1 report, will be discussed on the next month meeting but the greens are open for play.

The ensuing vote was unanimous to approve.

10. Consider and Take Action on Change Order #1 for emergency electrical contractor for blower controls at wastewater treatment plant. (Engineering Consultant)

Mr. Jansing from TRE Associates explained Kendrick Electrical requesting change order, to replace all the soft starts, Director Jarvis questioned the cost is \$9286. For one, the cost for three is \$33,600, Director Davis questioned why it is cheaper to buy one then Three. Director Jarvis said must be a type error, Director Davis paid for three, Director Jarvis said we need one for now and research the cost for the three starters.

Motion made to buy one and research cost for three starters, was made by Director Jarvis and seconded by Director Thomas

The ensuing vote was unanimous to approve.

11. Consider and Act on review and approval of the letter for GBT Realty Corporation.

Director Thomas advised not to get involved in signing the letter, since the property is annexed by the City and is in city limits.

Motion was made by Director Jarvis to decline signing the letter and seconded by Director Thomas.

The ensuing vote was unanimous to approve.

12. Consider and Take Action on contracting Hydrogeologic Consulting Services for the District (Engineering (Consultant))

Mr. John Jansing from TRE Associates, Discussed and passed out a proposal from Thornhill Group, Inc. For the assessment of the Development of Depression Areas or Sink Holes at Shapeleigh Farm Area, El Paso County, Texas. Mr. Jansing recommends the cost of \$8,200 is very reasonable Director Davis recommended a research be done to find the cause for the sinkhole, Alan Petrov Legal Counsel noted if we are causing the problem will have some liability.

Motion made to authorized to review and present a report to owners by Director Thomas, and seconded by Director Hulsey.

The ensuing vote was unanimous to approve.

13. Consider and Take Action on pay increase for Celia Alarcon

Mr. McGinnis explained that Mrs. Alarcon was seeking a pay increase, of \$75.00 since her Last raise was since Jan 2014, Director Jarvis advised to revise her contract. Mr. McGinnis To revise contract with Alan Petrov

Motion to a lot the raise for Mrs. Alarcon was made by Director Jarvis and to revise contract And seconded by Director Thomas.

The ensuing vote was unanimous to approve

14. Consider and Take Action to approve Bookkeeper's contract.

Motion to table the Item was made Director Thomas, Mr. McGinnis explained obtaining proposals.

Motion made was made by Director Thomas, Director Jarvis Seconded.

The ensuing vote was unanimous to approve.

15. Consider and Take Action to approve engagement of Arbitrage Compliance Specialists.

Mr. Alan Petrov explained the engagement of Arbitrage Compliance is done every 5 years, is an audit on Bond Issue. (Legal Counsel).

Motion made by Director Jarvis to approve engagement of Arbitrage and seconded by Director Husley.

16. Reports and Discussion of Other Matters That May Come Before the Board.

Mr. Alan Petrov explained bond issue, sold about a month, will need to fund wire next week. Director Bob Jarvis asked about the bores for sewer, Mr. McGinnis responded at the end of March.

There being no further business before the Board, the meeting was, upon motion duly made, seconded and carried, adjourned at 7:30 p.m.

READ, APPROVED, AND ADOPTED THIS _____ DAY OF March 23, 2017.



Bonnie, Moorhouse, Vice President
Board of Directors
Horizon Regional M.U.D.



Gordon Jarvis, Secretary
Board of Directors
Horizon Regional M.U.D.

JW/CM

**ATTACHMENTS AND HANDOUTS
FOR THE BOARD OF DIRECTORS MEETING HELD September 26, 2013**

AGENDA ITEM	ATTACHMENTS AND HANDOUTS	ACTION TAKEN
4:	RECEIVE CITIZEN COMMUNICATIONS.	N/A
5:	CONSIDER AND TAKE ACTION TO CONSENT AGENDA.	APPROVED 5-0
5A:	CONSIDER AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING HELD ON FEBRUARY 23, 2017, AND SPECIAL MEETING HELD ON March 3, 2017.	APPROVED 5-0
5B:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION AND TO APPROVE THE TRANSFER FUNDS.	APPROVED 5-0
5C:	CONSIDER AND TAKE ACTION TO APPROVE THE FINANCIAL STATEMENTS FOR THE MONTH ENDING February 28, 2017.	APPROVED 5-0
5D:	<u>CONSIDER AND TAKE ACTION ON PAY ESTIMATE NO. 5 FOR EL PASO HILLS LIFT STATION REPLACEMENT PROJECT.</u>	APPROVED 5-0
5E:	<u>CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION FOR SPRAY FIELD; AND TO APPROVE THE TRANSFER OF FUNDS FOR SPRAY FIELD #1.</u>	APPROVED 5-0
6:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT. (MANAGEMENT)	APPROVED 5-0
7:	CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT (ENGINEERING CONSULTANT)	APPROVED 5-0
8:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO.1 (SPRAY FIELD MANAGEMENT)	N/A
9:	CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.	N/A
10:	CONSIDER AND TAKE ACTION ON CHANGE ORDER #1 FOR EMERGENCY ELECTRICAL CONTRACTOR FOR BLOWER CONTROLS AT WASTE WATER TREATMENT PLANT. (ENGINEERING CONSULTANT)	APPROVED 5-0
11:	CONSIDER AND TAKE ACTION ON REVIEW AND APPROVAL OF LETTER FOR GBT REALTY CORPORATION	N/A
12:	CONSIDER AND TAKE ACTION ON CONTRACTING HYDROGEOLOGIC CONSULTING SERVICES FOR DISTRICT. (ENGINEERING CONSULTANT)	APPROVED 5-0
13:	CONSIDER AND TAKE ACTION ON PAY INCREASE FOR CELIA ALARCON	APPROVED 5-0
14:	CONSIDER AND TAKE ACTION ON BOOKKEEPER'S CONTRACT	TABLED
15:	CONSIDER AND TAKE ACTION ON ENGAGEMENT OF ARBITRAGE COMPLIANCE SPECIALISTS.	APPROVED 5-0
16:	REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.	N/A