

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Tuesday, July 23, 2013 at 6:00 p.m. at 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The attendance roll was signed by the members of the board, to-wit:

Benny Davis	President
Maureen Singleton	Vice President
Bob Jarvis	Secretary
Kit Thomas	Treasurer
Bonnie Moorhouse	Asst. Secretary

A quorum was established. Also in attendance were the District's consultants: Severn Trent's Service, Inc. (Mrs. Janita Williams, Mr. Charlie McGinnis); TRE & Associates, Inc. (Ms. Troncoso). President Davis called the meeting to order. The Pledge of Allegiance was said with audience participation.

Agenda

Item

4: **RECEIVE CITIZEN COMMUNICATIONS:**

Mr. Rafael Padilla with Socorro Independent School District noted that the bill for John Ensor middle School is a high bill, and was trying to come up with a solution to lower the price, Mr. Padilla noticed the rates being charged for this School is out of District Rates, and would like to know if the board would consider annexing to have cheaper rates.

Ana Hagerman with Umbrella Enterprises did not have proposal ready for the Board, but had some questions of responsibilities as to the cleaning of Restrooms and trash, also wanted some Clarity about the private parties after hours. Reassured the board everything was going as plan and would open restaurant on Oct 1st.

5: **CONSENT AGENDA:**

- A: **Consider and Take Action to Approve the Minutes of the Regular Meeting held on June 24, 2013, and Special Meeting held on July 8, 2013.**
- B: **Consider and take Action to Approve the Payments of Bills and Invoices for Operations and Construction, and to approve the Transfer of Funds.**
- C: **Consider and take Action to Approve the Financial Statement for the Month Ending June 30, 2013.**

Motion was made by Director Thomas and seconded by Director Singleton to approve the consent agenda.

Vote was unanimous to approve.

6: **Consider and Take Action on Management Report relating to Management and Operational Activities of the District. (Management)**

Motion made by Director Davis to move Item 6 and Discuss Item 18.

18: **Consider and Take Action on reassigning Committees.**

AFIL-Carlos McGinnis-Maureen Singleton-Bob Jarvis
Engineering- Bob Jarvis Chair-Maureen Singleton Assistant
Public Relations-Bonnie Moorhouse Chair-Benny Davis Assistant
Budget- Kit Thomas Chair-Bob Jarvis Assistant
Tax Committee-Kit Thomas- Bonnie Moorhouse
District Operations- Bob Jarvis-Benny Davis
Spray Field- Benny Davis Chair- Maureen Singleton-Bob Jarvis
Kit Thomas-Bonnie Moorhouse
Consultants- Alan Petrov
Engineer- Linda Troncoso
Financial-Bill Blich

6: **Consider and Take Action on Management Report relating to current Management And Operation of Activities of the District. (Management)**

Carlos McGinnis noted there were 25 net change connections, average per month for 2012-13 =25 and total water pumped for the Wheeler Well is at 88.64% and Desert Well 11.36% and total plant capacity is 57.52%.

Mr. McGinnis also noted there is a problem with the AVR program, new connections not able to be entered, at this time we are not able to report new connections.

Mr. Alan Petrov noted well pumped water unaccounted 20%; Mr. McGinnis noted it might be the Quarterly report; Ms. Hester Kristy with Severn Trent Services will take a look into the problem with the report and find a solution.

Mr. McGinnis moved to set the calendar the Spray Field meeting for the 7th and Budget for the 8th at 11.00 a.m. Ms. Hester would like to meet with Budget.

Motion to take action to accept Management Report by Director Thomas and seconded by Director Singleton.

The ensuing vote was unanimous to approve.

7. **Consider and take action on Management Report Relating to Management and Operational Activities of Spray Field No. 1 (Spray Field Management)**

Mr. Gates Jeff Read the report of progress for the Spray Field. Mr. Gates noted we are down 60 heads and 10 valves needing replacement.

Mechanical Technologies started working on the air conditioners last week, the roof has been completed. Mr. Gates wanted some direction if the MUD would be operating the Pro Shop.

Motion to take action on operational Spray field No. 1 report by Director Singleton and seconded by Director Jarvis.

The ensuing vote was unanimous to approve.

8. **Consider and Take Action to Transfer Funds from HRMUD to the Spray Fields Project and Approve Payment of Bills. (Management)**

Motion to Take Action to Transfer One Hundred Thousand Dollars from HRMUD General Funds to the Spray Field made by Director Thomas and seconded by Director Singleton. Director Davis noted the bookkeeping might be transferred to Municipal Accounts and would be placed on Agenda to be voted on.

The ensuing vote was unanimous to approve

9. **Consider and Take Action on ETS UV Technology Annual Service Agreement. (Management)**

Charlie McGinnis noted the agreement with ETS UV Technology would be semiannually to recalibrate. The price as noted on quote for a Daily Rate \$950.00, plus the estimated travel Expense \$2000.00 total visit cost is \$6750.00.

Motion to take action on ETS UV Technologies was made by Director Thomas and seconded by Director Singleton.

The ensuing vote was unanimous to approve.

10. **Consider and Take Action on the Engineering Report Relating to Construction and Engineering Activities of the District. (Engineering Consultant)**

Ms. Troncoso noted Two applications for Service Commitment where Taco Bell and Whataburger. Construction plan review and Construction observations are the same projects.

Ms. Troncoso noted on the report for the projects being worked on, Lagoon Decommissioning & Spray Field #1 Lift Station has been submitted to TECQ.

Ro Concentrate -The permit of TECQ has been published and awaiting receipt of the final permit.

Booster Pump Station#4 TRE has meter with Surety Company in order to facilitate project completion, the contractor is working on addressing remaining miscellaneous Items.

Spray Field No. 1 Irrigation System Improvements-TRE has received design direction from the Spray Field Committee.

Motion for Acceptance of Engineering Report Relating to Construction and Engineering Activities of the District was made by Director Jarvis and Seconded by Director Moorhouse.

The ensuing vote was unanimous to approve.

11. **Consider and Take Action on Authorizing TRE and Associates to Evaluate options for Bio solids. (Engineering Consultant)**

Ms. Troncoso noted visited with TECQ and need authorization to do a study to cook sludge with lime as soil enhancer for Spray Field, not to exceed Ten Thousand dollars.

Motion was made by Director Jarvis and seconded by Director Moorhouse to authorize TRE & Associates to do the research not to exceed Ten Thousand for the sludge.

The ensuing vote was unanimous to approve.

12. **Consider and Take Action on Acceptance of Water and Wastewater Facilities at Horizon Point Subdivision for Operation and Maintenance. (Engineering Consultant)**

Ms. Troncoso noted Subdivision is left from Ellsworth and is complete. Ms. Troncoso recommends for acceptance.

Motion made to Accept Horizon Point Subdivision was made by Director Moorhouse, Director Jarvis Seconded.

The ensuing vote was unanimous to approve.

13. Discuss different options of Pre-Filtration for the RO Plant. (Engineering Consultant)

Ms. Troncoso noted that the experiencing clogging of pre-filters, affecting RO train D and recommends for the Membranes to be replaced, trying to come up with a long term solution. Mr. McGinnis noted flushing 24/7 the ponds and is not helping the matter.

A special meeting will be scheduled to further discuss the Filtration at the RO on August 7th with a full board.

14. Consider and Take Action on Final Payment to General Roofing Company. (Spray Field Committee)

Director Davis recommended for approval, Mr. Jeff Gates noted the work on roof is complete and noticed no leaks. Director Singleton asked how long the work had guarantee; Donna noted a year of guarantee.

Motion to take action on Final Payment was made by Director Jarvis and seconded by Director Singleton.

The ensuing vote was unanimous to approve.

15. Consider and Take Action on Final Payment to Valley Pavement. (Spray Field Committee)

Director Jarvis moved to table since all the work not complete, until Special meeting on the 7th and Director Moorhouse seconded.

16. Consider and Take Action on Final Payment to EP Mechanical Technologies. (Spray Field Committee)

Director Davis recommended to table Item and Director Thomas made the motion to table and Director Jarvis seconded.

17. Consider and Take Action on Extending Pool Hours. (Spray Field Committee)

Director Jarvis spoke to John Coons from YMCA and the MUD is able to extend the hours, with the requirement of a lifeguard present. Director Jarvis made a motion to have the pool open all day for Labor Day. The hours to extend will be as follows Tuesdays and Fridays from 2:00 pm to 8:00 pm.

Motion was made to extend the Pool hours by Director Thomas and seconded
By Director Jarvis

The ensuing vote was unanimous to approve.

18. Consider and Take Action on Reassigning Committees.

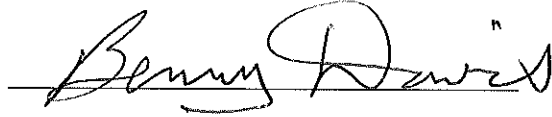
Item moved before Item 6 to Reassigned Committees.

19. Reports and Discussion of Other Matters That May Come Before the Board.

Mrs. Hester Kristy from Severn Trent Services announced the General Manager Position has been awarded to Carlos McGinnis; there is an opening for Assistant Managers position.

There being no further business before the Board, the meeting was, upon motion duly made, seconded and carried, adjourned at 7:39 p.m.

READ, APPROVED, AND ADOPTED THIS _____ DAY OF August 22, 2013.



Benny Davis, President
Board of Directors
Horizon Regional M.U.D.



Maureen Singleton, Vice President
Board of Directors
Horizon Regional M.U.D.

JW/CM