

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday May 26, 2016 at 6:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Benny Davis	-	President	-	Not Present
Bonnie Moorhouse	-	Vice President		
Bob Jarvis	-	Secretary		
Florence K. Thomas	-	Treasurer		
Dean Hulsey	-	Assistant Secretary		

Director B. Moorhouse called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent Services. Account Manager Charlie McGinnis, Administrative Assistant Elvia Munoz, TRE & Associates Inc. Linda Troncoso, Johnson Petrov LLP Alan Petrov. The Pledge of Allegiance was said with audience participation.

4. RECEIVE CITIZEN COMMUNICATIONS.

No Citizen communications.

5. CONSENT AGENDA.

- A: Consider and Take Action to approve the Minutes of the Regular Meeting held on April 28, 2016 and Special Meeting held on May 11, 2016.
- B: Consider and Take Action to Approve the Payment of Bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.
- C: Consider and Take Action to approve the Financial Statement for the Month Ending April 30, 2016.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve the payment of bills, invoices, minutes of the regular meeting, special meetings, financial statement for the month, and transfer of funds.

Vote was unanimous to approve.

6. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.

Mr. McGinnis reported to Board Members that a contractor working on Darrington Rd had hit sewer line. Mr. McGinnis advised that one of the STS operators had missed a line spot, and STS would be picking up the cost and not the District. Repair would be completed on Friday May 27, 2016. Director K. Thomas asked why manhole on Ashford looked to be at the lowest point. Mr. McGinnis advised would check to make sure manhole gets corrected. Director B. Jarvis suggested that policy on manholes be changed to composite covers. Mr. Petrov advised standard manhole does not need board action. Director K. Thomas asked if Scada had been fixed. Mr. McGinnis advised still waiting for hard drive. Mr. McGinnis advised that elevated #4 had some tagging and would be painting.

Mr. McGinnis explains the net water connections.

Total active, inactive, for the month of May 2016 are: 10,229 Averaging connections per last (3) months= 4 Mr. McGinnis continues with well pumping report: Total gallons pumped for May 2016 were 168,382,500. Wheeler well field capacity is at 41.99% and Desert Well field is at 48.30% Waste water system reports total for the month of May 2016 is 7682 and year to date net change (6 month) is 405 averaging connections per last 3 months = 6

Influent received in April 2016 was 54,122,000

Effluent delivery total was 51,957,100 well water spray field is 17,356,000.

GLO 26,566,000 and SPUR 8,035,100

Total plant capacity: 3.0 MGD

Percentage of capacity: 56.2%

Mr. McGinnis concluded that approval was needed to send \$1,670.03 to collections and \$7.89 for write offs.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve Management Report and to send \$1,670.03 to collections and \$7.89 for write offs.

Vote was unanimous to approve.

7. CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.

Ms. Troncoso advised there was no new applications. On RO Pre-Filtration TRE, HRMUD, BJJJA, and RM Wright completed successful start-up and training on May 20th. Final scada programming still going on. El Paso Hills- TRE will advertise in June 2016 and in July's Board Meeting will be presented. On GST-2B awaiting advertisement of project. Horizon City Roadway Projects, Ms. Troncoso explains will be meeting with City of Horizon Wednesday June 1st, 2016. Ms. Troncoso reported no plans have been given to her.

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to approve Engineering Report.

Vote was unanimous to approve.

8. CONSIDER AND TAKE ACTION ON, MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1.

Mr. Delgadillo advised budget was good this month, and weekends have been great. Mr. Delgadillo asked on automated system. Mr. McGinnis advised automated system should be working fine. Mr. Delgadillo explained that the lake has to be as full as possible due to hot days. Mr. Delgadillo concluded that his POS System contract ends in November 2016 and would like to input on agenda for Spray Field Meeting.

9. CONSIDER AND TAKE ACTION IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.

Manager Richard Granados from Moonlight P&Q reported that the restaurant would be having an upcoming concert event on May 29th. The concert would be from 4 pm to 8pm. Capacity for event would be for 200 people. Mr. Granados confirmed that breakfast would be starting at 8am for golfers. Swimming pool will open on Memorial Day and advised was a public pool. Mr. Granados confirmed advertisement for concert, and for swimming pool was posted on Facebook and flyers.

10. CONSIDER AND TAKE ACTION ON LEASE AGREEMENT FOR TANK 5 WITH CHRISTOPHER PERRY.

Mr. McGinnis asked for approval of Lease Agreement for Tank 5 with Christopher Perry.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve Christopher Perry to move in at Tank 5.

Vote was unanimous to approve.

11. CONSIDER AND TAKE ACTION ON LEASE AGREEMENT FOR ELEVATED STORAGE #1 WITH DAVID BALLARD.

Mr. McGinnis request approval of Lease Agreement for Elevated Storage #1 with David Ballard. Ms. Troncoso advised Elevated #1 is on Horizon Blvd and is on city limits.

Motion was made by Director K. Thomas and seconded by Director B. Jarvis to approve David Ballard to move in at Elevated #1. .

Vote was unanimous to approve.

12. CONSIDER AND TAKE ACTION ON REPAIR WORK FOR RISER PIPES AT GROUND STORAGE TANK #2.

Mr. McGinnis request approval was needed to repair for riser pipes at ground storage Tank #2.

Motion was made by Director D. Hulsey and seconded by Director K. Thomas to approve repair for riser pipes at ground storage Tank #2 in the amount of \$41,663.05 from R.M. Wright Construction Co.

Vote was unanimous to approve.

13. CONSIDER AND TAKE ACTION, ON REPAIR FOR DUANESBURG LIFT STATION RISER PIPE.

Mr. McGinnis request approval on repair for Duanesburg Lift Station riser pipe. Quote was given from Clowe & Cowan of El Paso LLC in the amount of \$4,217.00

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve repair for Duanesburg Lift Station in the amount of \$4,217.00 from Clowe & Cowan of El Paso, LLC.

Vote was unanimous to approve.

14. CONSIDER AND TAKE ACTION ON RELOCATION OF 20" HDPE PIPE.

Ms. Troncoso requesting approval on relocation of 20" HDPE pipe. Ms. Troncoso advised received 3 bids and 2 were the exact amount. Ms. Troncoso recommends Bain Construction.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve Bain Construction to do line relocations of 20" HDPE pipe

Vote was unanimous to approve.

15. CONSIDER AND TAKE ACTION ON PAY ESTIMATE NO. 12 FOR REVERSE OSMOSIS PRE-FILTER IMPROVEMENTS.

Motions was made by Director. K. Thomas and seconded by Director D. Hulsey to approve pay estimate No. 12 for Reverse Osmosis Pre-Filter Improvements.

Vote was unanimous to approve.

16. CONSIDER AND TAKE ON CHANGE ORDER NO. 4 FOR REVERSE OSMOSIS PRE-FILTER IMPROVEMENTS.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve change order No. 4 for Reverse Osmosis Pre-Filter Improvements.

Vote was unanimous to approve.

17. CONSIDER AND TAKE ON PROPOSAL FROM TRE & ASSOCIATES FOR HORIZON REGIONAL MUD 7TH BOND ISSUE, AND BOND ISSUE APPLICATION REPORT.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve proposal from TRE & Associates for Horizon Regional MUD 7th bond issue, and bond issue application report.

Vote was unanimous to approve.

18. CONSIDER AND TAKE ACTION ON REVISED PURCHASE ORDER FOR BOB JOHNSON & ASSOCIATES FOR TURBIDEX FILTER.

Motion was made by Director B. Jarvis and seconded by Director D. Hulsey to approve on revised purchase order for Bob Johnson & Associates for turbidex filter in the amount of \$93,224.98.

Vote was unanimous to approve.

19. DISCUSSION AND POSSIBLE ACTION CONCERNING THE CONSTRUCTION CONTRACTS BETWEEN THE DISTRICT AND CUBIC WATER, LLC.

Out to executive session at 7:02 p.m.
Back from executive session 7:18 p.m.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to authorize final payment to Cubic Water, LLC.

Vote was unanimous to approve.

20. CONSIDER AND TAKE ACTION ON EASEMENT FOR TEXAS GAS SERVICES.

No action taken.

21. CONSIDER AND TAKE ACTION ON AMENDMENT FOR DISTRICT'S RATE ORDER.

Mr. Petrov explains the new amending rate order. New fee for Fire System Inspection will be \$150.00

Motion was made by Director B. Jarvis and seconded by Director K. Thomas to approve amending rate order with new fee of \$150.00 for Fire System Inspection.

Vote was unanimous to approve.

22. REVIEW OF INVESTMENT POLICY; AMEND AS NECESSARY.

Mr. Petrov advised that state requires to review District's Investment policy, and there was no change.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to authorize annual review of Investment Policy.

Vote was unanimous to approve.

23. CONSIDER AND TAKE ACTION ON APPROVAL OF DISTRIBUTION OF THE DRINKING WATER QUALITY REPORT.

Mr. McGinnis explains that the state requires the District to provide the Drinking Water Quality Report and requires Board approval.

Motion was made by Director K. Thomas and seconded by Director D. Hulsey to approve distribution of the Drinking Water Quality Report.


Vote was unanimous to approve.


24. REPORTS AND DISCUSSION OF OTHER MATTER THAT MAY COME BEFORE THE BOARD.

There was no reports or discussion of other matters.

There being no further business before the Board, the meeting was upon motion made by Director K. Thomas duly made and seconded by Director D. Hulsey all in favor and carried, adjourned at 7:27 P.M

READ, APPROVED, AND ADOPTED THIS 30TH DAY OF JUNE 2016.


BONNIE MOORHOUSE, VICE PRESIDENT
Board of Directors
Horizon Regional M.U.D.


GORDON (BOB) JARVIS, SECRETARY
Board of Directors
Horizon Regional M.U.D.

EM/CM

**ATTACHMENTS AND HANDOUTS
FOR THE BOARD OF DIRECTORS MEETING HELD MAY 26, 2016**

AGENDA ITEM	ATTACHMENTS AND HANDOUTS	ACTION TAKEN
4:	RECEIVE CITIZEN COMMUNICATIONS.	N/A
5:	CONSIDER AND TAKE ACTION TO CONSENT AGENDA.	APPROVED 4-0
5A:	CONSIDER AND TAKE ACTION TO APPROVE THE MINUTES OF A REGULAR MEETING HELD APRIL 28, 2016 AND A SPECIAL MEETING HELD ON MAY 11, 2016.	APPROVED 4-0
5B:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION; AND TO APPROVE THE TRANSFER OF FUNDS.	APPROVED 4-0
5C:	CONSIDER AND TAKE ACTION TO APPROVE THE FINANCIAL STATEMENT FOR THE MONTH ENDING APRIL 30, 2016	APPROVED 4-0
6:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.	APPROVED 4-0
7:	CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.	APPROVED 4-0
8:	CONSIDER AND TAKE ACTION MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRYA FIELD NO. 1.	N/A
9:	CONSIDER AND TAKE ACTION ON, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.	N/A
10:	CONSIDER AND TAKE ACTION ON LEASE AGREEMENT FOR TANK 5 WITH CHRISTOPHER PERRY.	APPROVED 4-0
11:	CONSIDER AND TAKE ACTION ON LEASE AGREEMENT FOR ELEVATED STORAGE #1 WITH DAVID BALLARD.	APPROVED 4-0
12:	CONSIDER AND TAKE ACTION ON REPAIR WORK FOR RISER PIPES AT GROUND STORAGE TANK #2.	APPROVED 4-0
13:	CONSIDER AND TAKE ACTION ON REPAIR FOR DUANESBURG LIFT STATION RISER PIPE.	APPROVED 4-0
14:	CONSIDER AND TAKE ACTION ON RELOCATION OF 20" HDPE PIPE.	APPROVED 4-0
15:	CONSIDER AND TAKE ACTION ON PAY ESTIMATE NO. 12 FOR REVERSE OSMOSIS PRE-FILTER IMPROVEMENTS.	APPROVED 4-0
16:	CONSIDER AND TAKE ACTION ON CHANGE ORDER NO. 4 FOR REVERSE OSMOSIS PRE-FILTER IMPROVEMENTS.	APPROVED 4-0
17:	CONSIDER AND TAKE ACTION ON PROPOSAL FROM TRE & ASSOCIATES FOR HORIZON REGIONAL MUD 7THE BOND ISSUE, AND BOND ISSUE APPLICATION REPORT.	APPROVED 4-0
18:	CONSIDER AND TAKE ACTION ON REVISED PURCHASE ORDER FOR BOB JOHNSON & ASSOCIATES FOR TURBIDEX FILTER.	APPROVED 4-0
19:	DISCUSSION AND POSSIBLE ACTION CONCERNING THE CONSTRUCTION CONTRACTS BETWEEN THE DISTRICT AND CUBIC WATER, LLC.	APPROVED 4-0
20:	CONSIDER AND TAKE ACTION ON EASEMENT FOR TEXAS GAS SERVICES.	N/A

21:	CONSIDER AND TAKE ACTION ON AMENDMENT FOR DISTRICT'S RATE ORDER.	APPROVED 4-0
22:	REVIEW OF INVESTMENT POLICY, AMEND AS NECESSARY.	APPROVED 4-0
23:	CONSIDER AND TAKE ACTION ON APPROVAL OF DISTRIBUTION OF THE DRINKING WATER QUALITY REPORT.	APPROVED 4-0
24:	REPORTS AND DISCUSSION OF OTHER MATTER THAT MAY COME BEFORE THE BOARD.	N/A

