

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday December 22, 2016 at 4:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Benny Davis	-	President
Bonnie Moorhouse	-	Vice President
Gordon Jarvis	-	Secretary
Florence K. Thomas	-	Treasurer
Dean Hulsey	-	Assistant Secretary

Director B. Davis called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent Services. Project Manager Charlie McGinnis, Administrative Assistant Elvia Munoz, TRE & Associates Inc. Linda Troncoso, David Duran. Petrov LLP Alan Petrov. The Pledge of Allegiance was said with audience participation.

4. RECEIVE CITIZEN COMMUNICATIONS.

Ms. Armstrong asking for information regarding financial agreement. Director B. Davis advised to have request ready on Spray Field Meeting on January 19, 2017. Mr. McGinnis explained that once paper work is brought in to Horizon Regional office, paper work would be sent to Mr. Petrov.

5. CONSENT AGENDA.

- A: Consider and Take Action to approve the Minutes of the Regular Meeting held on November 30, 2016 and Special Meeting held on December 15, 2016,
- B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.

- C: Consider and Take Action to Approve the Financial Statement for the Month Ending November 30, 2016.
- D: Consider and Take Action on Pay Estimate No. 2 for El Paso Hills Lift Station Replacement Project.
- E: Consider and take action to Approve the Payment of Bills and Invoices for Operations and Construction for Spray Field; and to Approve the Transfer of Funds for Spray Field #1.

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to approve the payment of bills, invoices, minutes of the regular meeting, special meetings, financial statement for the month, and transfer of funds.

Vote was unanimous to approve.

6. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.

Mr. McGinnis reported 35 water leaks in the street for the month of November 2016. On customer complaints 3 customers with high bills and late fees were assisted. All inquiries were resolved. On tax collection year to date and prior years, 3.5% has been collected.

McGinnis explains net water connections.

Total active, inactive, for the month of December 2016 are: 10,329 Averaging connections per last (3) months= 3 Mr. McGinnis continues with well pumping report: Total gallons pumped for November 2016 were 153,352,100. Wheeler well field capacity is at 41.75% and Desert Well field is at 41.76% Waste water system reports total for the month of October 2016 is 7767 and year to date net change (6 month) is 490 averaging connections per last 3 months = 3

Influent received in November 2016 was 47,747,000

Effluent delivery total was 45,836,900 well water spray field is 5,932,000.

GLO 21,123,000 and SPUR 18,781,900

Total plant capacity: 3.0 MGD

Percentage of capacity: 50.9%

Mr. McGinnis advised that he has been talking to Neptune for more accurate meters, and reported that new operators have been hired.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve Management Report.

Vote was unanimous to approve.

7. CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.

Ms. Troncoso advised on El Paso Hills Lift Station Replacement that contractor is under construction for the wet wells at both the initial and the relay lift stations. On HRMUD Bond issue, bonds are scheduled to be sold early 2017. Ms. Troncoso reports the relocation of water and wastewater facilities to accommodate the widening of South Darrington, construction is underway at this time and is anticipated to be completed this month. Ms. Troncoso explained that TRE is coordinating with Hunt for the installation and relocation of facilities within the extension of Eastlake from Darrington to Horizon and negotiating with Jordan Foster. Director B. Davis advised Ms. Troncoso to get with City of Horizon to put meeting together and also to advise Ms. Quesada to attend meeting.

8. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1.

No action taken.

9. CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.

No action taken.

10. CONSIDER AND TAKE ACTION ON REIMBURSEMENT AGREEMENT WITH HORIZON SUNSET DEVELOPMENT FOR HORIZON CITY UNIT 51 PHASE 7.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to Table Item #10 and Item #11.

Vote was unanimous to approve.

11. CONSIDER AND TAKE ACTION ON ACCEPTANCE OF WATER LINE IMPROVEMENTS FOR HORIZON CITY UNIT 51, PHASE 7.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to Table Item #11.

Vote was unanimous to approve.

12. CONSIDER AND TAKE ACTION ON ACCEPTANCE OF HORIZON TOWN CENTER OFFSITE WATER AND WASTEWATER IMPROVEMENTS FOR OPERATIONS AND MAINTENANCE.

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to approve and accept Horizon Town Center.

Vote was unanimous to approve.

13. CONSIDER AND TAKE ACTION ON ACCEPTANCE OF RANCHO DESIERTO BELLO UNIT 8 WATER AND WASTEWATER IMPROVEMENTS FOR OPERATIONS AND MAINTENANCE.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve and accept of Rancho Desierto Bello Unit 8.

Vote was unanimous to approve.

14. CONSIDER AND TAKE ACTION ON PROPOSAL FOR ENGINEERING SERVICES FOR WASTEWATER TREATMENT PLANT BLOWER REPLACEMENT WITH TRE & ASSOCIATES.

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to approve proposal to order blowers pending budget committee.

Vote was unanimous to approve.

15. CONSIDER AND TAKE ACTION ON PROPOSAL FOR ENGINEERING SERVICES FOR SPRAY FIELD NO. 1 – LAND APPLICATION SYSTEM WITH TRE & ASSOCIATES.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve engineering services for Spray Field No. 1.

Vote was unanimous to approve.

16. CONSIDER AND TAKE ACTION ON PURCHASE OF BLOWERS FOR THE WASTEWATER TREATMENT PLANT.

Ms. Troncoso explains prices to cover the amount for blowers. A sound barrier wall will also be installed for loud noise.

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to approve purchase of blowers for the wastewater plant pending budget committee.

Vote was unanimous to approve.

17. CONSIDER AND TAKE ACTION ON ORDER DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF FUTURE BOND SALE FOR THE PURCHASE OF BLOWERS.

Mr. Petrov explains District will not have funds until the end of February 2017.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve order declaring official intent to reimburse expenditures from proceeds of future bond sale for the purchase of blowers.

Vote was unanimous to approve.

18. REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.

Director B. Davis thanked everyone who organized the employee appreciation dinner.

There being no further business before the Board, the meeting was upon motion made by Director K. Thomas duly made and seconded by Director D. Hulsey all in favor and carried, adjourned at 4:50 P.M

READ, APPROVED, AND ADOPTED THIS 25th DAY OF JANUARY 2017.



BONNIE MOORHOUSE, VICE PRESIDENT

Board of Directors

Horizon Regional M.U.D.



GORDON JARVIS, SECRETARY

Board of Directors

Horizon Regional M.U.D.

EM/CM

**ATTACHMENTS AND HANDOUTS
FOR THE BOARD OF DIRECTORS MEETING HELD DECEMBER 22, 2016**

AGENDA ITEM	ATTACHMENTS AND HANDOUTS	ACTION TAKEN
4:	RECEIVE CITIZEN COMMUNICATIONS.	N/A
5:	CONSIDER AND TAKE ACTION TO CONSENT AGENDA.	APPROVED 5-0
5A:	CONSIDER AND TAKE ACTION TO APPROVE THE MINUTES OF A REGULAR MEETING HELD NOVEMBER 30, 2016 SPECIAL MEETING HELD ON DECEMBER 15, 2016	APPROVED 5-0
5B:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION: AND TO APPROVE THE TRANSFER OF FUNDS.	APPROVED 5-0
5C:	CONSIDER AND TAKE ACTION TO APPROVE THE FINANCIAL STATEMENT FOR THE MONTH ENDING NOVEMBER 30, 2016	APPROVED 5-0
5D:	CONSIDER AND TAKE ACTION ON PAY ESTIMATE NO. 2 FOR EL PASO HILLS LIFT STATION REPLACEMENT PROJECT.	APPROVED 5-0
5E:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION FOR SPRAY FIELD; AND TO APPROVE THE TRANSFER OF FUNDS FOR SPRAY FIELD #1.	APPROVED 5-0
6:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.	APPROVED 5-0
7:	CONSIDER AND TAKE ACTION ON THE ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.	N/A
8:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1.	N/A
9:	CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.	N/A
10:	CONSIDER AND TAKE ACTION ON REIMBURSEMENT AGREEMENT WITH HORIZON SUNSET DEVELOPMENT FOR HORIZON CITY UNIT 51 PHASE 7.	TABLE
11:	CONSIDER AND TAKE ACTION ON ACCEPTANCE OF WATER LINE IMPROVEMENTS FOR HORIZON CITY UNIT 51, PHASE 7.	TABLE
12:	CONSIDER AND TAKE ACTION ON ACCEPTANCE OF HORIZON TOWN CENTER OFFSITE WATER AND WASTEWATER IMPROVEMENTS FOR OPERATIONS AND MAINTENANCE.	APPROVED 5-0
13:	CONSIDER AND TAKE ACTION ON ACCEPTANCE OF RANCHO DESIERTO BELLO UNIT 8 WATER AND WASTEWATER IMPROVEMENTS FOR OPERATIONS AND MAINTENANCE.	APPROVED 5-0
14:	CONSIDER AND TAKE ACTION ON PROPOSAL FOR ENGINEERING SERVICES FOR WASTEWATER TREATMENT PLANT BLOWER REPLACEMENT WITH TRE & ASSOCIATES.	APPROVED 5-0
15:	CONSIDER AND TAKE ACTION ON PROPOSAL FOR ENGINEERING SERVICES FOR SPARY FIELD NO. 1- LAND APPLICATION SYSTEM WITH TRE & ASSOCIATES.	APPROVED 5-0
16:	CONSIDER AND TAKE ACTION ON PURCHASE OF BLOWERS FOR THE	APPROVED

	WASTEWATER TREATMENT PLANT.	5-0
17:	CONSIDER AND TAKE ACTION ON ORDER DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF FUTURE BOND SALE FOR THE PURCHASE OF BLOWERS.	APPROVED 5-0
18:	REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.	

