

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
HORIZON REGIONAL M.U.D.**

A regular meeting of the Board of Directors of the Horizon Regional M.U.D. was held on Thursday May 29, 2014 at 6:00 p.m. 14100 Horizon Blvd, Horizon City, Texas, pursuant to notice given in accordance with the law.

The roll was called of the members of the board, to-wit:

Benny Davis	-	President
	-	Vice President
Bob Jarvis	-	Secretary
Florence K. Thomas	-	Treasurer
Bonnie Moorhouse	-	Asst. Secretary

Director Davis called the meeting to order. A quorum was established. Also attending the meeting were the District's consultants: Severn Trent Services. General Manager Charlie McGinnis and Administrative Assistant Elvia Munoz, TRE & Associates, Inc. Linda Troncoso, and Attorney Alan Petrov. The Pledge of Allegiance was said with audience participation.

**4. RECEIVE CITIZEN COMMUNICATIONS**

Resident of Horizon City Mr. Oscar Vasquez who resides at 650 Agua Tibia asked Board Members why his bill was so high for 3 consecutive months. Administrative Assistant E. Munoz from Severn Trent Services explained to Mr. Vasquez that 2 service orders had been issued to check his reading and both readings were correct. First service order was done by Field Operator Robert Rodriguez who notified Mrs. Vasquez that there was a water leak in his property. He was also explained that his meter had been tested by Lead Operator Miguel Luna and his meter tested at 100%. Mr. Vasquez still not satisfied and asked the Board Members for a solution. Director B. Davis advised Mr. Vasquez that he would research his statement and would have Mrs. Munoz call him the next day results.

**5. CONSENT AGENDA.**

A: Consider and Take Action to approve the Minutes of the Regular Meeting held on April 24, 2014, Special Meeting held on May 12, 2014.

B: Consider and Take Action to Approve the Payment of bills and Invoices for Operations and Construction: and to Approve the Transfer of Funds.

- C: Consider and Take Action to approve the Financial Statement for the Month Ending April 30, 2014.
- D: Consider and Take Action on Pay Estimate No. 3 for Lift Station project for Spray Field #1.
- E: Consider and Take Action on Pay Estimate No. 4 RO Concentrate pond improvements.
- F: Consider and Take Action on Pay Estimate No. 4 WWTP Bar Screen Improvements.

Motion was made by Director K. Thomas and seconded by Director B. Moorhouse to approve the payment of bills, invoices, minutes of the regular meeting, and financial statement for the month.

Vote was unanimous to approve.

**6. CONSIDER AND TAKE ACTION TO APPOINT NEW BOARD MEMBER FOR HORIZON REGIONAL MUNICIPAL UTILITY DISTRICT.**

At 6:18 p.m. Board Members and Attorney A. Petrov went to consecutive session to appoint new Board Member. Session was back at 6:45 p.m. Item #6 was table to interview each individual applicant. Ex-Board Member Mr. John Navidomskis asked Board Members to withdraw him. Director B. Davis asked that the interviews be held on June 9, 2014 at 3:00p.m. At the Spray Field Meeting.

Motion made by Director K. Thomas and was seconded by Director B. Jarvis to table item # 6.

Vote was unanimous to table.

**7. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT.**

Project manager Mr. McGinnis explains the net water connection. Total active and inactive district meters for the month are: 9,884. Averaging connections per last (3) months=16  
Mr. McGinnis continues with well pumping report: Total gallons pumped for April 2014 were 126,626,100. Wheeler well field capacity is at 39.13% and Desert Well field is at 45.81% Waste water

system reports total for the month of April 2014 is 7397 and year to date net change (6 month) is 120 averaging connections per last 3 months = 11

Influent received in April 2014 was 63,644,000 and effluent delivery total was 61,098,100 well water spray field is 15,297,000

GLO 36,048,000 and SPUR 25,050,100

Total plant capacity: 3.0 MGD

Percentage of capacity: 53%

Mr. McGinnis reported to Board Members that Janita Williams met with 13 customers for the month of April 2014 due to high bills, and disconnections not wanting to pay fees. All complaints were resolved. Mr. McGinnis concludes his management report.

Motion was made by Director K. Thomas and was seconded by Director B. Jarvis to approve management report and to send all 17 customers to collections.

Vote was unanimous to approve.

**8. CONSIDER AND TAKE ACTION ON APPROVAL OF ANNUAL CONSUMER CONFIDENCE REPORT AND AUTHORIZE THE DISTRIBUTION OF SAME.**

Mr. McGinnis advised Board Members that the consumer confidence report needs to be mailed out to the customer every year. Attorney A. Petrov advised Board Members that this was necessary.

Motion made by Director K. Thomas and was seconded by Director B. Jarvis to approve insert of bills.

Vote was unanimous to approve.

**9. CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1.**

Golf Course Manager Mr. Jeff Gates explains that greens are not getting any better. Mr. Gates explains he needs 90 PSI to get bent grass to look better. Mr. Gates explained that barley today Thursday May 29, 2014 new pump is getting the 90 PSI which he claims is good news. He claims he has been fertilizing but grass is getting a darker color. He explains that old pump station should have never been terminated. Mr. Gates asked for approval to give employee Saul Flores \$1.00 raise.

Motion made by Director B. Moorhouse and seconded by Director B. Jarvis to approve \$1.00 raise to employee Saul Flores.

Vote was unanimous to approve.

Mr. Gates advised that he does not want to plant the new seed since heat will be in the 100's next week. Director B. Jarvis asked if the pool was ready. Mrs. Pina explained to Board Members that the pool was still full of algae. Mrs. Pina explains that she hired a professional to clean the algae. Mr. Gates explained that the chemical he bought to clean pool did not work. Mrs. Pina explains she would like to open the pool by this Sunday June 1, 2014 if pool is completely cleaned. Mrs. Pina would like an agreement saying that the District is willing to pay half of the cost of all chemicals bought. Director B. Jarvis claims pool was to be official, and wants an explanation of when this will be taken over. Mrs. Pina explains that landscaping she will be fully responsible of cleaning and keeping it fully clean. Director B. Jarvis wants a professional to go and clean the pool and that District would be responsible to pay. Director B. Davis asked Mrs. Pina to give the District the invoice to pay full amount of bill. Mrs. Pina advised Board Members that she would call the professional cleaner tomorrow Friday May 30, 2014 to have it completely cleaned.

Motion made by Director K. Thomas and Seconded by Director B. Jarvis to approve Spray Field Management Report.

Vote was unanimous to approve.

**10. CONSIDER AND TAKE ACTION ON AWARD OF BID FOR LAGOON DECOMMISSIONING.**

Engineer L. Troncoso explains To Board Members that a bid took place at Horizon Regional MUD at 1pm and that Denali Water Solutions and Merrell Bros., Inc. were brought in. One bid from Parker Ag Services, LLC turned out that Fed Ex delivered bid to wrong address and signed. The Fed Ex package was delivered to the church next door to our office. Ms. Troncoso called Attorney A. Petrov to ask if she could open since we found out it was a day late. Mr. Petrov explained that Parker Ag Services, LLC made every effort and met the requirements, even though the envelope was signed at wrong office all Board Members approved bid. Mr. Petrov explained that it was legal for Ms. Troncoso to open envelope. Ms. Troncoso explained a developer will hire contractor. Ms. Troncoso also explained that Parker Ag Services, LLC called her and asked if they had to do mechanical watering. Ms. Troncoso asked that this item #10 be table for the June 9, 2014. Director K. Thomas wants investigation in regards to low bid from Parker Ag Services, LLC.

Motion made by Director K. Thomas and seconded by Director B. Jarvis to table item #10

Vote was unanimous to table.

Motion was also made by Director K. Thomas and seconded by Director B. Jarvis to waive the irregularity.

**11. CONSIDER AND TAKE ACTION ON MAINTENANCE AGREEMENT FOR HVAC FOR SPRAY FIELD CLUB HOUSE.**

Director B. Jarvis wants to approve for Mr. Honeywell to take care of air conditioners in the golf course. Director B. Davis asked Mrs. Pina if she is willing to pay 66.6%. Mr. Gates explains that the air down stairs works but not upstairs. Mr. Gates asked if the golf course air conditioners were under warranty. Director B. Davis said yes it was under warranty. Mrs. Pina advised she hired a company to check out the air conditioners and that they had advised her that air conditioners were old and rusted. Director B. Jarvis and Attorney A. Petrov advised Mrs. Pina that both the District and Moonlight P&Q LLC should take care of the air conditioner problem.

Motion made by Director B. Jarvis and seconded by Director K. Thomas to table item #11

Vote was unanimous to table.

**12. CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT.**

Engineer Linda Troncoso explains that address at 14913 Horizon Blvd and Cross Pointe Plaza both been approved for service. Ms. Troncoso also explains that she has been in touch with Mrs. Odenburg. Ms. Troncoso explains that the water waste improvements pay estimate TCEQ approved for the next few weeks and RO pre-filtration in June 2014. Ms. Troncoso added that the bar screen has been delivered and set and the contractor is currently in the process of completing the electrical control installation. The pay estimate No. 4 is on the agenda for Board Members approval. The contractor for the RO concentrate pond improvements is 75% complete with the liner installation. Ms. Troncoso concludes that the membranes have been installed in Train B. The membranes for Train A were shipped on May23, 2014. Vessel leaks on Train A & B will be addressed by separate contract in late summer to take each off line after peak season.

Motion made by Director B. Jarvis and seconded by Director K. Thomas to approve Engineering Report.

Vote was unanimous to approve.

**13. CONSIDER AND TAKE ACTION ON DISTRICT'S LEGAL SERVICES AGREEMENT.**

Attorney A. Petrov explained that essentially his law firm had split into (2) firms. Mr. Petrov claims that all are still friends but that as of June 1, 2014 his law firm will be named Johnson & Petrov. JRPV to new name called JP. Director B. Jarvis asked Mr. Petrov if a letter was needed form JRPV. Mr. Petrov responded and advised Board Members that he would provide them with a copy that he had brought. Mr. Petrov concluded that the firm had divided the clients.

Motion made by Director B. Jarvis and seconded by Director K. Thomas for Johnson & Petrov to assign new services.

Vote was unanimous to approve.

**14. CONSIDER AND TAKE ACTION, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.**

No action was taken for item #14.

**15. REPORTS AND DISCUSSION FOR OTHER MATTERS THAT MAY COME BEFORE THE BOARD.**

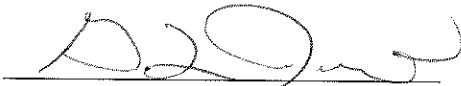
Director B. Moorhouse advised all that she had attended City Hall meeting and that City Hall will be raising taxes. Director B. Davis said he had a copy of a San Antonio newspaper that had an article on desalination Director B. Davis also advised everyone that Mr. John Crowther (AKA) Kip had passed away. Mr. McGinnis asked Board Members if all Spray Field invoices mailing address can be changed to be sent to our office at Horizon Regional MUD address. Director K. Thomas approved for mailing address to be changed.

There being no further business before the Board, the meeting was upon motion made by Director K. Thomas duly made and seconded by Director B. Jarvis all in favor and carried, adjourned at 8:10 p.m.

**READ, APPROVED, AND ADOPTED THIS 26th DAY OF JUNE 2014.**



**BENNY DAVIS, PRESIDENT**  
Board of Directors  
Horizon Regional M.U.D.



**GORDON JARVIS, SECRETARY**  
Board of Directors  
Horizon Regional M.U.D.

EM/CM

**ATTACHMENTS AND HANDOUTS  
FOR THE BOARD OF DIRECTORS MEETING HELD MAY 29, 2014**

AGENDA ITEM	ATTACHMENTS AND HANDOUTS	ACTION TAKEN
4:	RECEIVE CITIZEN COMMUNICATIONS.	N/A
5:	CONSIDER AND TAKE ACTION TO CONSENT AGENDA.	APPROVED 4-0
5A:	CONSIDER AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING HELD APRIL 24, 2014, SPECIAL MEETING HELD ON MAY 12, 2014.	APPROVED 4-0
5B:	CONSIDER AND TAKE ACTION TO APPROVE THE PAYMENT OF BILLS AND INVOICES FOR OPERATIONS AND CONSTRUCTION; AND TO APPROVE THE TRANSFER OF FUNDS.	APPROVED 4-0
5C:	CONSIDER AND TAKE ACTION TO APPROVE THE FINANCIAL STATEMENT FOR THE MONTH ENDING APRIL 30, 2014.	APPROVED 4-0
5D:	CONSIDER AND TAKE ACTION ON PAY ESTIMATE NO. 3 FOR LIFT STATION PROJECT FOR SPRAY FIELD #1.	APPROVED 4-0
5E:	CONSIDER AND TAKE ACTION ON PAY ESTIMATE NO.4 FOR RO CONCENTRATE POND IMPROVEMENTS.	APPROVED 4-0
5F:	CONSIDER AND TAKE ACTION ON PAY ESTIMATE NO. 4 FOR WWTP BAR SCREEN IMPROVEMENTS.	APPROVED 4-0
6:	CONSIDER AND TAKE ACTION TO APPOINT NEW BOARD MEMBER FOR HORIZON REGIONAL MUNICIPAL UTILITY DISTRICT.	TABLE 4-0
7:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF THE DISTRICT. (MANAGEMENT)	APPROVED 4-0
8:	CONSIDER AND TAKE ACTION ON APPROVAL OF ANNUAL CONSUMER CONFIDENCE REPORT AND AUTHORIZE THE DISTRIBUTION OF SAME. (MANAGEMENT)	APPROVED 4-0
9:	CONSIDER AND TAKE ACTION ON MANAGEMENT REPORT RELATING TO MANAGEMENT AND OPERATIONAL ACTIVITIES OF SPRAY FIELD NO 1. (SPRAY FIELD MANAGEMENT)	APPROVED 4-0
10:	CONSIDER AND TAKE ACTION ON BID FOR LAGOON DECOMMISSIONING. (ENGINEERING CONSULTANT),	TABLE 4-0
11:	CONSIDER AND TAKE ACTION ON MAINTENANCE AGREEMENT FOR HVAC FOR SPRAY FIELD CLUB HOUSE.	TABLE 4-0
12:	CONSIDER AND TAKE ACTION ON ENGINEERING REPORT RELATING TO CONSTRUCTION AND ENGINEERING ACTIVITIES OF THE DISTRICT. (ENGINEERING CONSULTANT)	APPROVED 4-0
13:	CONSIDER AND TAKE ACTION ON THE DISTRICT'S LEGAL SERVICES AGREEMENT.	APPROVED 4-0
14:	CONSIDER AND TAKE ACTION, IF NECESSARY, RELATING TO THE LEASE WITH MOONLIGHT P&Q, LLC.	NO ACTION TAKEN



15:	REPORTS AND DISCUSSION OF OTHER MATTERS THAT MAY COME BEFORE THE BOARD.	N/A
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